

Folkstone & Hythe District Council – Claims for travel and subsistence for approved duties

Details of travel / approved duties				Method of travel	Use of own vehicle		Use of public transport		Travel		Subsistence		
Date	Destination	Time left home	Time arrived home		Meeting description	Total miles claimed	Rate 45p? *see below	Rate 50p? *see below	Please tick and attach receipt / ticket	£	p	£	p
14/10/14	CIVIC CENTRE			PORTFOLIO	10						4	50	
15/10/14	CIVIC CENTRE			HOUSELEYS FORUM	10						4	50	
17/10/14	CIVIC CENTRE			INFORMAL CABINET	10						4	50	
20/10/14	CIVIC CENTRE			CABINET & COUNCIL	10						4	50	
1/3/14	CIVIC CENTRE			CAMITH EKH / HOWING TOWN	10						4	50	
1/3/14	GR DUNED			TEMP ACCON SITE VISIT	11						4	50	
5/5/14	CIVIC CENTRE			INFORMAL CABINET	10						4	95	
7/5/14	CIVIC CENTRE			S. PRIEST - EXH	10						4	50	
12/3/14	CIVIC CENTRE			OVERVIEW & SCRUTINY	10						4	50	
13/3/14	CIVIC CENTRE			CABINET / COUNCIL	10						4	50	
14/3/14				PORTFOLIO									
19/3/14	CIVIC CENTRE			INFORMAL CABINET	10						4	50	
20/3/14	CIVIC CENTRE			K-LAYTON / HOWING	10						4	50	
1/4/14	CIVIC CENTRE			LICENSING COMMITTEE	10						4	50	
Total					131								
													58.95

If an allowance is claimed for travel in your own vehicle please state below:

(1) Registration number [redacted] (2) Model of car [redacted]

(3) Councillors travelling out of the authority on approved duties should travel by the most cost-effective methods that meet the needs of their travel requirements.

* If accompanied by another councillor and/or officer you can claim a maximum of 50p per mile. Please and their state name/s: (Fuel VAT receipts are required in order to make payment)

I declare that:

- a) I have necessarily incurred expenditure on travelling and subsistence or performed an approved duty as a member of FHDC
- b) I have actually made the payments claimed
- c) The amounts claimed accord with the rates and limits determined by the council's scheme of allowances 2015
- d) I have not made, and will not make, any other claim for allowances in connection with the duties indicated above
- e) My vehicle is insured by car insurance

Signed [redacted] Name **A. ENARIS-JAMES** Date _____

£	58.95	£
Approved for payment		
Authorised by:		

Willesborough Ser Stn
405 Hythe Road
Ashford
Kent
TN24 0QQ

Tel: 01233 631630
VAT: 272 807 882

ET

P5 Diesel £ 29.36 1
23.14 litres 1.269 £/L

TOTAL £ 29.36

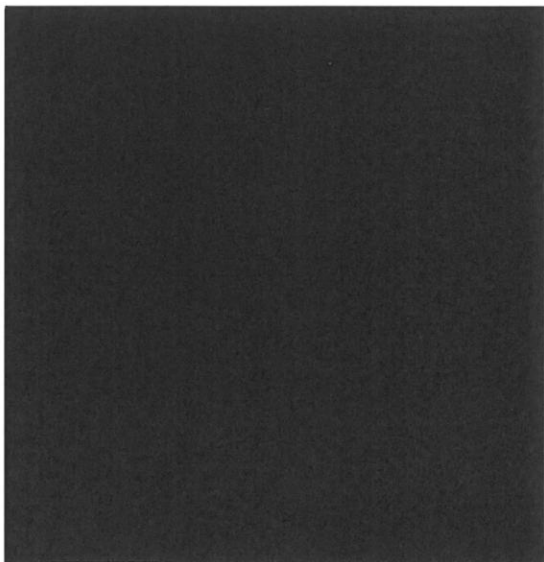
VISA £ 29.36
Purchase BARCLAYCARD VISA
28.02.2019 23:11:16
Term. ID:71045531 TA no.:207473
Trx. no.:6584 Act. code:0000000A
Receipt: 01/4784/0052
Auth: 011270



EMV DATA:: 00007710
Please debit my account with the
total amount
Please retain receipt

VAT Summary

VAT Rate	Ex VAT	VAT	Inc VAT
20.00%	24.47	4.89	29.36 1
Totals	24.47	4.89	29.36



11

Hythe Service Station
Seabrook Road
Hythe

123

ET

Kent
CT21 5RS
Tel: 01303 238923
VAT: 211 2799 27

P6 Diesel £ 50.18 1
38.63 litres 1.299 £/L

TOTAL £ 50.18

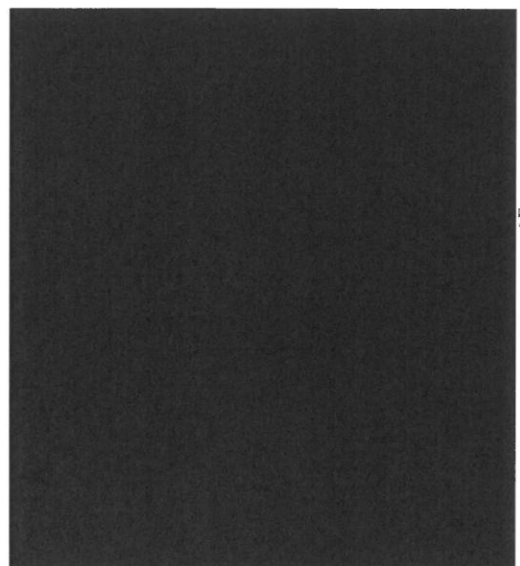
VISA £ 50.18
Purchase Visa Debit
22.03.2019 09:34:36
Term. ID:71044950 TA no.:657828
Trx. no.:2827 Act. code:00000000
Receipt: 01/3406/0167



EMV DATA:: F8007410302/01
Please debit my account with the
total amount
Please retain receipt

VAT Summary

VAT Rate	Ex VAT	VAT	Inc VAT
20.00%	41.82	8.36	50.18 1
Totals	41.82	8.36	50.18



5

Folkstone & Hythe District Council – Claims for travel and subsistence for approved duties

Details of travel / approved duties				Use of own vehicle			Use of public transport		Travel		Subsistence	
Date	Destination	Time left home	Time arrived home	Meeting description	Method of travel	Total miles claimed	Rate 45p?	Rate 50p? *see below	Please tick and attach receipt / ticket		£	p
									£	p		
10/11/17	CIVIL CENTRE			S. ROBSON / M. DAMIRAL	CAR	10					4-50	
10/11/17	ST. ANNE'S BAY			E.K.H - STUB	CAR	13					8-10	
15/11/17	CIVIC CENTRE			M. DAMIRAL - HOJUNG	CAR	10					4-50	
18/11/17	CIVIC CENTRE			MEALM UPDATEG AG FACILITIES	CAR	10					4-50	
22/11/17	CIVIC CENTRE			INFORMAL CABINET	CAR	10					4-50	
29/11/17	CIVIC CENTRE			OTTERPOOL BRIGGING	CAR	10					4-50	
29/11/17	CIVIC CENTRE			E.K.H FINANCE / INFORMAL CABINET	CAR	10					4-50	
30/11/17	CIVIC CENTRE			CABINET	CAR	10					11-50	
11/12/17	CIVIC CENTRE			E.K.H - C. SMITH / LEADER	CAR	10					4-50	
15/12/17	CIVIC CENTRE			INFORMAL CABINET	CAR	10					4-50	
7/1/18	CIVIC CENTRE			E.K.H / M. J. REED / LANCE	CAR	10					4-50	
8/1/18	CIVIC CENTRE			E.K.H - C. SMITH / HOJUNG DAMIRAL	CAR	10					4-50	
13/1/18	CIVIC CENTRE			CABINET	CAR	10					4-50	
Total						148		C 95P	Total		66.60	

If an allowance is claimed for travel in your own vehicle please state below:

(1) Registration number [redacted] (2) Model of car [redacted]

(3) Councillors travelling out of the authority on approved duties should travel by the most cost-effective methods that meet the needs of their travel requirements.

* If accompanied by another councillor and/or officer you can claim a maximum of 50p per mile. Please and their state name/s: (Fuel VAT receipts are required in order to make payment)

I declare that:

- a) I have necessarily incurred expenditure on travelling and subsistence or performed an approved duty as a member of FHDC
- b) I have actually made the payments claimed
- c) The amounts claimed accord with the rates and limits determined by the council's scheme of allowances 2015
- d) I have not made, and will not make, any other claim for allowances in connection with the duties indicated above
- e) My vehicle is insured for business purposes on my car insurance

Signed [redacted] Name A. ENARLI-JAMES Date 14/2/19

£ 66.60

Approved for payment

Authorised by: _____

ET

Hythe Service Station
Seabrook Road
Hythe
Kent
CT21 5RS
Tel: 01303 238923
VAT: 211 2799 27

ET

Hythe Service Station
Seabrook Road
Hythe
Kent
CT21 5RS
Tel: 01303 238923
VAT: 211 2799 27

P1 Diesel £ 60.67 1
47.07 litres 1.289 £/L

P3 Diesel £ 28.70 1
22.44 litres 1.279 £/L

TOTAL £ 60.67

TOTAL £ 28.70

VISA £ 60.67
Purchase Visa Debit

VISA £ 28.70
Purchase Visa Debit

08.01.2019 11:49:28
Term. ID:71044950 TA no.:615229
Trx. no.:0031 Act. code:00000000
Receipt: 01/4616/0572
Auth: 053984

08.02.2019 09:23:29
Term. ID:71044950 TA no.:632352
Trx. no.:7435 Act. code:0000000A
Receipt: 01/5421/0042



Amount: 60.67GBP
Approved

Issuer NO: 1 TDS. CONTRACTLESS
Amount: 28.70GBP
Approved

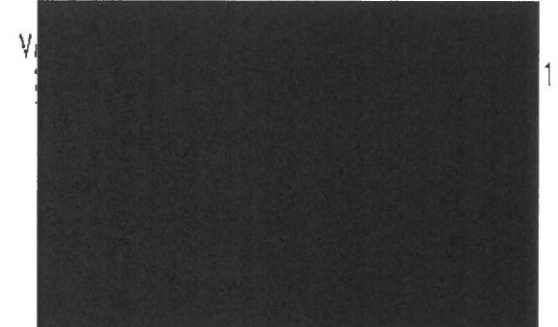
EMV DATA:: F800/410302/01
Please debit my account with the total amount
Please retain receipt

EMV DATA:: 0000//01
Please debit my account with the total amount
Please retain receipt

VAT Summary

VAT Rate	Ex VAT	VAT	Inc VAT
20.00%	50.56	10.11	60.67 1
Totals	50.56	10.11	60.67

VAT Summary



STID : 1/1 POS: 1 Op.: 1
360 Date: 3/01/2019

STID : 1/1 POS: 1 Op.: 1
Tr.No: 202 Date: 08/02/2019 09:16



Thank You
Please Come Again
Drive Carefully

Thank You
Please Come Again
Drive Carefully

Folkstone & Hythe District Council - Claims for travel and subsistence for approved duties

Details of travel / approved duties					Use of own vehicle		Use of public transport		Travel		Subsistence		
Date	Destination	Time left home	Time arrived home	Meeting description	Method of travel	Total miles claimed	Rate 45p?	Rate 50p? *see below	Please tick and attach receipt / ticket	£	p	£	p
28/11/18	CIVIC CENTRE			POLTELUO	CAR	10						4	50
28/11/18	CIVIC CENTRE			COUNCIL	CAR	10						4	50
2/12/18	STONE BAPTIST CHURCH			WINTER SHELTER DEDICATION	CAR	13						5	85
4/12/18	CIVIC CENTRE			HITS DAMARAL LANTON	CAR	10						4	50
6/12/18	FISDOMS ACADEMY			RADIO INTERVIEW - SWEP	CAR	13						5	85
6/12/18	CIVIC CENTRE			EKH - C. PRIEST / HAMMONS	CAR	10						4	50
11/12/18	ST CHINGMILL			HOVING PLANS - PENTLAND HOMES	CAR	8						3	60
11/12/18	CIVIC CENTRE			INFORMAL PARINET	CAR	10						4	50
12/12/18	CIVIC CENTRE			CABINET	CAR	10						4	50
13/12/18	CIVIC CENTRE			PLANNING	CAR	10						4	50
14/12/18	CIVIC CENTRE			FULL COUNCIL	CAR	10						4	50
7/1/19	CIVIC CENTRE			PLUSTOPID -	CAR	10						4	50
3/1/19	CIVIC CENTRE			EKH - C. SMITH	CAR	10						4	50
Total						134		C 95P				60	30

If an allowance is claimed for travel in your own vehicle please state below:

(1) Registration number [redacted]

(2) Model of car [redacted]

(3) Councillors travelling out of the authority on approved duties should travel by the most cost-effective methods that meet the needs of their travel requirements.

* If accompanied by another councillor and/or officer you can claim a maximum of 50p per mile. Please and their state name/s: (Fuel VAT receipts are required in order to make payment)

I declare that:

- a) I have necessarily incurred expenditure on travelling and subsistence or performed an approved duty as a member of FHDC
- b) I have actually made the payments claimed
- c) The amounts claimed accord with the rates and limits determined by the council's scheme of allowances 2015
- d) I have not made, and will not make, any other claim for allowances in connection with the duties indicated above
- e) My vehicle is insured on my car insurance

Signed

Name A.J. EWART-JANEI Date 3/1/19

£ 60.30

Approved for payment

Authorised by:

Hythe Service Station
 Seabrook Road
 Hythe
 Kent
 CT21 5RS
 Tel: 01303 238923
 VAT: 211 2799 27

P3 Diesel 39.28 1
 30.24 litres 1.299 £/L

TOTAL £ 39.28

VISA £ 39.28
 Purchase Visa Debit
 21.12.2018 14:19:05
 Term. ID: 71044350 TA no.: 605383
 Trx. no.: 0285 Act. code: 00000000
 Receipt: 01/7632/0520
 Auth.: 815778

[Redacted]

EMV DA : 0001410302/01
 Please debit my account with the
 total amount
 Please retain receipt

VAT Summary

VAT Rate	Ex VAT	VAT	Inc VAT
20.00%	32.73	6.55	39.28 1
Totals	32.73	6.55	39.28

[Redacted]

Sainsbury's
live well for less

WEST PARK FARM
 01303 850810

Sainsbury's Supermarkets Ltd
 33 Holborn London EC1N 2HT
 www.sainsburys.co.uk
 Vat Number 660 4548 36

Fuelling start time: 02/12/2018 17:42

*DIESEL Pump #6
 38.81 LTR @ £1.309 £50.80 C

1 BALANCE DUE £50.80
 Visa Debit £50.80

[Redacted]

CHANGE £0.00

VAT RECEIPT SUMMARY - FUEL ONLY
 Rate NET VAT TOTAL
 C 20.00% 42.33 8.47 50.80

Folkestone & Hythe District Council – Claims for travel

Details of travel / approved duties					Us	
Date	Destination	Time left home	Time arrived home	Meeting description	Method of travel	Total miles claimed
26/10/18	CIVIC CENTRE			PLANNING	CAR	10
31/10/18	CIVIC CENTRE			LEADER'S PRIEST / T.MADWIN	CAR	10
31/10/18	CIVIC CENTRE			FULL COUNCIL	CAR	10
11/11/18	CIVIC CENTRE			FIVE 10 th PERFORMANCE	CAR	10
16/11/18	CIVIC CENTRE			MOJIBING MOTORS - DAMIRA	CAR	10
14/11/18	CIVIC CENTRE			INFORMAL CABINET	CAR	10
16/11/18	CIVIC CENTRE			CABINET	CAR	10
19/11/18	CIVIC CENTRE			HOUSING PRESENTATION	CAR	10
19/11/18	CIVIC CENTRE			COMMS. M. RAINE	CAR	10
19/11/18	CIVIC CENTRE			ANNUAL STREET COUNT	CAR	10
20/11/18	CIVIC CENTRE			M. DAMIRAL & S. SHARMA	CAR	10
20/11/18	CIVIC CENTRE			KUUGH SLEEVER COUNT	CAR	10
26/11/18	CIVIC CENTRE			OTERPOOL UPDATE	CAR	10
27/11/18	CIVIC CENTRE			INFORMAL CABINET	CAR	10
Total						140

If an allowance is claimed for travel in your own vehicle please state below:

- (1) Registration number [redacted] (2) Model of car [redacted]
- (3) Councillors travelling out of the authority on approved duties should travel by the most cost-effective
- * If accompanied by another councillor and/or officer you can claim a maximum of 50p per mile. Please (Fuel VAT receipts are required in order to make payment)

I declare that:

- a) I have necessarily incurred expenditure on travelling and subsistence or performed an approval
- b) I have actually made the payments claimed
- c) The amounts claimed accord with the rates and limits determined by the council's scheme of
- d) I have not made, and will not make, any other claim for allowances in connection with the duties indicated above
- e) My vehicle [redacted] my car insurance

Signed _____

Name A. EWART-JAMES

Date 27/11/18



WEST PARK FARM
01303 850810

Sainsbury's Supermarkets Ltd
33 Holborn London EC1N 2HT
www.sainsburys.co.uk
Vat Number : 660 4548 36

Fuelling start time: 06/11/2018 10:18

*DIESEL Pump #12
29.67 LTR @ £1.349 £40.02 C

Fuelling start time: 06/11/2018 10:17

*UNLEADED PETROL Pump #12
5.11 LTR @ £1.299 £6.64 C

2 BALANCE DUE £46.66

[redacted]

MERCHANT: **35222
AUTH CODE: 498796

PIN Verified

TRIPLE POINTS COUPON

CHANGE £0.00

VAT RECEIPT SUMMARY - FUEL ONLY

£
13.00

Approved for payment

Authorised by:

SHEPWAY DISTRICT COUNCIL - CLAIM FOR TRAVELLING AND SUBSISTENCE FOR APPROVED DUTIES

Details of Travel/Approved Duty

Date	Place	Time Left Home	Time Arrived Home	Name of Meeting	Mode of Travel	Use of Own Vehicle			Use of Public Transport	Travelling		Subsistence
						Miles	Mileometer Readings	Rate 45p		Shared Vehicle	£	
25/9/13	CIVIC CENTRE			PLANNING LICENSING	CAR	10				4-50		
26/9/13	CIVIC CENTRE			EKH-C-SMITH	CAR	10				4-50		
28/9/13	PIERRE MARBOUR			SHEPWAY DEVELOPMENT	CAR	12				5-40		
1/10/13	CIVIC CENTRE			HOT / EKH / COMMS	CAR	10				4-50		
5/10/13	CIVIC CENTRE			COMMUNITY SAFETY UNIT	CAR	10				4-50		
9/10/13	ROMAN WAY			SITE VISIT NEW BUILDINGS	CAR	7				4-50		
9/10/13	CIVIC CENTRE			INFORMAL CABINET	CAR	10				3-15		
10/10/13	GRAND HOTEL			LANDLORDS FORUM	CAR	8				4-50		
11/10/13	CIVIC CENTRE			STLB - EKH	CAR	10				3-00		
15/10/13	CIVIC CENTRE			PORTFOLIO	CAR	10				4-50		
16/10/13	CIVIC CENTRE			INFORMAL CABINET	CAR	10				4-50		
17/10/13	CIVIC CENTRE			CABINET	CAR	10				4-50		
29/10/13	CIVIC CENTRE			LICENSING	CAR	10				4-50		
30/10/13	CIVIC CENTRE			INFORMAL CABINET	CAR	10				4-50		
Total						137					61.65	

If an allowance is claimed for travel in your own vehicle please state: e 45p

- (1) Registration No [REDACTED]
- (2) Model of Car [REDACTED]
- (3) Councillors travelling out of the authority on approved duties should travel by the most cost-effective methods that meet the needs of their travel requirements.

* If accompanied by another Member and/or officer please tick the box and state name: (Fuel VAT receipts are required in order to make payment)

I DECLARE THAT

I have necessarily incurred expenditure on travelling and subsistence or performed an approved duty as a member of Shepway DC.
 I have actually made the payments claimed.
 The amounts claimed accord with the rates and limits determined by the Council's scheme of allowances.
 I have not made, and will not make, any other claim for allowances in connection with the duties indicated above.
 My vehicle is insured by car insurance.

SIGNED A. SWART-JAMES DATE 30/10/13

£ 61.65	£
Approved for payment	
Head of Democratic Services and Policy	

ET

Thank you for shopping at:
Lee SF Connect
 BP Express Shopping Limited
 Tel : 0208 318 6130
 14/10/2018 12:33 Site Id: 11800147
 VAT Reg No. 243 5105 93

Qty	Name	Price	Total
1	DIESEL	1.369	29.43 0
Pump: 6	21.50 Litre	1.369	ø/Litre
Total			29.43
Visa	GBP		29.43

VAT rate	Excl	VAT	Incl
D: 20.00%	24.52	4.91	29.43
Total	24.52	4.91	29.43

14.10.2018 12:32:40
 Term. ID: 71043116 TA no.: 617883
 Trx. no.: 3961 Act. code: 00000000
 Receipt: 02/8621/0665

Issuer No: 0 TDS: ICC
 Amount: 29.43GBP
 Approved

EMV DATA: F600/410302/00
 Please debit my account with the

ET



WEST PARK FARM
 01303 850810

Sainsbury's Supermarkets Ltd
 33 Holborn London EC1N 2HT
 www.sainsburys.co.uk
 Vat Number : 660 4548 36

Fuelling start time: 16/10/2018 16:34

*DIESEL Pump #2
 41.37 LTR @ £1.349 £55.81 C

1 BALANCE DUE £55.81

MERCHANT: **35222
 AUTH CODE: 598386

PIN Verified

TRIPLE POINTS COUPON

CHANGE £0.00

VAT RECEIPT SUMMARY - FUEL ONLY
 Rate NET VAT TOTAL
 C 20.00% 46.51 9.30 55.81

SHEPWAY DISTRICT COUNCIL - CLAIM FOR TRAVELLING AND SUBSISTENCE FOR APPROVED DUTIES

Details of Travel/Approved Duty					Use of Own Vehicle			Use of Public Transport		Travelling		Subsistence		
Date	Place	Time Left Home	Time Arrived Home	Name of Meeting	Mode of Travel	Miles	Mileometer Readings	Rate 45p	Shared Vehicle	Please <input checked="" type="checkbox"/> and attach receipt/ticket	£	p	£	p
19/7/18	CIVIC CENTRE			PUBLIC WORKS - HANNOVER	CAR	10					4	50		
10/7/18	CIVIC CENTRE			INFORMAL CABINET	CAR	10					4	50		
11/7/18	CIVIC CENTRE			COUNCIL & COUNCIL	CAR	10					4	50		
17/7/18	CIVIC CENTRE			OVERVIEW & SCRUTINY	CAR	10					4	50		
18/7/18	CIVIC CENTRE			CABINET	CAR	10					4	50		
19/7/18	WINNING HOUSE			6KM - STCB	CAR	5					2	25		
23/7/18	GEORGE WALKER CENTRE			RR HOUSING / EKH	CAR	10					4	50		
24/7/18	CIVIC CENTRE			INFORMAL CABINET	CAR	10					4	50		
31/7/18	CIVIC CENTRE			PLANNING	CAR	10					4	50		
1/8/18	CIVIC CENTRE			EKH V.L. PERF.	CAR	10					4	50		
6/8/18	CIVIC CENTRE			EKH + PRIVATE AGENTS	CAR	10					4	50		
7/8/18	CIVIC CENTRE			INFORMAL CABINET	CAR	10					4	50		
14/8/18	CIVIC CENTRE			HOUSING EKH	CAR	10					4	50		
16/8/18	CIVIC CENTRE			10E / EKH	CAR	10					4	50		
Total						155					60.75			

If an allowance is claimed for travel in your own vehicle please state: [REDACTED] @ 45p

(1) Registration No. [REDACTED] (2) Model of Car [REDACTED]

(3) Councillors travelling out of the authority on approved duties should travel by the most cost-effective methods that meet the needs of their travel requirements.

* If accompanied by another Member and/or officer please tick the box and state name: [REDACTED]

I DECLARE THAT

I have necessarily incurred expenditure on travelling and subsistence or performed an approved duty as a member of Shepway DC.
 I have actually made the payments claimed.
 The amounts claimed accord with the rates and limits determined by the Council's scheme of allowances.
 I have not made, and will not make, any other claim for allowances in connection with the duties indicated above.
 My vehicle is [REDACTED] car insurance.

SIGNED [REDACTED] NAME 70/8/18 DATE 70/8/18

£ 60.75	£
Approved for payment	
Head of Democratic Services and Policy	

EJ

Hythe Service Station
Seabrook Road
Hythe
Kent
CT21 5RS
Tel: 01303 238923
VAT: 211 2799 27

P1 Diesel 51.90 1
39.35 litres 1.319 £/L

TOTAL £ 51.90

VISA £ 51.90

Purchase Visa Debit

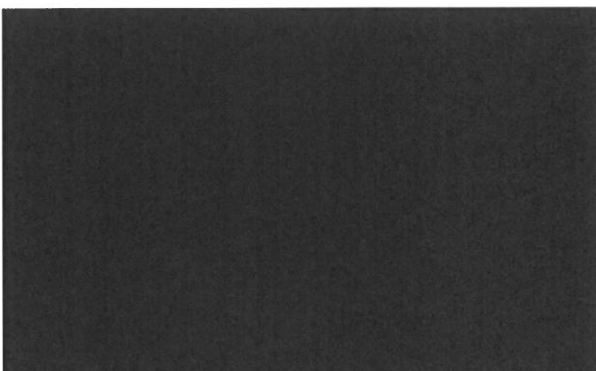
18.07.2018 18:39:53
Term. ID:71044950 TA no.:511233
Trx. no.:6687 Act. code:00000000
Receipt: 01/1734/0078
Auth.: 020569
App-ID: A0000000031010

Issuer No: 1 TDS: 100
Amount: 51.90GBP

Approved
EMV DATA: F800/410302/01
Please debit my account with the
total amount
Please retain receipt

VAT Summary

VAT Rate	Ex VAT	VAT	Inc VAT
20.00%	43.25	8.65	51.90 1
Totals	43.25	8.65	51.90



000100010100761180720184

Thank You
Please Come Again

Drive Carefully

EJ

Thank you for shopping at:
Cheriton SF Connect
BP Express Shopping Limited
Tel : 01303 272409
06/08/2018 12:11 Site Id: 11800554
VAT Reg No. 243 5105 93

Qty	Name	Price	Total
1	DIESEL	1.349	14.91 D
Pump: 4	11.05 Litre	1.349	£/Litre
Total			14.91
Visa		GBP	14.91

VAT rate	Exc1	VAT	Incl
D: 20.00%	12.42	2.49	14.91
Total	12.42	2.49	14.91

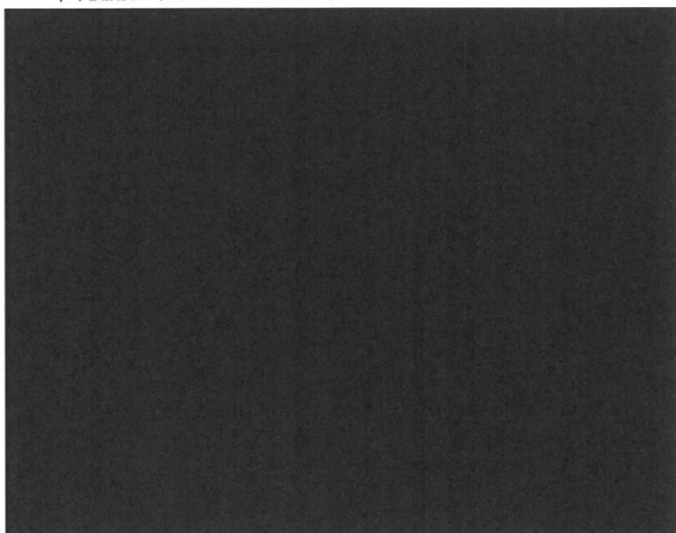
Purchase Visa Debit

06.08.2018 12:10:44
Term. ID:71043566 TA no.:867118
Trx. no.:4848 Act. code:0000000A
Receipt: 01/1065/0485
Auth: 053145

Issuer No: 0 TDS: CONTACTLESS
Amount: 14.91GBP

Approved
EMV DATA: 0000//00
Please debit my account with the

total amount
Please retain receipt



Terminal:1 Receipt:2861638 ORIGINAL

SHEPWAY DISTRICT COUNCIL - CLAIM FOR TRAVELLING AND SUBSISTENCE FOR APPROVED DUTIES

Details of Travell/Approved Duty							Use of Own Vehicle		Use of Public Transport		Travelling		Subsistence	
Date	Place	Time Left Home	Time Arrived Home	Name of Meeting	Mode of Travel	Miles	Mileometer Readings	Rate 45p	Shared Vehicle *	Please <input checked="" type="checkbox"/> and attach receipt/ticket	£	p	£	p
26/4/18	STONE ACADEMY CIVIC CENTRE			RADIO BROADCAST - HAMPDEN	CAR	12					5	40		
27/4/18	DDC LESURE CENTRE			P.P WORKING VISIT	CAR	28					12	60		
1/5/18	CIVIC CENTRE			INFORMAL CABINET	CAR	10					11	50		
4/5/18	CIVIC CENTRE			CABINET	CAR	10					14	50		
4/5/18	CIVIC CENTRE			EKH HOUSING OPTIONS	CAR	10					14	50		
7/5/18	CIVIC CENTRE			COUNCIL	CAR	10					14	50		
10/5/18	CIVIC CENTRE			EKH YOUTH PERFORM.	CAR	10					14	50		
16/5/18	CIVIC CENTRE			EK HOME IMPROVEMENT	CAR	10					14	50		
17/5/18	ROMAN WAY			SITE VISIT	CAR	5					2	25		
24/5/18	CIVIC CENTRE			HOMELESS FORUM	CAR	10					14	50		
24/5/18	CIVIC CENTRE			KLAXTON HAMPDEN	CAR	10					14	50		
29/5/18	CIVIC CENTRE			PLANNING	CAR	10					14	50		
1/6/18	STONE ACADEMY *			RADIO BROADCAST	CAR	12					11	50		
Total						147					66-15			

If an allowance is claimed for travel in your own vehicle please state: [REDACTED] @ 45p.

- (1) Registration No. [REDACTED] (2) Model of Car [REDACTED]

(3) Councillors travelling out of the authority on approved duties should travel by the most cost-effective methods that meet the needs of their travel requirements.

* If accompanied by another Member and/or officer please tick the box and state name: [REDACTED]

(Fuel VAT receipts are required in order to make payment)

I DECLARE THAT

I have necessarily incurred expenditure on travelling and subsistence or performed an approved duty as a member of Shepway DC.

I have actually made the payments claimed.

The amounts claimed accord with the rates and limits determined by the Council's scheme of allowances.

I have not made, and will not make, any other claim for allowances in connection with the duties indicated above.

My vehicle is covered for business use on my car insurance.

SIGNED [REDACTED] NAME A EWART-JAMES DATE 1/6/18

£ 66.15	£
Approved for payment	
Head of Democratic Services and Policy	

* 1/6/18 included in May's 18 Allowances as Cllr Ewart-James is away until July 2018.

SHEPWAY DISTRICT COUNCIL - CLAIM FOR TRAVELLING AND SUBSISTENCE FOR APPROVED DUTIES

Details of Travel/Approved Duty

Date	Place	Time Left Home	Time Arrived Home	Name of Meeting	Mode of Travel	Use of Own Vehicle			Use of Public Transport <small>Please tick and attach receipt/ticket</small>	Travelling		Subsistence
						Miles	Mileometer Readings	Rate 45p		Shared Vehicle	£	
16/8/13	CIVIC CENTRE			PLANNING COMMITTEE	CAR	10				4-50		
20/8/13	CIVIC CENTRE			HOMELIFE FORUM	CAR	10				4-50		
24/8/13	CIVIC CENTRE			PLANNING	CAR	10				4-50		
3/9/13	CIVIC CENTRE			PORTFOLIO	CAR	10				4-50		
14/9/13	CIVIC CENTRE			INFORMAL CABINET	CAR	10				4-50		
6/9/13	CIVIC CENTRE			HOUSING LAMMOND	CAR	10				4-50		
10/9/13	CIVIC CENTRE			BOJCO	CAR	10				4-50		
11/9/13	CIVIC CENTRE			SCRUTINY	CAR	10				4-50		
12/9/13	CIVIC CENTRE			CABINET	CAR	10				4-50		
14/9/13	CIVIC CENTRE			LIFELIVING TRAINING	CAR	10				4-50		
17/9/13	CIVIC CENTRE			PORTFOLIO/SERVICES	CAR	10				4-50		
18/9/13	CIVIC CENTRE			INFORMAL CABINET	CAR	10				4-50		
19/9/13	CIVIC CENTRE			FULL COUNCIL	CAR	10				4-50		
25/9/13	CIVIC CENTRE			AMIRAL LAMMOND	CAR	10				4-50		
Total						140					63.00	

If an allowance is claimed for use of a private vehicle please state:

- (1) Registration Number [redacted]
- (2) Model of Car [redacted]
- (3) Councillors travelling for approved duties should travel by alternative methods that meet the needs of their travel requirements.

* If accompanied by another Member and/or officer please tick the box and state name: (Fuel VAT receipts are required in order to make payment)

I DECLARE THAT

I have necessarily incurred expenditure on travelling and subsistence or performed an approved duty as a member of Shepway DC.
 I have actually made the payments claimed.
 The amounts claimed accord with the rates and limits determined by the Council's scheme of allowances.
 I have not made, and will not make, any other claim for allowances in connection with the duties indicated above.
 My vehicle is insured on my car insurance.

SIGNED: A Gwari-James NAME: A Gwari-James DATE: 25/9/13

£ 63.00	£
Approved for payment	
Head of Democratic Services and Policy	

SHEPWAY DISTRICT COUNCIL - CLAIM FOR TRAVELLING AND SUBSISTENCE FOR APPROVED DUTIES

Details of Travel/Approved Duty

Date	Place	Time Left Home	Time Arrived Home	Name of Meeting	Mode of Travel	Use of Own Vehicle			Use of Public Transport Please tick and attach receipt/ticket	Travelling		Subsistence
						Miles	Mileometer Readings	Rate 45p		Shared Vehicle	£	
14/3/18	CIVIC CENTRE			DC COUNCIL	CAR	10				4-50		
19/3/18	CIVIC CENTRE			HAMMOND CABINET	CAR	10				4-50		
20/3/18	CIVIC CENTRE			INFORMAL CABINET	CAR	10				4-50		
27/3/18	CIVIC CENTRE			SCRUTINY	CAR	10				4-50		
28/3/18	CIVIC CENTRE			CABINET/COUNCIL	CAR	10				4-50		
29/3/18	CIVIC CENTRE			FINING RAINBOW CMT	CAR	10				4-50		
29/3/18	CIVIC CENTRE			EXH-STUBS	CAR	10				4-50		
3/4/18	CIVIC CENTRE			INFORMAL CABINET	CAR	10				4-50		
4/4/18	CIVIC CENTRE			BOSCO - BOUDDONÉ	CAR	10				4-50		
7/4/18	CIVIC CENTRE			J. BERNETT	CAR	10				4-50		
10/4/18	CIVIC CENTRE			PORTRAIT - HAMMOND	CAR	10				4-50		
16/4/18	CHERTON AREA			MUET GIE VICI	CAR	12				4-50		
16/4/18	CIVIC CENTRE			INFORMAL CABINET	CAR	10				5-40		
21/4/18	CIVIC CENTRE			PLANNING	CAR	10				4-50		
Total						142					63-90	

If an allowance is claimed for travel in your own vehicle please state: @ 45P =

- (1) Registration No. [REDACTED]
- (2) Model of Car [REDACTED]
- (3) Councillors travelling out of the authority on approved duties should travel by the most cost-effective methods that meet the needs of their travel requirements.

* If accompanied by another Member and/or officer please tick the box and state name: [REDACTED]

I DECLARE THAT
 I have necessarily incurred expenditure on travelling and subsistence or performed an approved duty as a member of Shepway DC.
 I have actually made the payments claimed.
 The amounts claimed accord with the rates and limits determined by the Council's scheme of allowances.
 I have not made any claim for allowances in connection with the duties indicated above.
 My vehicle is insured in accordance with the terms and conditions of my car insurance.

SIGNED [REDACTED] NAME A. EWART-JAMES DATE 24/4/18

£ 63.90	£
Approved for payment	
Head of Democratic Services and Policy	

Hythe Service Station
Seabrook Road
Hythe
Kent
DT1 5RS

Tel: 01303 238923

VAT: 211 2755 27

P1 Diesel

23.59 litres

1.239 £/L

29.23 1

£

TOTAL £ 29.23

VISA

£ 29.23

Purchase Visa Debit

15:35:32

Term. ID: 71044950 TA no.: 454353

Trx. no.: 9752 act. code: 0000000A

Amount: £ 29.23 GBP

Approved

EMV DATA: 0000/01

Please debit my account with the

total amount

Please retain receipt

VAT Summary

VAT Rate Ex VAT VAT Inc VAT

20.00% 24.36 4.87 29.23 1

Totals 24.36 4.87 29.23

Tr. No: 538 Date: 16/04/2018 15:33

STID: 1/1 POS: 1 Op: 1



000100010100538160420187

Thank You

Please Come Again

Drive Carefully

MFG CENTRAL SERVICE STATION

MILITARY ROAD

HYTHE

KENT CT1 5DD

TEL 01303 265352



VAT REG NO. 123 4141 61

1-1-1300-64640

08/03/2018 10:05

49.95L

£ 61.89

TOTAL INC VAT £ 61.89

Purchase Visa Debit

08.03.2018 10:04:34

Term. ID: 71040003 TA no.: 887016

Trx. no.: 9349 act. code: 00000000

Receipt: 01/3836/0245

225779

Amount: 61.89 GBP

Approved

EMV DATA: F800/410302/01

Please debit my account with the

total amount

Please retain receipt

MOTOR FUEL LIMITED - FUEL VAT

VAT REG NO. 123 4141 61

RATE EXCL VAT

20.00% 51.58 10.31 61.89

PLEASE RETAIN RECEIPT

THANKYOU AND PLEASE CALL AGAIN

MFG CENTRAL SERVICE STATION

MILITARY ROAD

HYTHE

KENT CT21 5DD

TEL 01303 265362

VAT REG NO. 123 4141 61

14/05/2018 21:01

1-1-1407-24763

UMP 2 DIESEL 27.46L

@129.9ppl

£ 35.67

TOTAL INC VAT £ 35.67

Purchase Visa Debit

14.05.2018 20:58:41

Term. ID: 7104003 TA no.: 933830

Trx. no.: 6097 Act. code: 00000000

Receipt: 01/3730/0315

Issuer No. 1 US: LLC

Amount: 35.67GBP

Approved

EMV DATA: F800/410302/01

Please debit my account with the

total amount

Please retain receipt

MOTOR FUEL LIMITED - FUEL VAT
VAT REG NO. 123 4141 61

RATE EXCL VAT
20.00% 29.73 5.94

INCL 35.67

PLEASE RETAIN RECEIPT
THANKYOU AND PLEASE CALL AGAIN

Hythe Service Station

Seabrook Road

Hythe

Kent

tel: 01303 238923

VAT: 211 2799 27

Diesel

23.00 litres

1.269 £/L

£ 29.19

TOTAL £ 29.19

Purchase Visa Debit

02.05.2018 17:42:54

Term. ID: 71044950 TA no.: 464355

Trx. no.: 6097 Act. code: 00000000

Receipt: 01/3730/0315

Issuer No. 1 US: CONTRACTLESS

Amount: 29.19GBP

Approved

EMV DATA: 0000//01

Please debit my account with the

total amount

Please retain receipt

VAT Rate Ex VAT
20.00% 24.32 4.87

INCL 29.19

VAT 29.19

VAT Summary

STID : 1/1 POS: 1 DP: 1
Tr.No: 622 Date: 02/05/2018 17:35



Thank You
Please Come Again
Drive Carefully