

JUNE 2014

FILM AND TO NEW ROMNEY

NO ITEMISATION OR CLAIMS WHERE NECESSARY BUS (PASS USE)

SHEPWAY DISTRICT COUNCIL - CLAIM FOR TRAVELLING AND SUBSISTENCE FOR APPROVED DUTIES

Details of Travel/Approved Duty

Date	Place	Time Left Home	Time Arrived Home	Name of Meeting	Mode of Travel	Use of Own Vehicle				Use of Public Transport Please ✓ and attach receipt/ticket	Travelling		Subsistence			
						Miles	Mileometer Readings	Rate 45p	Shared Vehicle *		£	p	£	p		
3/6	CIVIC CENTRE	4 pm	8.30 pm	INFORMAL CABINET	PRIVATE TAXI	@ 25p per mile					7	37				
5/6	HYTHE SPORTS CENTRE	12.45 pm	7.15 pm	MANNING PRINCEY PARADE EXHIBITION	BUS					✓			5	50		
11/6	CIVIC CENTRE	6.15 pm	9.30 pm	REVENUE SCRUTINY CTR	PRIVATE TAXI	@ 25p per mile					7	37				
19/6	CIVIC CENTRE	5 pm	9.30 pm	FULL COUNCIL	PRIVATE TAXI	@ 25p per mile					7	37	9	60		
25/6	MILLBANK, LONDON	9.15 am	7.15 pm	LG14 UNIVERSITY CREDIT SEMINAR	PRIVATE TAXI TO + FROM AIRFIELD	@ 25p per mile				✓	15	00 (TAXI)	23	85 (RAIL)		
26/6	CIVIC CENTRE	11.00 am	9.15 pm	PORTFOLIO BRIEFINGS and 7pm HOLSONMA CTR	BUS THERE CAB HOME					✓	20	00				
Total													80	96	15	10

If an allowance is claimed for travel in your own vehicle please state:

(1) Registration No. _____ (2) Model of Car _____

(3) Councillors travelling out of the authority on approved duties should travel by the most cost-effective methods that meet the needs of their travel requirements.

* If accompanied by another Member and/or officer please tick the box and state name: _____
(Fuel VAT receipts are required in order to make payment)

Subsistence => 15.10
Mileage => 732.11
Public Transport => 7.43.85

I DECLARE THAT

I have necessarily incurred expenditure on travelling and subsistence or performed an approved duty as a member of Shepway DC.
I have actually made the payments claimed.
The amounts claimed accord with the rates and limits determined by the Council's scheme of allowances.
I have not made, and will not make, any other claim for allowances in connection with the duties indicated above.
My vehicle is covered for business use on my car insurance.

SIGNED Ruth D. Tillson NAME CLERK R. J. TILLSON DATE 30/6/14

£ 80-96	£ 15-10
Approved for payment	
Head of Administration	

Russell Tilson

June Driving:

27 th May to Civic Centre	29.5	PRIVATE	{ Informed Cabinet, then Cycle Steady
3 rd June to Civic Centre	✓ 29.5		Review Steering Committee
11 June to Civic Centre	✓ 29.5		
14 June Base to Epsom & Return	150.0	PRIVATE	
19 June Base to Civic Centre	✓ 29.5		Full Council
21 June Sandgate Road	40.0	PRIVATE	
25 Ashford Int to Base	✓ 60.0		To car from Ashford Inter to LG14 before (2 TRIPS)

Total 368 Miles @ 0.25p = £92.00

PAID To P. SIMMONS

of which 219.5 miles - PRIVATE
and 148.5 miles in SDC business - on claim form
@ 25p per mile

5.50

CCAM £9.60

PAPA'S
110 Sandgate Road
Folkestone, Kent
Tel: 01303 242578

02 014916

02

014916

1/4 LB CHEESEBURG ✓ 5.50
APPLE CUSTARD ✓ 3.70
CRACKER W/ ✓ 0.50
MILK ✓ 0.60

5 No 16.10
TOTAL 16.10
PAID 16.10

✓
-5.50
-3.40
-90
-8.90

We Hope You Enjoyed
Your Meal

Please Call Again Soon

19/6

FOLKESTONE TAXIS. CUSTOMER RECEIPT

DATE: 26/6/2014 DRIVER NO: ATLAS


FROM: Hyize

TO: N. Romney

RECEIVED: £20.00 WITH THANKS

SIGNED: [Signature]

PRINTED BY ARBOREAL PRINT GROUP 01708 733031



Class: **STD OFF-PEAK TCD** Start date: **25 JUN 14** Price: **£23.85M**

SNR **25 JUN 14** Valid until: **1509500430**

Between: **ASHFORD INTL * & LONDON ZONES 1-6** Number: **29835**

Route: **PLUS HIGH SPEED**

Valid until: 25 JUN 2014 23:59:59

Details of Travel/Approved Duty					Mode of Travel	Use of Own Vehicle				Use of Public Transport Please <input type="checkbox"/> and attach receipt/ticket	Travelling		Subsistence	
Date	Place	Time Left Home	Time Arrived Home	Name of Meeting		Miles	Mileometer Readings	Rate 45p	Shared Vehicle		£	p	£	p
3/6	Base-Gwic Centre			DEV CONTROL	CAR	29.5								
4/6				AUDS STANDS	"	29.5		✓	CWR	R. TILSON			Both ways	
11/6				RESOURCES		29.5		✓						
19/6				FULL COUNCIL		29.5		✓					ONE WAY	
24/6				DEV CONTROL		29.5								
30/6				JTR		29.5								
Total						117								

0.50p

If an allowance is claimed for travel in your own vehicle please state:

(1) Registration No. 9K 62 VSS (2) Model of Car CITROEN C3

(3) Councillors travelling out of the authority on approved duties should travel by the most cost-effective methods that meet the needs of their travel requirements.

* If accompanied by another Member and/or officer please tick the box and state name: CWR. R. TILSON
(Fuel VAT receipts are required in order to make payment)

Mileage => Shared = 36.88
 mileage 0.45 = 46.46
83.34

I DECLARE THAT
 I have necessarily incurred expenditure on travelling and subsistence or performed an approved duty as a member of Shepway DC.
 I have actually made the payments claimed.
 The amounts claimed accord with the rates and limits determined by the Council's scheme of allowances.
 I have not made, and will not make, any other claim for allowances in connection with the duties indicated above.
 My vehicle is covered for business use on my car insurance.

SIGNED [Signature] NAME P. W. SIMMONS DATE 30/6/14

£	£
Approved for payment	
Head of Democratic Services and Policy	

Cliff Simmonds

Palmarsh Service Station
Dymchurch Road
Hythe
Kent
CT21 4ND
Tel: 01303 265813
VAT: 661 970025

RECEIPT

EPOS Number 1
Cashier 001 1
Transaction Number 742411
08/06/2014 : 07:55

	£
Pump 2 Diesel A	
21.75L @ £1.379	30.00
News & Mags (Value)	1.50
News & Mags (Value)	2.00

Sales Sub Total	33.50
Total Items: 3	

Cash	35.00

Payment Sub Total	35.00
Change	1.50
=====	

VAT Summary

VAT Rate	Ex VAT	VAT	Inc VAT
0.00%	3.50	0.00	3.50
20.00%	25.00	5.00	30.00
Totals	28.50	5.00	33.50
=====			

Thank You
Please Call Again