Folkestone & Hythe District Council

Agenda

Meeting: **Finance and Performance Scrutiny Sub-Committee**
Date: **30 June 2026**
Time: **6.00 pm**
Place: **Council Chamber - Civic Centre Folkestone**

To: Councillors Abena Akuffo-Kelly, Rich Holgate, Alan Martin (Chair), Paul Thomas and John Wing

The committee will consider the matters, listed below, at the date, time and place shown above. The meeting will be open to the press and public.

Members of the committee, who wish to have information on any matter arising on the agenda, which is not fully covered in these papers, are requested to give notice, prior to the meeting, to the Chairman or appropriate officer.

This meeting will be webcast live to the council's website at https://folkestone-hythe.public-i.tv/core/portal/home. Although unlikely, no guarantee can be made that Members of the public in attendance will not appear in the webcast footage. It is therefore recommended that anyone with an objection to being filmed does not enter the council chamber.

Please note there will be 37 seats available for members of the public, which will be allocated on a first come, first served basis.

1. **Apologies for absence**

2. **Declarations of interest (Pages 3 - 4)**

3. **Q4/Annual Performance Report 2025-26 and KPIs and Targets for 2026-27**

   This report provides an update on performance for Quarter 4 (01 January

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Email: committee@folkestone-hythe.gov.uk or download from our website
www.folkestone-hythe.gov.uk

Date of Publication: Date Not Specified

to 31 March 2026) and the year-end outturns for 2025-26. It highlights progress against the 2025-26 Key Performance Indicators (KPIs) approved by Cabinet on 16 July 2025. It also presents a draft set of KPIs and targets for monitoring in 2026-27 for Cabinet approval.

4. **General Fund Revenue Provisional Outturn 2025/26**

This report summarises the 2025/26 provisional outturn position (subject to external audit) for the General Fund revenue outturn compared to the approved budget for the council. The provisional revenue outturn is subject to the completion of 2025/26 statutory audit of the accounts before becoming final.

5. **General Fund Capital Programme Provisional Outturn 2025/26**

This report provides the provisional outturn (subject to external audit) of the current financial position for the General Fund capital programme in 2025/26, based on expenditure to 31 March 2026, and identifies variances compared to the latest approved budget.

6. **Housing Revenue Account Revenue And Capital Provisional Outturn 2025/26**

This report summarises the 2025/26 provisional outturn position (subject to audit) for the HRA revenue expenditure and HRA capital programme compared to both the latest approved budget and quarter 3 projections.

Declarations of Interest

Disclosable Pecuniary Interest (DPI)

Where a Member has a new or registered DPI in a matter under consideration they must disclose that they have an interest and, unless the Monitoring Officer has agreed in advance that the DPI is a 'Sensitive Interest', explain the nature of that interest at the meeting. The Member must withdraw from the meeting at the commencement of the consideration of any matter in which they have declared a DPI and must not participate in any discussion of, or vote taken on, the matter unless they have been granted a dispensation permitting them to do so. If during the consideration of any item a Member becomes aware that they have a DPI in the matter they should declare the interest immediately and, subject to any dispensations, withdraw from the meeting.

Other Significant Interest (OSI)

Where a Member is declaring an OSI they must also disclose the interest and explain the nature of the interest at the meeting. The Member must withdraw from the meeting at the commencement of the consideration of any matter in which they have declared a OSI and must not participate in any discussion of, or vote taken on, the matter unless they have been granted a dispensation to do so or the meeting is one at which members of the public are permitted to speak for the purpose of making representations, answering questions or giving evidence relating to the matter. In the latter case, the Member may only participate on the same basis as a member of the public and cannot participate in any discussion of, or vote taken on, the matter and must withdraw from the meeting in accordance with the Council's procedure rules.

Voluntary Announcement of Other Interests (VAOI)

Where a Member does not have either a DPI or OSI but is of the opinion that for transparency reasons alone s/he should make an announcement in respect of a matter under consideration, they can make a VAOI. A Member declaring a VAOI may still remain at the meeting and vote on the matter under consideration.

Note to the Code:
Situations in which a Member may wish to make a VAOI include membership of outside bodies that have made representations on agenda items; where a Member knows a person involved, but does not have a close association with that person; or where an item would affect the well-being of a Member, relative, close associate, employer, etc. but not his/her financial position. It should be emphasised that an effect on the financial position of a Member, relative, close associate, employer, etc OR an application made by a Member, relative, close associate, employer, etc would both probably constitute either an OSI or in some cases a DPI.

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This Report will be made public on Monday, 22 June 2026

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Folkestone & Hythe District Council

Report Number: **C/26/18**

To:	**Finance & Performance Scrutiny Sub-Committee**
Date:	**30 June 2026**
Status:	**Non-Key Decision**
Director:	**Ewan Green – Director: Strategy and Resources**
Responsible Officer:	**Gavin Edwards, Senior Performance Officer**
Cabinet Member:	**Cllr Tim Prater, Deputy Leader and Cabinet Member for Finance and Governance**

SUBJECT: **Q4/ANNUAL PERFORMANCE REPORT 2025-26 AND KPI'S AND TARGETS FOR 2026-27**

SUMMARY: This report provides an update on performance for Quarter 4 (01 January to 31 March 2026) and the year-end outturns for 2025-26. It highlights progress against the 2025-26 Key Performance Indicators (KPIs) approved by Cabinet on 16 July 2025. It also presents a draft set of KPIs and targets for monitoring in 2026-27 for Cabinet approval.

REASONS FOR RECOMMENDATIONS (*Cabinet only*):

a) The Council needs to ensure that performance is measured and monitored, and that the results are used to identify where things are working well and where they are not, so appropriate action can be taken.

DRAFT CABINET RECOMMENDATIONS FOR FINANCE AND PERFORMANCE SUB COMMITTEE COMMENTS:

1. **To receive and note report C/26/18**
2. **To note the Corporate Performance Report Q4 and End of Year Outturns at Appendix 1**
3. **To note the Housing Performance Report Q4 and End of Year Outturns at Appendix 2**
4. **To approve the 2026-27 KPIs and Targets at Appendix 3.**

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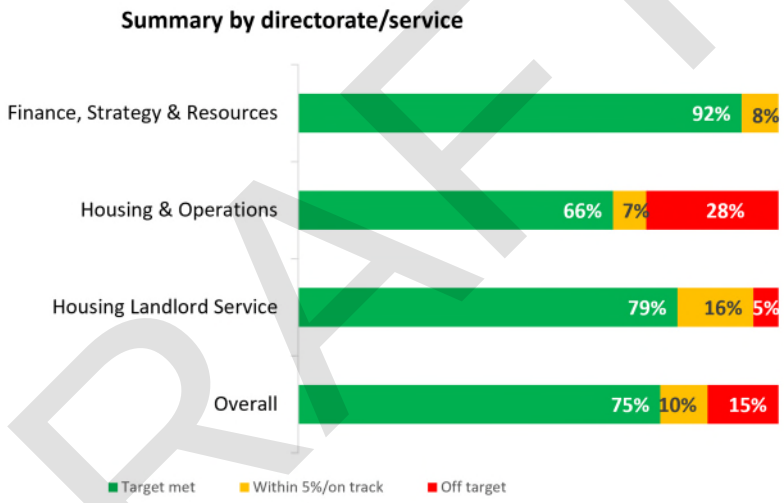
1. CORPORATE AND HOUSING PERFORMANCE REPORTS

1.1 The Corporate Performance report (presented at Appendix 1) provides a summary of KPI performance for the Finance, Strategy & Resources, and Housing & Operations directorates (minus the housing landlord service).

1.2 The Housing Performance report (presented at Appendix 2) provides a summary of KPI performance for the housing landlord service. This report includes indicators that support the Regulator of Social Housing's consumer standards.

2. CORPORATE PERFORMANCE

2.1 Overall, we have met target on 46 out of 61 targeted indicators (75%) across the whole organisation at year end. We are within 5% of target on 6 indicators (10%) and off target on 9 indicators (15%). *See below.*



2.2 We can demonstrate strong and consistent performance during Q4 and throughout the year on:

- **Council Tax Collection –** 96.36% collected, meeting target at year end with performance comparable to outturn last year.
- **Housing Benefit** - consistently exceeded targets for processing benefit claims and change of circumstances (above national average). 7 days for new claims in Q4 (8.9 days at outturn) and for change of circumstances 1.9 days in Q4 (2.6 days at outturn).
- **Information governance** – all KPIs exceeded target in Q4 and at outturn, improving on previous year's outturn position; no ICO-reportable data breaches in the year.
- **Planning applications** - all KPIs exceeded target in Q4 and at outturn, improving on previous year's outturn position.
- **Lifeline** – We have consistently responded quickly to calls in Q4 with 98% within 60 seconds and 98% overall at outturn.

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- **Businesses and start-ups signposted to support** – Annual target exceeded at year end (107 against target of 50) and improved on previous year's outturn position.
- **Households receiving support from UKSPF** – No further households received support in Q4 due to all funds allocated for the year. However, annual target had already been exceeded (137 against target of 60).
- **Volunteer Hours in our parks** – Annual target exceeded (510 against at target 500).

2.3 We have also met year end targets for the following:

- **Hythe Pool –** Increased visitor numbers to the pool during the year with over 4,000 more visitors than the previous year and exceeding the annual target 35,000.
- **Bin collections** – 30 per 100,000 at year end compared with 33 at outturn last year.
- **Council new builds and acquisitions** – 33 in the year exceeding 20 annual target.
- **Empty homes** – 63 empty homes brought back into use in the year in the district (exceeding annual target of 50).

2.4 However, we have missed target at year end on waste recycling, street cleanliness, food premises inspections, homelessness prevention, rough sleeping, temporary accommodation, and affordable homes delivery.

Commentary on corporate indicators that are off target is shown at section 4.1 (below).

3. HOUSING LANDLORD PERFORMANCE

3.1 We have met target for 15 out of 19 targeted housing indicators at year end (79%); with 3 (16%) being within 5% of target and 1 (5%) being off target. We have provided data for all ten required TSMs and are on target for 6 out of 8 targeted TSMs (75%) at year end.

3.2 Notable good performance in housing repairs (all KPIs on target and tenant satisfaction with repairs improved upon last year's outturn), properties with a known EPC rating (80% target met by year end) and housing landlord complaints (100% closed on time). We remain off target at year end on some housing compliance KPIs (LGSRs and EICRs), average re-let times (including major works) and decent homes. Commentary on housing landlord-specific indicators that are off target is shown at section 4.2 (below).

3.3 Following inspection of the Housing Landlord Service by the Regulator of Social Housing (RSH) in April, part of their recommendations included reporting overdue actions related to Fire Risk Assessments (FRAs) and Legionella Water Risk Assessments (WRA). The table below reflects the end of 2025/26-year position. Moving forward, we will monitor and include

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information on these overdue actions as part of the cyclical quarterly performance reporting for 2026/27 year.

3.4 Fire Risk Assessment (FRA) and Legionella Water Risk Assessment (WRA) remedial actions overdue at end of 2025-26:

FRA remedial actions Data as at 31 March (year-end)	Overdue High	Overdue Med	Overdue Low	Total actions
Total	**49**	**19**	**44**	**112**

Comment:

Remedial actions are in progress: At the time of writing, 60 signage and fire door items are being progressed our fire remediation contractor (Bell); 20 communal fire alarm reconfiguration projects are being progressed by our communal mechanical and electrical contractor (NRT); and 26 cases await resident engagement.

Risk is mitigated through regular safety checks, contractor and staff reporting, domestic inspections, and routine communal health and safety inspections.

WRA remedial actions Data as at 31 March (year-end)	Overdue High	Overdue Med	Overdue Low	Total actions
Total	**8**	**10**	**7**	**25**

Comment:

Remedial actions are being progressed through a planned programme: At the time of writing 9 actions have been completed; six actions linked to the Channel View tank removal project are due by end of May 2026; and 10 leaseholder actions are being progressed through lease and maintenance agreements.

Risk is mitigated through ongoing monitoring, no overdue communal or independent living actions, and tenant advice on flushing and running taps.

3.5 Two new performance indicators for FRA and WRA actions are being put forward for monitoring in 2026-27 and details of these can be found in section 5 of this report (below).

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4. PERFORMANCE EXCEPTIONS COMMENTARY

4.1 The following **corporate** indicators were off target at the end of the year:

KPI	Key Performance Indicator	2025-26 Outturn	2025-26 Target	Comment
WS01	Percentage of household waste recycled	**46.4% (Q1-Q3)**	50% (Annual)	The latest available data is for **Q3 (45.1%). Final Q4 figure being awaited from KCC.** Recycling performance is based on weight and varies seasonally. Garden waste is highest in Q1 after the first grass cuts and bank holidays, falls in Q2 due to drier weather, and declines further in Q3 as winter conditions limit grass cutting.
WS03	Percentage of streets surveyed 'clean and clear of litter' in the district	**85%**	95%	Performance has been affected during the year due to reduced inspection numbers rather than a decline in cleanliness, as only one officer has been available to undertake inspections due to staff absence which has continued impact into Q4 (87%). Two inspection officers are now in post at year end.
EH01	Food premises broadly compliant (equivalent to 3 rating)	**91%**	95%	Performance is below last year's outturn and down on previous quarter. At year end, 1,157 of 1,274 premises met full compliancy; 15 were non-compliant and the remainder were awaiting inspection. Service improvement actions are in place, but progress continues to be affected by long-term sickness absence, a vacancy and limited availability of qualified interim cover. Wider regulatory demands have also reduced capacity, so food hygiene inspections continue to be prioritised by risk. Following three unsuccessful recruitment campaigns, the post is being re-scoped to support trainee-level recruitment.
HOT18	Percentage of homelessness duties closed as either 'prevented' or 'relieved'	**34%**	43%	234 of 683 duties were closed as 'prevented' or 'relieved'. The Housing Options team is reviewing its homelessness prevention strategy to strengthen early intervention.

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KPI	Key Performance Indicator	2025-26 Outturn	2025-26 Target	Comment
HML01	Average number of rough sleepers in the period	**15**	10	The average number of rough sleepers reduced from 14 to 13 in Q4, these included 8 particularly complex cases. 5 new individuals were confirmed as rough sleeping during the period. The year end outturn remains the same as last year (15). Our Outreach Service continues to support people sleeping rough, helping them access accommodation and support services. In partnership with Dover District Council, we have secured continuing funding from the government to support rough sleepers over the next 3 years. Our key local partner the Rainbow Centre is due to open their year-round supported housing project in Folkestone. The service will provide 16 accommodation units to assist people who are already rough sleeping, along with others who are at risk of moving into rough sleeping.
HOT08	Average number of households in temporary accommodation (TA) over the period	**115**	64	Significantly higher than last year's outturn year (64) due to increased demand from priority cases. The final quarter of the year (Q4) also saw an increase in homelessness presentations. The increases are in line with national trends. A Cabinet report outlining options to expand council-owned temporary accommodation for up to 20 units was previously approved in October 2025, the first 8 of these council owned units will be acquired in late April 2026. The Housing Options Team continue to work to prevent homelessness wherever possible, preventing the need for households to move into Temporary Accommodation.
HOT09	Average number of households in bed and breakfast (B&B) over the period	**24**	16	Average numbers are higher than last year's outturn (16). Households in B&B are included within the wider temporary accommodation figure above. The number of complex cases continue to remain in this type of accommodation. Families staying in B&B accommodation have never exceeded six weeks. Bed and breakfast is only used as a last resort for all household groups, with the Housing Options Team continuing to work to secure more suitable temporary accommodation as quickly as possible.

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KPI	Key Performance Indicator	2025-26 Outturn	2025-26 Target	Comment
HOU4	Affordable homes delivered by the Council and its partners (This financial year)	**41**	80 (Annual)	A further 9 homes were delivered in Q4 bringing the end year outturn to 41. Further new homes are currently on site and due to be delivered by the Council and its partners on sites in Lyminge (6), Hythe (26) and Folkestone 24 are due to complete by Spring/ Summer of this year. Our Housing Association partners are due to deliver further homes at Martello lakes. We are awaiting further information on the likely completion dates for these units.

4.2 The following **housing landlord** indicators were just off target at the end of the year:

KPI	Key Performance Indicator	2025-26 Outturn	Target 2025-26	Comment
GAS01	Domestic properties with a valid Landlord Gas Safety Record (LGSR)	**99.96%**	100%	Within 5% of target at the end of year. 2,807 with a valid LGSR out of 2,808 properties requiring certification. One property overdue at the end of the period that has been booked in for completion in April.
ELE02	Domestic properties with a valid Electrical Installation Condition Report (EICR)	**99.76%**	100%	Within 5% of target at the end of year. 3,376 domestic properties with a valid electrical test out of a total of 3,384 properties. A total of eight properties outstanding at the end of the period, five have appointments booked in for mid-April and the remaining three properties have been inspected and awaiting certification paperwork.
DEC01	Properties that meet decent homes standard	**94%**	99% (Annual)	Within 5% of target at the end of year. A total of 193 reported properties did not meet the decent homes standard at the end of the period out of 3,400 applicable properties. Data is improving in accuracy with the introduction of a dedicated Stock Condition Surveyor employed in Aug 2025.
VOID02	Average days to re-let all properties including major works	**37 days**	35 days	There were a number of major works voids during March which resulted in the target being missed for Q4 and for 2025/26 overall: over half of all re-lets during March required major works. A total of five properties required large clearances, and other issues included fleas and asbestos in one property, water leaks in two others and major roof works required to another.

The Corporate and Housing Performance reports are presented to Cabinet at Appendix 1 and Appendix 2 for consideration and approval.

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5. KPIs and Targets 2026-27

Following discussions with officers and committee members, we have made the following proposed changes for 2026/27:

5.1 New housing landlord KPIs are being proposed for 2026-27 to reflect changes in regulatory requirements, and to improve Member scrutiny. These include measures that capture fire safety and water safety actions. The proposed changes are set out as follows:

NEW KPI	**Percentage of remedial Fire Risk actions within target**
Showing the proportion of Fire Risk actions that are still within their target time for completion (1/3/6 months etc.) alongside the number of actions that are overdue, by priority (High/Med/Low) e.g. Percentage of remedial Fire Risk actions within target = **90%** (180/200) 20 actions overdue (10 High, 6 Med, 4 Low)	
NEW KPI	**Percentage of remedial Water Risk actions within target**
Showing the proportion of Water Risk actions that are still within their target time for completion (1/3/6 months etc.) alongside the number of actions that are overdue, by priority (High/Med/Low) e.g. Percentage of remedial Fire Risk actions within target = **90%** (180/200) 20 actions overdue (10 High, 6 Med, 4 Low)	

5.2 Other changes

In support of the Council's **Customer Access Strategy**, we are introducing the following as KPIs:

- the number of customer support calls received;
- the percentage of calls successfully answered; and
- the overall satisfaction for the customer support service.

In addition, for **Council Tax**, **Benefits**, and the **Housing Landlord** service:

- the number of calls received; and
- the percentage of calls successfully answered

Under **Regulatory and Community Services**, we are replacing:

- average days to remove fly-tipped waste; with
- number of reports of fly-tipped waste received

And removing:

- number of 'SOD it' interventions completed

Under **Place and Growth**, we are removing:

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- number of households in the district receiving support through the UKSPF (as the funding has ceased and this has been fully delivered)

We are reducing the target from 10 to 5 (effectively halving it) for:

- number of Folkestone & Hythe businesses accessing grants from the Rural England Prosperity Fund (as the funding is due to end in September 2026)

Under **Strategic Housing and Homelessness**, we are increasing the target threshold from 64 to 120 for:

- average number of households in temporary accommodation

And increasing the target threshold from 16 to 20 for:

- average number of households in bed and breakfast

Details of all changes are highlighted in the draft KPIs and targets 2026-27 document at Appendix 3.

6. RISK MANAGEMENT ISSUES

6.1 A summary of the perceived risks follows:

Perceived risk	Seriousness	Likelihood	Preventative action
The Council's strategic objectives are not met.	High	Medium	Monitor progress against performance indicators and take remedial action for those areas where targets are unlikely to be achieved.
The Council is non-compliant with its statutory key performance indicators (KPIs).	High	Medium	Regular monitoring of statutory key performance indicators with actual or projected non-compliance is escalated to Corporate Leadership Team so that prompt remedial action can be taken, and if necessary additional resources allocated.

7. LEGAL/FINANCIAL AND OTHER CONTROLS/POLICY MATTERS

7.1 Legal Officer's Comments (KP)

The Council has a statutory duty under the Local Government Act 1999 to secure continuous improvement in the exercise of its functions having regard to economy, efficiency and effectiveness. Effective performance monitoring and reporting supports the discharge of this duty and assists the Council in meeting its wider governance and accountability obligations. These include requirements under the Local Audit and Accountability Act 2014 and the Accounts and Audit Regulations 2015 to maintain effective arrangements for governance, risk management and internal control and to review their effectiveness. Performance reporting also supports

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transparency and public accountability objectives under the Local Government and Public Involvement in Health Act 2007 and the Local Government Transparency Code 2015 which promotes openness in local government decision making and the publication of information about council performance and service delivery.

The housing performance measures contained in this report support the Council's compliance with its duties as a registered provider of social housing including obligations that arise under the Housing Acts 1985, 2004, the Landlord and Tenant Act 1985, the Social Housing (Regulation) Act 2023 and the Regulator of Social Housing's Consumer Standards and Tenant Satisfaction Measures.

This report identifies a number of performance measures where year-end targets have not been achieved. While the achievement of a performance target does not itself determine compliance with statutory obligations, continued monitoring of these areas assists the Council in identifying and addressing potential areas of legal, regulatory and service risk.

7.2 **Finance Officer's Comments (JS)**

There are no direct financial implications arising from this report. There is a presumption that targets will be delivered within existing resources of relevant departments and that officers will regularly review the level and prioritisation of resources required to achieve the targets agreed by Cabinet at the start of the year. Adverse performance for some indicators may have financial implications for the Council. In the event that targets cannot be achieved within the agreed envelope of resources officers are expected to raise the issue through the appropriate channels as the needs arise.

7.3 **Equalities Implications (GE)**

There are no direct equalities implications arising from this report. Equality Impact Assessments (EqIAs) are carried out on any services, projects or other schemes that have the potential to impact on communities and / or staff on the grounds of particular protected characteristics or socio-economic disadvantage.

- *Does this Report need an Equality Impact Assessment? (No)*

7.4 **Climate Change Implications (JWi)**

Positive implications from this report include utilising empty homes again and the proposed inclusion of housing KPIs on fire and water safety strengthens the Council's ability to manage climate risks within its housing stock. Negative implications include lower recycling performance and delays in improving housing quality and energy efficiency which could limit emissions reduction and climate resilience.

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8. CONTACT OFFICERS AND BACKGROUND DOCUMENTS

Councillors with any questions arising out of this report should contact the following officer(s) prior to the meeting:

Gavin Edwards, Senior Performance Officer
Telephone: 01303 853 436
Email: gavin.edwards@folkestone-hythe.gov.uk

Appendices:

- Appendix 1: Corporate Performance Report Q4 and End of Year outturn 2025-26
- Appendix 2: Housing Performance Report Q4 and End of Year outturn 2025-26
- Appendix 3: KPIs and Targets 2026-27

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Folkestone & Hythe District Council

Appendix 1: Quarter 4 and End of Year Corporate Performance Report (2025-26)

Folkestone & Hythe District Council

Your Cabinet Members



Cllr Jim Martin
Leader of the Council and Cabinet Member for Otterpool Park and Planning Policy



Cllr Tim Prater
Deputy Leader and Cabinet Member for Finance and Governance



Cllr Rebecca Shoob
Cabinet Member for Housing and Homelessness



Cllr Stephen Scoffham
Cabinet Member for Climate, Environment and Biodiversity



Cllr Jeremy Speakman
Cabinet Member for Waste and Street cleansing and Corporate Health & Safety



Cllr Polly Blakemore
Cabinet Member for Transport, Regulatory Services and Building Control



Cllr Mike Blakemore
Cabinet Member for Community and Collaboration



Cllr James Butcher
Cabinet Member for Place Plan, Heritage, Tourism and District Economy

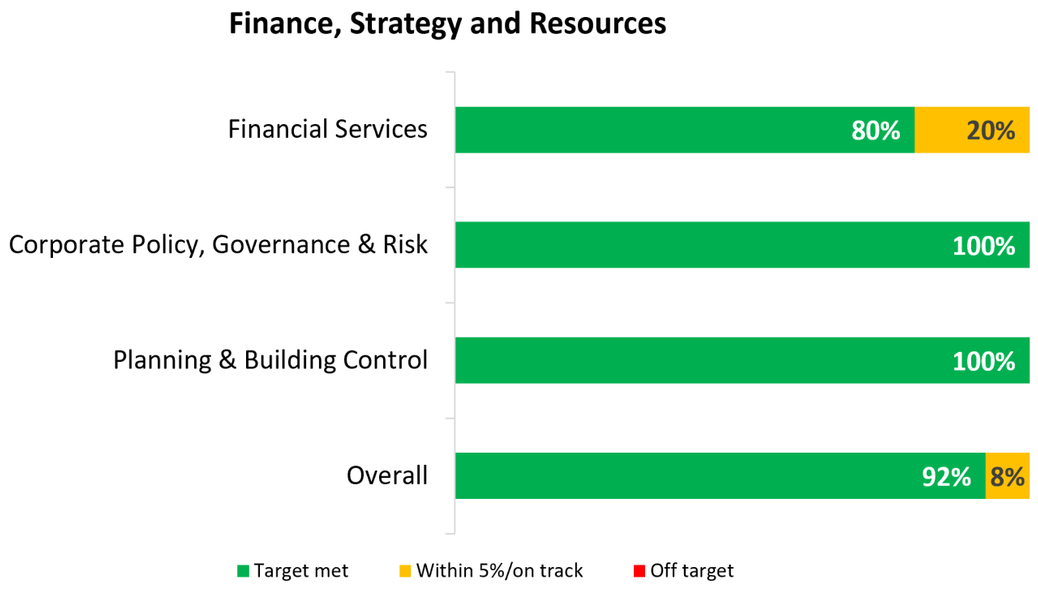


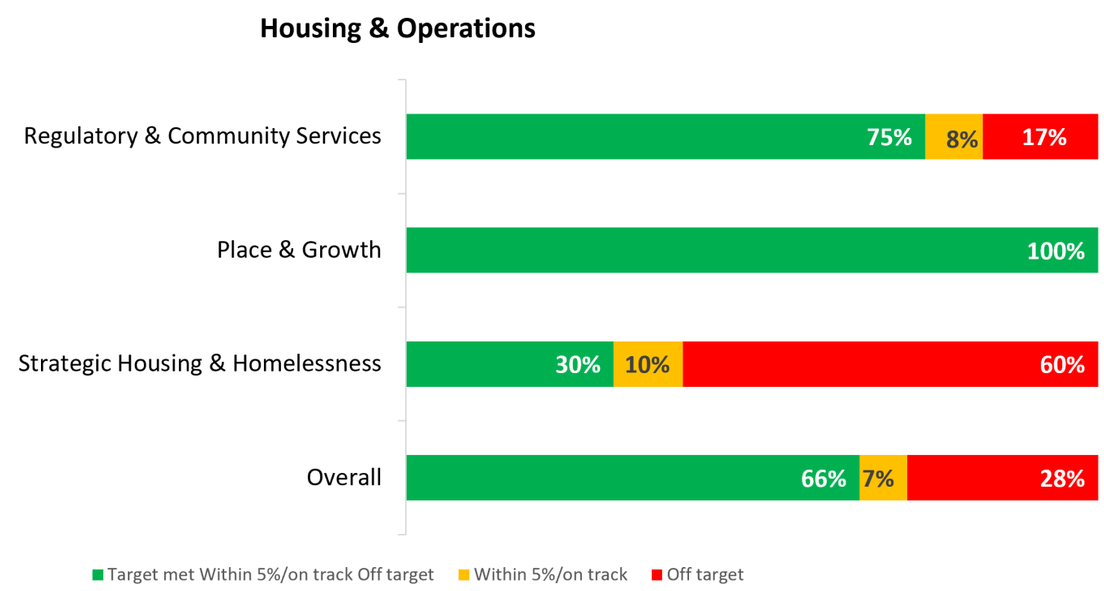
Cllr Gary Fuller
Cabinet Member for Resident engagement and accountability



Cllr Connor McConville
Cabinet Member for Assets and Local Government Reorganisation

Summary of Performance





Finance, Strategy and Resources

This section sets out performance data for:

1. Financial Services
2. Corporate Policy, Governance & Risk
3. Planning and Building Control

Folkestone & Hythe District Council

1 Financial Services

	Key Performance Indicator	2024-25 Outturn	Q1 Actual 2025-26	Q2 Actual 2025-26	Q3 Actual 2025-26	Q4 Actual 2025-26	2025-26 Outturn	Target	On Target	Performance (Compared to last year)	Comments
KPI CODE	**Corporate Debt and Business Rates**										
CD01	Business Rates collection rate (cumulative)	**99.23%**	33.84%	61.68%	83.72%	97.12%	**97.12%**	97.5% (Annual)	X	↓	**Aim to maximise.** Performance below last year's outturn and just off target for the year.
KPI CODE	**Council Tax, Benefits and Welfare**										
CT01	Council Tax collection (cumulative)	**96.45%**	28.32%	54.95%	81.22%	96.36%	**96.36%**	96.3% (Annual)	✓	↓	**Aim to maximise.** Target met at year end and performance slightly below last year's outturn.
HB01	Average days to process new claims for Housing Benefit	**8.70**	11.16	10.03	8.08	7.11	**8.93**	16 days	✓	↓	**Aim to minimise.** Target met consistently throughout year and at year end. Performance slightly down on last year's outturn.
HB02	Average days to process new claims for Housing Benefit (from evidence received)	**2.97**	3.54	2.68	2.88	2.33	**2.85**	7 days	✓	↑	**Aim to minimise.** Target met consistently throughout year and at year end. Performance slightly up on last year's outturn.
HB03	Average days to process change of circumstances for Housing Benefit	-	3.50	2.88	2.81	1.99	**2.63**	6 days	✓	New KPI for 2025/26	**Aim to minimise.** Target met consistently throughout year and at year end.
	Performance Key	↑ **Improved Performance**		↓ **Worsened Performance**		– **Performance is the same**					
	RAG Status Key	✓ Target met		X Within 5% of target	X Off Target	✓ On track to meet target at Year end					

2 Corporate Policy, Governance & Risk

	Key Performance Indicator	2024-25 Outturn	Q1 Actual 2025-26	Q2 Actual 2025-26	Q3 Actual 2025-26	Q4 Actual 2025-26	2025-26 Outturn	Target	On Target	Performance (Compared to last year)	Comments
KPI CODE	**Information Governance**										
FOI01	Percentage of FOI/EIR requests closed on time	**87%** ***(807 / 929)***	97% *(296 / 304)*	96% *(326 / 338)*	97% *(233 / 240)*	94% *(236 / 252)*	**96%** ***(1,091/1,134)***	90%	✓	↑	**Aim to maximise.** Target met consistently throughout year and at year end. Performance has significantly improved on last year's outturn.
FOI02	Percentage of SAR requests closed on time	**88%** ***(87 / 99)***	95% *(18 / 19)*	100% *(12 / 12)*	100% *(19 / 19)*	97% *(33 / 34)*	**98%** ***(82 / 84)***	90%	✓	↑	**Aim to maximise.** Target met consistently throughout year and at year end. Performance has significantly improved on last year's outturn.
FOI04	Potential data breaches assessed within 72 hours	**93%** ***(54 / 58)***	100% *(18 / 18)*	100% *(8 / 8)*	100% *(12 / 12)*	100% *(8 / 8)*	**100%** ***(46 / 46)***	100%	✓	↑	**Aim to maximise.** Target met consistently throughout year and at year end. Performance has significantly improved on last year's outturn.
FOI05	Reportable data breaches submitted to ICO within 72 hours	**100%** ***(1 /1)***	None in period	None in period	None in period	None in period	**None in period**	100%	✓	–	**Aim to maximise.** No reportable data breaches that required submission to the ICO during the year.
KPI CODE	**Complaints**										
CM01	Total number of formal (S1 and S2) complaints received in the period	**180**	60	76	51	68	**255**	No Target	-	↓	**Aim to minimise** (fewer is generally better). More formal complaints received compared to last year.
CM02	Total number of formal (S1 and S2) complaints closed in the period	**175**	52	50	51	54	**207**	No Target	-	↑	**Aim to maximise** (proportionate to above). More complaints closed compared to last year.
CM03	Percentage of all formal (S1 and S2) complaints closed on time	**95%** ***(166 / 175)***	92% *(48 / 52)*	100% *(50 / 50)*	96% *(49 / 51)*	96% *(52 / 54)*	**96%** ***(199 / 207)***	95%	✓	↑	**Aim to maximise.** Target met for the year and performance slightly up on last year.
	Performance Key	↑ **Improved Performance**		↓ **Worsened Performance**		– **Performance is the same**					
	RAG Status Key	✓ Target met		X Within 5% of target	X Off Target		✓ On track to meet target at Year end				

3 Planning & Building Control

	Key Performance Indicator	2024-25 Outturn	Q1 Actual 2025-26	Q2 Actual 2025-26	Q3 Actual 2025-26	Q4 Actual 2025-26	2025-26 Outturn	Target	On Target	Performance (Compared to last year)	Comments
KPI CODE	**Strategy and Policy**										
PP01	Number of new homes built in the district	**325**	-	-	-	-	**TBC**	885 (Annual)	?	-	**Aim to maximise.** The figure for 2025-26 is currently unavailable. Work is being undertaken on the annual Housing Information Audit .Results are likely to be known by early October 2026.
PP02	Number of new homes approved in period	**-**	31	300	212	9	**543**	No Target		New KPI for 2025/26	**Aim to maximise.** Data only. No target. (For monitoring). Comparable position to be provided in 2026/27 KPI reporting.
KPI CODE	**Development Management**										
PL01	Major planning applications determined within agreed timescales	**96.3%** ***(26 / 27)***	100% *(7 / 7)*	83% *(5 / 6)*	100% *(8 / 8)*	100% *(9 / 9)*	**97%** ***(29 / 30)***	60% (Quarterly)	✓	↑	**Aim to maximise.** Target met consistently throughout year and at year end. Performance slightly improved on last year.
PL02	Minor planning applications determined within agreed timescales	**96.9%** ***(254 / 262)***	98% *(63 / 64)*	99% *(69 / 70)*	96% *(67 / 70)*	96% *(55 / 57)*	**97%** ***(254 / 261)***	70% (Quarterly)	✓	↑	**Aim to maximise.** Target met consistently throughout year and at year end. Performance slightly improved on last year.
PL03	Other planning applications determined within agreed timescales	**98.4%** ***(476 / 484)***	99% *(153 / 154)*	100% *(103 / 103)*	98% *(105 / 107)*	100% *(99 / 99)*	**99%** ***(460 / 463)***	70% (Quarterly)	✓	↑	**Aim to maximise.** Target met consistently throughout year and at year end. Performance slightly improved on last year.
	Performance Key	↑ **Improved Performance**		↓ **Worsened Performance**		– **Performance is the same**					
	RAG Status Key	✓ Target met		X Within 5% of target	X Off Target	✓ On track to meet target at Year end					

Housing & Operations

This section sets out performance data for:

4. Regulatory & Community Services
5. Place & Growth
6. Strategic Housing & Homelessness

Folkestone & Hythe District Council

4 Regulatory & Community Services

	Key Performance Indicator	2024-25 Outturn	Q1 Actual 2025-26	Q2 Actual 2025-26	Q3 Actual 2025-26	Q4 Actual 2025-26	2025-26 Outturn	Target	On Target	Performance (Compared to last year)	Comments
KPI CODE	**Environmental Protection**										
EP16	Community Protection Warnings (CPWs) Issued	**62**	8	21	10	26	**65**	No target			**Aim to minimise** (fewer is generally better). Data only. No target. Slightly more CPWs issued then previous year.
EP01	Number of enforcement notices served	**34**	5	3	8	5	**21**	No target			**Aim to minimise** (fewer is generally better). Data only. No target. Fewer notices served than last year.
EP07	Percentage of successful prosecutions (inc. fly-tipping & CPNs)	**100%** ***(7 / 7)***	100% *(2 / 2)*	None in period	None in period	100% *(1 / 1)*	**100%** ***(3 / 3)***	100%	✓		**Aim to maximise.** Target met for year, and fewer prosecutions required than last year.
EP03	Percentage of compliant air quality monitoring sites	**100%** ***(13 / 13)***	100% *(19 / 19)*	100% *(19 / 19)*	100% *(19 / 19)*	100% *(19 / 19)*	**100%** ***(19 / 19)***	100%	✓		**Aim to maximise.** Target met consistently throughout the year and at year end. Performance comparable to last year.
EP15	Fixed Penalty Notices issued for high level Enviro-crime	**40**	6	10	6	8	**30**	No target			**Aim to minimise** (fewer is generally better). Data only. No target. Fewer notices issued than previous year.
EP14	Fixed Penalty Notices issued for low level Enviro-crime	**126**	46	49	44	50	**189**	No target			**Aim to minimise** (fewer is generally better). Data only. No target. More notices issued than previous year.
KPI CODE	**Environmental Health and Licensing**										
EH01	Food premises broadly compliant (equivalent to 3 rating)	**98%**	88% *(1,160 /1,312)*	91% *(1,296 /1,418)*	92% *(1,253 /1,367)*	91% *(1,157 /1,274)*	**91%** ***(1,157 /1,274)***	95%	X		**Aim to maximise.** Performance within 5% of target and down on previous year.
KPI CODE	**Environmental Improvement**										
LA05	Number of recorded 'SOD It' interventions completed	**2,491**	303	279	205	244	**1,031**	No Target			**Aim to maximise.** Data only. No target. Fewer interventions during the year compared to previous year.

	Performance Key	 **Improved Performance**	 **Worsened Performance**	 **Performance is the same**
	RAG Status Key	✓ Target met	X Within 5% of target	X Off Target / ✓ On track to meet target at Year end

4 Regulatory & Community Services

	Key Performance Indicator	2024-25 Outturn	Q1 Actual 2025-26	Q2 Actual 2025-26	Q3 Actual 2025-26	Q4 Actual 2025-26	2025-26 Outturn	Target	On Target	Performance (Compared to last year)	Comments
KPI CODE	**Community Safety**										
COM08	Fixed Penalty Notices issued under Public Space Protection Order	**0**	0	0	0	0	**0**	No target			**Aim to minimise** (fewer is generally better). Data only. No target. No FPNs issued, performance same as last year.
COM09	ASB enforcement action taken (inc. CPWs and CPNs)	**16**	5	4	2	5	**16**	No target			**Aim to minimise** (fewer is generally better). Data only. No target. Performance same as last year.
COM03	Community safety events held, and projects delivered (public)	**28**	7	6	1	1	**15**	10 (Annually)	✓		**Aim to maximise.** Fewer events held compared to last year, but target met for the year.
COM01	Community Safety projects delivered (behind the scenes)	**10**	2	1	1	1	**5**	4 (Annually)	✓		**Aim to maximise.** Fewer projects compared to previous year, but target met for the year.
KPI CODE	**Hythe Pool**										
HPO1	Total number of visitors in the period	**38,984**	11,195	13,055	9,841	10,348	**44,439**	35,000 (Annual)	✓		**Aim to maximise.** Target met for the year and more visitors compared to last year.
KPI CODE	**Lifeline**										
LL01	Percentage of Lifeline calls answered within 60 sec.	**98.4%** 82,703 / 84,068	98%	98.3%	98.2%	98.35%	**98.2%** 78,479 / 79,885	97.5%	✓		**Aim to maximise.** Target met for the year and performance level consistent with previous year. Fewer calls overall.
LL02	Percentage of Lifeline calls answered within 180 sec.	**99.8%** 83,900 / 84,068	99.7%	99.7%	99.7%	99.78%	**99.8%** 79,686 / 79,885	99%	✓		**Aim to maximise.** Target met for the year and performance level consistent with previous year. Fewer calls overall.
	Performance Key	**Improved Performance**		**Worsened Performance**		**Performance is the same**					
	RAG Status Key	✓ Target met		X Within 5% of target	X Off Target	✓ On track to meet target at Year end					

4 Regulatory & Community Services

	Key Performance Indicator	2024-25 Outturn	Q1 Actual 2025-26	Q2 Actual 2025-26	Q3 Actual 2025-26	Q4 Actual 2025-26	2025-26 Outturn	Target	On Target	Performance (Compared to last year)	Comments
KPI CODE	**Waste Services**										
WS01	Percentage of household waste recycled (latest available figure)	**46%**	47.9%	46.2%	45.10%	(45.10%)	**(46.4%)**	50% (Annual)	X	↑	**Aim to maximise.** Performance expected to show off target at year end based on latest position (Q3). Awaiting final Q4/Annual figure from KCC.
WS02	Number of missed collections per 100,000 properties	**33.27**	32.42	30.51	27.76	31.76	**30.61**	50	✓	↑	**Aim to minimise.** (Fewer is better). Target met consistently throughout year and at year end. Performance improved on last year.
WS05	Average days to remove fly tipped waste once reported	**1**	1	1	1	1	**1**	1	✓	–	**Aim to minimise**. Performance comparable to previous year and on target. 1,897 reports of fly-tipping recorded.
WS03	Percentage of streets surveyed 'clean and clear of litter' in the district	**98.03%**	88% *(204 / 232)*	78% *(203 / 259)*	87% *(222 / 254)*	87% *(461 / 532)*	**85%** ***(1,090 /1,277)***	95%	X	↓	**Aim to maximise.** Off target. Performance below previous year. Increase in number of inspections during Q4.

Performance Key	↑ **Improved Performance**	↓ **Worsened Performance**	– **Performance is the same**	
RAG Status Key	✓ Target met	X Within 5% of target	X Off Target	✓ On track to meet target at Year end

5 Place & Growth

	Key Performance Indicator	2024-25 Outturn	Q1 Actual 2025-26	Q2 Actual 2025-26	Q3 Actual 2025-26	Q4 Actual 2025-26	2025-26 Outturn	Target	On Target	Performance (Compared to last year)	Comments
KPI CODE	**Regeneration**										
ED04	Number of Folkestone & Hythe businesses accessing grants from the Rural England Prosperity Fund	**14**	0	0	7	5	**12**	10 (Annually)	✓	⬇	**Aim to maximise.** Slightly fewer business accessing grants compared to previous year, but target met for the year
ED05	Number of businesses or potential entrepreneurs/ new start-ups signposted to support programmes and events	**94**	26	33	23	25	**107**	50 (Annually)	✓	⬆	**Aim to maximise.** Increase in number of businesses signposted compared to previous year. Target exceeded for year.
ED01	Number of households in the district receiving support through the UKSPF	**547**	0	40	97	0	**137**	60 (Annually)	✓	⬇	**Aim to maximise.** Performance below previous year due to funding ceasing by Q3, but target met for the year.
TBC	Number of events to inform market improvement programme and town centre operating model	**6**	2	0	2	1	**5**	4 (Annually)	✓	⬇	**Aim to maximise.** Below previous year, but target met for the year.
NEW	Average user dwell time on Folkestone: 'Experience the Extraordinary' website (in seconds)	**-**	75	75	78	87	**79**	49 secs	✓	New KPI for 2025/26	**Aim to maximise.** Target exceeded for the year.
KPI CODE	**Grounds Maintenance**										
GM01	Retain green flag status for parks and open spaces (Coastal Park, Royal Military Canal, Kingsnorth Gardens and Radnor Park).	**4**	4	4	4	4	**4**	4 (Annual)	✓	▬	**Aim to maximise.** Target met for the year. Status retained on all four managed parks and open spaces, matching previous year.
GM02	Number of volunteer hours in our parks	**-**	100	118	130	162	**510**	500 (Annual)	✓	New KPI for 2025/26	**Aim to maximise.** Target met by year end.
	Performance Key	⬆ **Improved Performance**		⬇ **Worsened Performance**		▬ **Performance is the same**					
	RAG Status Key	✓ Target met		X Within 5% of target	X Off Target	✓ On track to meet target at Year end					

Strategic Housing & Homelessness

	Key Performance Indicator	2024-25 Outturn	Q1 Actual 2025-26	Q2 Actual 2025-26	Q3 Actual 2025-26	Q4 Actual 2025-26	2025-26 Outturn	Target	On Target	Performance (Compared to last year)	Comments
KPI CODE	**Housing Options**										
HOT01	Total number of homelessness approaches in the period	**1,356**	291	300	275	356	**1,222**	No Target		↑	**Aim to minimise** (fewer is generally better). Data only. No target. Performance has improved compared to last year.
HOT11	Total initial assessments that moved to 'Prevention' or 'Relief' duty	**649**	179	138	159	185	**661**	No Target		↓	**Aim to minimise** (fewer is better). Data only. No target. More cases moved to 'prevention' or 'relief' than last year.
HOT18	Percentage of duties closed as either homelessness 'prevented' or 'relieved'	**42%**	33%	37%	40%	29%	**34%**	43%	X	↓	**Aim to maximise.** Off target. A lower proportion of cases were 'prevented' or 'relieved' compared to last year.
HML01	Average number of rough sleepers in the period	**15**	13	18	14	13	**15**	10	X	–	**Aim to minimise.** Off target for the year. However, latest count showed 10 at end March. Performance same as last year.
HOU8	Number of households registered on the F&HDC Housing Waiting List	**1,163**	1,172	1,272	1,258	1,313	**1,313**	No Target		↓	**Aim to minimise** (fewer is better). Data only. No target. Performance down on last year with more households on list.
KPI CODE	**Temporary accommodation**										
HOT8	Average number of households in temporary accommodation (TA) over the period	**64**	101	112	121	127	**115**	64	X	↓	**Aim to minimise.** Off target. Significantly more households in TA compared to last year and increasing.
HOT9	Average number of households in bed and breakfast accommodation (B&B) over the period	**16**	20	24	27	25	**24**	16	X	↓	**Aim to minimise.** Off target. More households in B&B at year end compared to last year. (B&B numbers are included in overall TA figure.)

Performance Key	↑ **Improved Performance**	↓ **Worsened Performance**	– **Performance is the same**	
RAG Status Key	✓ Target met	X Within 5% of target	X Off Target	✓ On track to meet target at Year end

Strategic Housing & Homelessness

	Key Performance Indicator	2024-25 Outturn	Q1 Actual 2025-26	Q2 Actual 2025-26	Q3 Actual 2025-26	Q4 Actual 2025-26	2025-26 Outturn	Target	On Target	Performance (Compared to last year)	Comments
KPI CODE	**Housing Strategy & Private Sector Housing**										
HOU1	Long-term empty homes brought back into use	**76**	12	14	33	4	**63**	50 Annual	✓	⇩	**Aim to maximise.** Fewer delivered compared to last year, but target met for the year.
HOU2	Council home new builds and acquisitions started (this financial year)	**44**	33	0	0	0	**33**	20 Annual	✓	⇩	**Aim to maximise.** No movement in Q2 -Q4, but target already exceeded for this financial year.
NEW	Council home new builds and acquisitions started (cumulative, since Apr-24)	**-**	77	77	77	77	**77**	40 by 2025-26 Year end	✓	New KPI for 2025/26	**Aim to maximise.** As above. No movement in Q2-Q4 , but target met for year 2 of HRA Business Plan (44 + 33).
HOU4	Affordable homes delivered by the Council and its partners (this financial year)	**23**	20	0	12	9	**41**	80 Annual	X	⇧	**Aim to maximise.** Off target for this year, but performance improved on last year.
NEW	Affordable homes delivered by the Council and its partners (cumulative, since Apr-24)	**-**	43	43	55	64	**64**	160 by 2025-26 Year end	X	New KPI for 2025/26	**Aim to maximise.** As above. Off target for year 2 (23 + 41). Will be in deficit going into 2026/27.
HOU6	Private sector homes improved through Council intervention	**317**	92	68	51	81	**292**	300 Annual	X	⇩	**Aim to maximise.** Within 5% of target and down on 24/25. (Target increased due to over-performance last year).

Performance Key	⇧ **Improved Performance**	⇩ **Worsened Performance**	▬ **Performance is the same**	
RAG Status Key	✓ Target met	X Within 5% of target	X Off Target	✓ On track to meet target at Year end










Folkestone & Hythe District Council

Appendix 2: Quarter 4 and End of Year Housing Performance Report 2025-26

Folkestone & Hythe District Council

Your Cabinet Members



Cllr Jim Martin
Leader of the Council and Cabinet Member for Otterpool Park and Planning Policy



Cllr Tim Prater
Deputy Leader and Cabinet Member for Finance and Governance



Cllr Rebecca Shoob
Cabinet Member for Housing and Homelessness



Cllr Stephen Scoffham
Cabinet Member for Climate, Environment and Biodiversity



Cllr Jeremy Speakman
Cabinet Member for Waste and Street cleansing and Corporate Health & Safety



Cllr Polly Blakemore
Cabinet Member for Transport, Regulatory Services and Building Control



Cllr Mike Blakemore
Cabinet Member for Community and Collaboration



Cllr James Butcher
Cabinet Member for Place Plan, Heritage, Tourism and District Economy

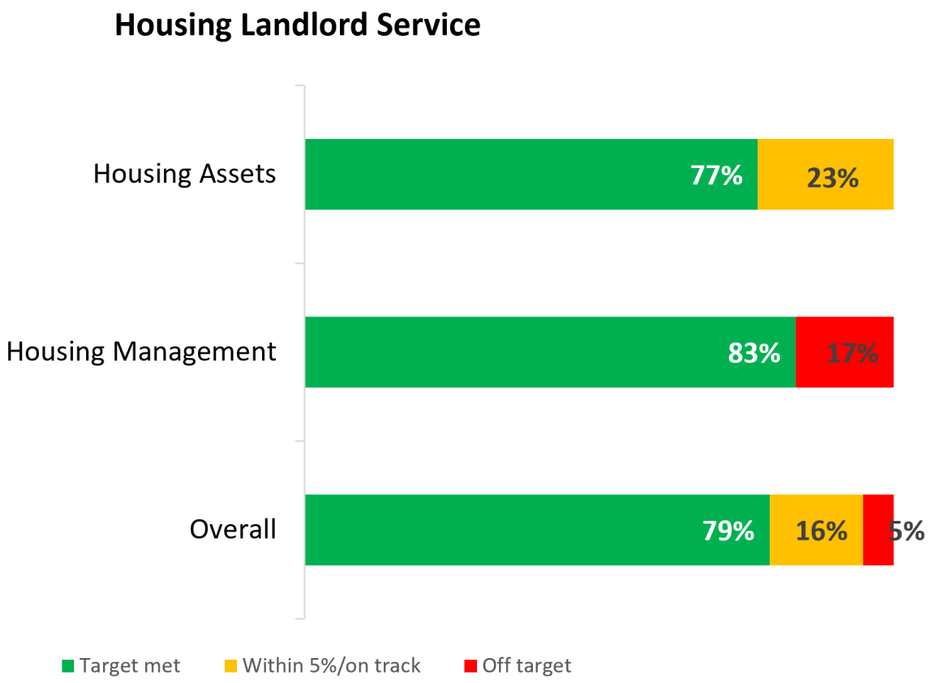


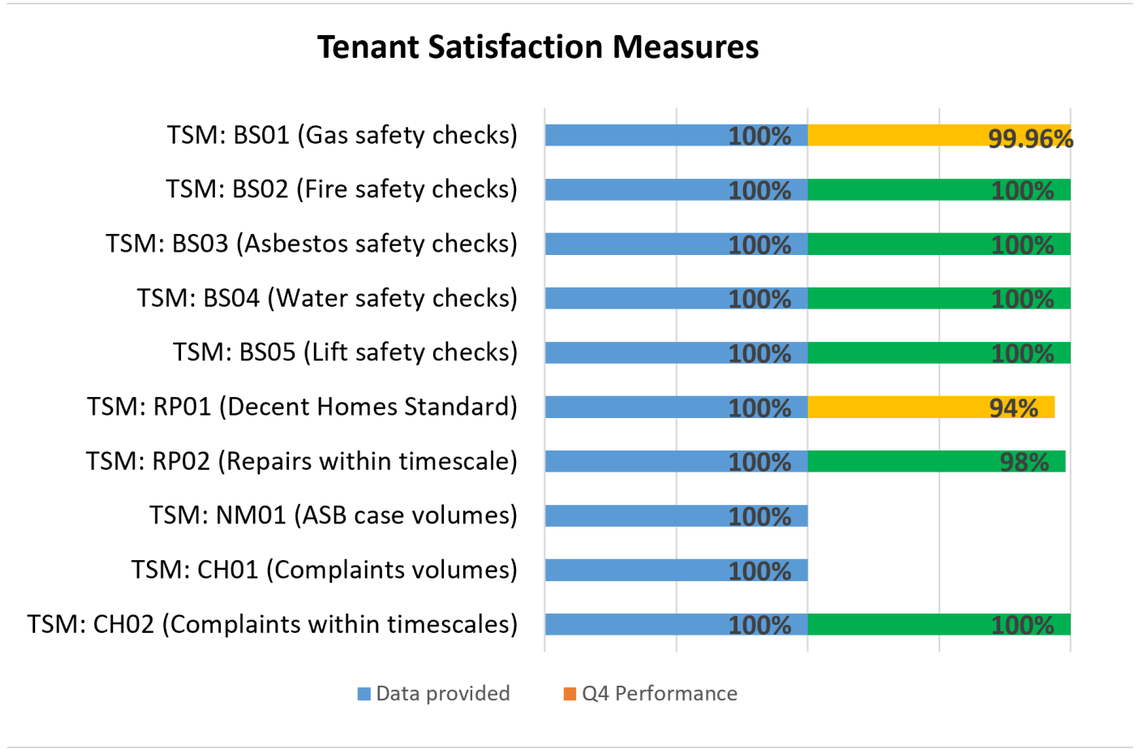
Cllr Gary Fuller
Cabinet Member for Resident engagement and accountability



Cllr Connor McConville
Cabinet Member for Assets and Local Government Reorganisation

Summary of Performance





Housing Performance Report

This report sets out performance data for:

1. Housing Assets
2. Housing Management

Folkestone & Hythe District Council

Housing Assets

	Key Performance Indicator	2024-25 Outturn	Q1 Actual 2025-26	Q2 Actual 2025-26	Q3 Actual 2025-26	Q4 Actual 2025-26	2025-26 Outturn	Target	On Target	Performance (Compared to last year)	Comments
KPI CODE	**Compliance**										
GAS01	Domestic properties with a valid Landlord Gas Safety Record (LGSR)	**99.89%** **(2,820 /2,823)**	100% *(2,820 /2,820)*	100% *(2,815 / 2,815)*	99.86% *(2,804 /2,808)*	99.96% *(2,807 /2,808)*	**99.96%** ***(2,807 /2,808)***	100%	X	⬆	*TSM: BS01 (Gas safety checks)* **Aim to maximise.** Performance slightly improved on last year. One property overdue at the end of period.
FRA01	Housing blocks with a valid Fire Risk Assessment	**100%** ***(182 / 182)***	100% *(182 / 182)*	100% *(182 / 182)*	100% *(182 / 182)*	100% *(180 / 180)*	**100%** ***(180 / 180)***	100%	✓	▬	*TSM: BS02 (Fire safety checks)* **Aim to maximise.** On target at year end and performance consistent with last year's outturn.
LEG01	Housing blocks with a valid Legionella Risk Assessment	**100%** ***(29 / 29)***	100% *(29 / 29)*	100% *(80 / 80)*	100% *(80 / 80)*	100% *(105 / 105)*	**100%** ***(105 / 105)***	100%	✓	▬	*TSM: BS04 (Water safety checks)* **Aim to maximise.** On target at year end and performance consistent with last year's outturn.
ELE01	Housing blocks with valid Electrical Installation Condition Report (EICR)	**98.57%** ***(138 / 140)***	99.30% *(142 / 143)*	100% *(143 / 143)*	100% *(143 / 143)*	100% *(137 / 137)*	**100%** ***(137 /137)***	100%	✓	⬆	**Aim to maximise.** Target met. Improved performance against last year's outturn.
ELE02	Domestic properties with a valid Electrical Installation Condition Report (EICR)	**100%** ***(3,400 /3,400)***	99.88% *(3,390 / 3,994)*	99.97% *(3,384 / 3,385)*	99.88% *(3,380 / 3,384)*	99.76% *(3,376 / 3,384)*	**99.76%** ***(3,376 / 3,384)***	100%	X	⬇	**Aim to maximise.** Performance below last year's outturn. Eight outstanding at end of period.
ABS01	Housing blocks that are Asbestos compliant	**100%** ***(106 / 106)***	100% *(104 / 104)*	100% *(104 / 104)*	100% *(104 / 104)*	100% *(104 / 104)*	**100%** ***(104 / 104)***	100%	✓	▬	*TSM: BS03 (Asbestos safety checks)* **Aim to maximise.** Target met at year end and performance consistent with last year's outturn.
LIF03	Lift safety insurance checks on communal passenger lifts (LOLER)	**100%** ***(14 / 14)***	100% *(14 / 14)*	100% *(14 / 14)*	92.86% *(13 / 14)*	100% *(14 / 14)*	**100%** ***(14 / 14)***	100%	✓	⬆	*TSM: BS05 (Lift safety checks)* **Aim to maximise.** On target at year end and performance consistent with last year's outturn.

Performance Key	⬆ **Improved Performance**	⬇ **Worsened Performance**	▬ **Performance is the same**	
RAG Status Key	✓ Target met	X Within 5% of target	X Off Target	✓ On track to meet target at Year end

Housing Assets

	Key Performance Indicator	2024-25 Outturn	Q1 Actual 2025-26	Q2 Actual 2025-26	Q3 Actual 2025-26	Q4 Actual 2025-26	2025-26 Outturn	Target	On Target	Performance (Compared to last year)	Comments
KPI CODE	**Responsive Repairs**										
REP01	Percentage of all responsive repairs completed on time	**98%** ***(9,076 /9,286)***	96% *(1,954 / 2,033)*	99% *(2,223 / 2,254)*	99% *(2,455 / 2,468)*	98% *(2,436 /2,489)*	**98%** ***(9,068 /9,244)***	90%	✓	▬	**Aim to maximise.** Target exceeded. Performance consistent with last year's outturn.
REP02	Percentage of emergency repairs completed on time	**99%** ***(1,808 /1,818)***	99% *(451 / 457)*	97% *(410 / 421)*	99.8% *(538 / 539)*	99% *(446 / 451)*	**98.8%** ***(1,845 /1,868)***	98%	✓	↓	*TSM: RP02 (Repairs within timescale)* **Aim to maximise.** Performance slightly down on last year, but target met for the year.
REP03	Percentage of non-emergency repairs completed on time	**97%** ***(7,235 /7,468)***	95% *(1,503 / 1,576)*	99% *(1,814 / 1,833)*	99% *(1,782 / 1,791)*	98% *(1,990 /2,038)*	**98%** ***(7,224 /7,376)***	90%	✓	↑	*TSM: RP02 (Repairs within timescale)* **Aim to maximise.** Performance improved on last year and target met for the year.
REP07	Tenant satisfaction with repairs *(transactional, post-repair surveys)*	**88%**	94%	94%	92%	94%	**93%**	90%	✓	↑	**Aim to maximise.** Performance improved on last year and target met for the year.
KPI CODE	**Capital Programme**										
DEC01	Properties that meet decent homes standard	**99%** ***(3,372 / 3,409)***	93% *(3,148 / 3,403)*	93% *(3,182 / 3,410)*	94% *(3,194 / 3,394)*	94% *(3,207 / 3,400)*	**94%** ***(3,207 / 3,400)***	99% (Annual)	X	↓	*TSM: RP01 (Decent Homes Standard)* **Aim to maximise.** Performance down on last year. 193 properties not meeting standard at end of period.
EPC01	Properties with a known EPC rating of grade C or above	**74%** ***(2,148 / 2,896)***	76% *(2,507 / 3,299)*	78% *(2,562 / 3,302)*	78% *(2,633 / 3,365)*	80% *(2,713 / 3,387)*	**80%** ***(2,713 / 3,387)***	80% by end 2025/26	✓	↑	**Aim to maximise.** Performance improved on last year and target met for the year.
EPC02	Number properties without a known EPC rating	**513**	116	108	70	12	**12**	No Target	📈	↑	**Aim to minimise.** To monitor only (no target). Position significantly improved throughout the year.

Performance Key	↑ **Improved Performance**	↓ **Worsened Performance**	▬ **Performance is the same**	
RAG Status Key	✓ Target met	X Within 5% of target	X Off Target	✓ On track to meet target at Year end

Housing Management

	Key Performance Indicator	2024-25 Outturn	Q1 Actual 2025-26	Q2 Actual 2025-26	Q3 Actual 2025-26	Q4 Actual 2025-26	2025-26 Outturn	Target	On Target	Performance (Compared to same quarter last year)	Comments
KPI CODE	**Social housing re-lets**										
VOID1b	Total number of social housing re-lets in the period	**163**	33	34	35	40	**142**	No target		↓	**Aim to maximise** (more is generally better). For monitoring only. Fewer re-lets than last year.
VOID01	Average days to re-let all properties excluding major works (standard re-lets)	**22**	22	24	20	27	**23**	25 days	✓	↓	**Aim to minimise.** Performance slightly down on last year, but target met for the year.
VOID02	Average days to re-let all properties including major works	**32**	32	28	38	48	**37**	35 days	X	↓	**Aim to minimise.** Performance just off target at year end and down on last year. Increase in major works during Q4.
	Rent collection and arrears										
ARR01	Current tenant arrears as percentage of projected annual rental income	**2.0%**	2.33%	2.62%	3.14%	2.04%	**2.04%**	3%	✓	–	**Aim to minimise.** Performance comparable to last year's outturn and within target at year end.
ARR02	Total current tenant arrears (monetary value)	**£406,529**	£471,045	£528,307	£629,313	£411,704	**£411,704**	No Target		↓	**Aim to minimise.** Arrears slightly higher than same quarter last year but reflects higher rents (see above).
ARR04	Former tenant arrears as a percentage of projected annual rental income	**1.67%**	1.70%	1.69%	1.72%	1.78%	**1.78%**	2%	✓	↓	**Aim to minimise.** Performance slightly down on last year, but within target.
ARR05	Total former tenant arrears (monetary value)	**£339,501**	£342,802	£340,706	£344,978	£358,481	**£358,481**	No Target		↓	**Aim to minimise.** Arrears are slightly higher than last year's outturn but within manageable levels (see above).
REN01	Rent and service charges collected as a percentage of rent due for the period	**99.93%**	101.34%	99.30%	98.39%	100%	**100%**	98%	✓	↑	**Aim to maximise.** Performance up on last year's outturn, and target met for the year.

Performance Key	↑ **Improved Performance**	↓ **Worsened Performance**	– **Performance is the same**	
RAG Status Key	✓ Target met	X Within 5% of target	X Off Target	✓ On track to meet target at Year end

Housing Management

	Key Performance Indicator	2024-25 Outturn	Q1 Actual 2025-26	Q2 Actual 2025-26	Q3 Actual 2025-26	Q4 Actual 2025-26	2025-26 Outturn	Target	On Target	Performance (Compared to last year)	Comments
KPI CODE	**Housing Anti-social behaviour (ASB)**										
ASB01	Number of New ASB cases per 1,000 properties	**16.51**	7.62	11.44	4.69	7.62	**31.38**	No Target			*TSM: NM01 (ASB /size of landlord).* **Aim to minimise.** Data only. Higher volumes recorded than last year
ASB02	Number of ASB cases opened in the period	**56**	26	39	16	26	**107**	No Target			**Aim to minimise** (fewer is better). Data only. More cases than last year, reflecting better reporting.
ASB03	Number of ASB cases closed in the period	**81**	34	40	20	24	**118**	No Target			**Aim to maximise** (proportionate to above). Data only. More closed than last year.
	Housing Landlord Service Complaints										
CM01	Number of complaints for the housing landlord service received in the period	**55**	13	23	5	11	**52**	No Target			**Aim to minimise**. (Fewer generally better). Data only. Slightly fewer complaints than last year.
CM02	Number of complaints for the housing landlord service closed in the period	**55**	13	18	9	7	**47**	No Target			**Aim to maximise** (proportionate to above). Fewer closed than last year.
CM06	Percentage of housing landlord service complaints closed on time	**96%**	100%	100%	100%	100%	**100%**	95%	✓		*TSM CH02 (Complaints within timescales).* **Aim to maximise.** Improved performance and target exceeded.
	Performance Key	 **Improved Performance**		 **Worsened Performance**		 **Performance is the same**					
	RAG Status Key	✓ Target met		**X** Within 5% of target	**X** Off Target	✓ On track to meet target at Year end					

Housing Management

	Key Performance Indicator	2024-25 Outturn	Q1 Actual 2025-26	Q2 Actual 2025-26	Q3 Actual 2025-26	Q4 Actual 2025-26	2025-26 Outturn	Target	On Target	Performance (Compared to last year)	Comments
	Housing Landlord Service Complaints										
CM07	Number of housing landlord service complaints received per 1,000 properties	**16.22**	3.83	6.78	1.47	3.24	**15.33**	No Target			*TSM: CH01 (Complaints/size of landlord).* **Aim to minimise.** (Fewer is better) Performance up on last year.
CM08	Total number of Stage 1 housing landlord service complaints received	**47**	9	14	4	9	**36**	No Target			**Aim to minimise.** Data only. Fewer Stage 1 complaints received than last year.
CM09	Total number of Stage 2 housing landlord service complaints received	**8**	4	9	1	2	**16**	No Target			**Aim to minimise.** Data only. Increase in number of stage 2 complaints compared to last year.
	Performance Key	**Improved Performance**		**Worsened Performance**		**Performance is the same**					
	RAG Status Key	✓ Target met		X Within 5% of target	X Off Target	✓ On track to meet target at Year end					

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Appendix 3 - Target setting proposal

Draft KPIs and targets 2026-27

Folkestone & Hythe District Council

Financial services

PI Code	Performance Indicator	2024-25 Year-end	2025-26 Year-end	Perf. Trend	RAG	Target	Proposed target	Comment
	Council Tax, Revenues and Benefits							
CD01 (KPI)	Business Rates collection (cumulative)	99.23%	97.12%	↓	▲	97.5% (Annual)	**97.5% (Annual)**	No change.
CT01 (KPI)	Council Tax collection (cumulative)	96.45%	96.36%	↓	✓	96.3% (Annual)	**96.3% (Annual)**	No change.
CT02 (KPI)	Number of Council Tax calls in the period	-	15,017	-	📈	No Target	**No Target**	Upgrade from PI to KPI.
CT03 (KPI)	Percentage of Council Tax calls successfully answered	-	67.55%	-	✓	60%	**60%**	Upgrade from PI to KPI.
HB01 (KPI)	Average days to process new claims for Housing Benefit	8.7	8.93	↓	✓	16 days	**16 days (monthly)**	No change.
HB02 (KPI)	Average days to process new claims for Housing Benefit (from date evidence received)	2.97	2.85	↓	✓	7 days	**7 days (Monthly)**	No change.
HB03 (KPI)	Average days to process change of circumstances for Housing Benefit	-	2.63	-	✓	6 days	**6 days (monthly)**	No change.
HB04 (KPI)	Number of Housing Benefit calls in the period	-	5,925	-	📈	No Target	**No Target**	Upgrade from PI to KPI.
HB05 (KPI)	Percentage of Housing Benefit calls successfully answered	-	77.96%	-	✓	70%	**70%**	Upgrade from PI to KPI.

Key: ✓ Target met ▲ Within 5%/on track ↑ Performance better – No change
● Off target 📈 No target (data only) ↓ Performance lower ? Data is missing

Governance, Performance & Risk

PI Code	Performance Indicator	2024-25 Year-end	2025-26 Year-end	Perf. Trend	RAG	Target	Proposed target	Comment
	Information Governance							
IG01 (KPI)	Percentage of FOI/EIR requests closed on time	87%	96%	↑	✓	90%	**90%**	No change
IG02 (KPI)	Percentage of SAR requests closed on time	88%	98%	↑	✓	90%	**90%**	No change
IG03 (KPI)	Potential data breaches assessed within 72 hours	93%	100%	↑	✓	100%	**100%**	No change
IG04 (KPI)	Reportable data breaches submitted to ICO within 72 hours	100%	100%	-	✓	100%	**100%**	No change
	Complaints							
CM01 (KPI)	Total number of all complaints received in the period	180	255	↓		No target	**No target**	No change
~~CM02 (KPI)~~	~~Total number of all complaints closed in the period~~	~~175~~	~~152~~	-		~~No target~~	~~**No target**~~	~~No change~~
CM03 (KPI)	Percentage of all complaints closed on time	95%	96%	↑	✓	95%	**95%**	No change. Volumes of closed to be included with %.

People and Customer Services

PI Code	Performance Indicator	2024-25 Year-end	2025-26 Year-end	Perf. Trend	RAG	Target	Proposed target	Comment
	Customer Support							
CS01 (KPI)	Number of Customer Support calls received in period	-	36,959	-		No Target	**No Target**	Upgrade from PI to KPI.
CS02 (KPI)	Percentage of Customer Support calls successfully answered	-	96%	-		80%	**80%**	Upgrade from PI to KPI.
CS05 (KPI)	Overall satisfaction for the Customer Support service	-	93%	-		85%	**85%**	Upgrade from PI to KPI.

Key:

- Target met
- Within 5%/on track
- Performance better
- No change
- Off target
- No target (data only)
- Performance lower
- Data is missing

Planning and Building Control

PI Code	Performance Indicator	2024-25 Year-end	2025-26 Year-end	Perf. Trend	RAG	Target	Proposed target	Comment
	Strategy & Policy/Development management							
PP01 (KPI)	Number of new homes built in the district	325	TBC	-	?	885 (Annual)	**885 (Annual)**	No change
PP02 (KPI)	Number of new homes approved in period	-	543	-	Chart	No Target	**No Target**	No change
PL01 (KPI)	Major planning applications determined within agreed timescales	96%	97%	↑	✓	60%	**60%**	No change
PL02 (KPI)	Minor planning applications determined within agreed timescales	97%	97%	-	✓	70%	**70%**	No change
PL03 (KPI)	Other planning applications determined within agreed timescales	98%	99%	↑	✓	70%	**70%**	No change

Key:							
✓	Target met	⚠	Within 5%/on track	↑	Performance better	-	No change
●	Off target	Chart	No target (data only)	↓	Performance lower	?	Data is missing

Regulatory & Community Services

PI Code	Performance Indicator	2024-25 Year-end	2025-26 Year-end	Perf. Trend	RAG	Target	Proposed target	Comment
	Environmental Protection							
EP16 (KPI)	Community Protection Warnings (CPWs) issued	62	65	↓		No Target	**No Target**	No change
EP01 (KPI)	Number of enforcement notices served	34	21	↑		No Target	**No Target**	No change
EP07 (KPI)	Percentage of successful prosecutions (inc. fly-tipping & CPNs)	100%	100%	-	✓	100%	**100%**	No change
EP03 (KPI)	Percentage of compliant air quality monitoring sites	100%	100%	-	✓	100%	**100%**	No change
EP15 (KPI)	Fixed Penalty Notices issued for High level Enviro-crime	40	30	↑		No Target	**No Target**	No change
EP14 (KPI)	Fixed Penalty Notices issued for Low level Enviro-crime	126	189	↓		No Target	**No Target**	No change
	Community Safety							
COM08 (KPI)	Fixed Penalty Notices issued under Public Space Protection Order	0	0	-		No Target	**No Target**	No change
COM09 (KPI)	ASB enforcement action taken (inc. CPWs and CPNs)	16	16	-		No Target	**No Target**	No change
COM03 (KPI)	Community safety events held, and projects delivered	28	15	↓	✓	10 (Annual)	**10 (Annual)**	No change
COM01 (KPI)	Community Safety projects delivered	10	5	↓	✓	4 (Annual)	**4 (Annual)**	No change

Regulatory & Community Services

PI Code	Performance Indicator	2024-25 Year-end	2025-26 Year-end	Perf. Trend	RAG	Target	**Proposed target**	Comment
	Environmental Health & Licensing							
EH01 (KPI)	Food premises broadly compliant (equivalent to 3 rating)	98%	91%	↓	⚠	95%	**95%**	No change
	Hythe Pool							
HP01 (KPI)	Total number of visitors in the period	39,984	44,439	↑	✓	35,000 (Annual)	**35,000 (Annual)**	No change
	Lifeline							
LL01 (KPI)	Percentage of Lifeline calls answered within 60 sec.	98%	98%	–	✓	97.5%	**97.5%**	No change
LL02 (KPI)	Percentage of Lifeline calls answered within 180 sec.	99%	99%	–	✓	99%	**99%**	No change
	Waste services							
WS01(KPI)	Percentage of household waste recycled (latest available figure)	46%	46%	–	✗	50% (Annual)	**50% (Annual)**	No change
WS02 (KPI)	Number of missed collections per 100,000 properties	33.27	30.61	↑	✓	50	**50**	No change
~~WS05 (KPI)~~	~~Average days to remove fly tipped waste once reported~~	~~(1)~~	~~(1)~~	–	✓	~~1 (Monthly)~~	~~**1 (Monthly)**~~	~~Replace with below~~
NEW	Number of reports of fly tipped waste received in period	-	1,352	-	📈	No target	**No target**	To replace as WS05 above
WS03 (KPI)	Percentage of street clear of litter within in the district	98%	85%	↓	✗	95%	**95%**	No change
	Environmental Improvement							
~~LA05 (KPI)~~	~~Number of recorded 'SOD It' interventions completed~~	~~2,491~~	~~1,031~~	↓	📈	~~No target~~	~~**No target**~~	~~Remove KPI~~

Place & Growth

PI Code	Performance Indicator	2024-25 Year-end	2025-26 Year-end	Perf. Trend	RAG	Target	Proposed target	Comment
	Regeneration							
ED04 (KPI)	Number of Folkestone & Hythe businesses accessing grants from the Rural England Prosperity Fund	14	12	↓	✓	10 (Annual)	**5 (Annual)**	Funding ends Sep-26 (Reduce target to 5)
ED05 (KPI)	Number of businesses or potential entrepreneurs/ new start-ups signposted to support programmes and events	94	107	↑	✓	50 (Annual)	**50 (Annual)**	No change
~~ED01 (KPI)~~	~~Number of households in the district receiving support through the UKSPF'~~	~~547~~	~~137~~	↓	✓	~~60 (Annual)~~	~~**30 (Annual)**~~	~~Remove as fund ended/fully delivered.~~
ED02 (KPI)	Number of events ~~to inform market improvement programme and~~ delivered via the town centre operating model	6	5	↓	✓	4 (Annual)	**4 (Annual)**	No change
ED03 (KPI)	Average user dwell time on 'Experience the Extraordinary' website	-	79	-	✓	49 sec	**49 sec**	No change
	Grounds Maintenance							
GM01 (KPI)	Green flags retained for Coastal Park, Royal Military Canal, Kingsnorth Gardens and Radnor Park	4	4	-	✓	4 (Annual)	**4 (Annual)**	No change
GM02 (KPI)	Number of Volunteer hours per year in our parks	-	510	-	✓	500 (Annual)	**500 (Annual)**	No change

Key: ✓ Target met | ▲ Within 5%/on track | ↑ Performance better | - No change
■ Off target | 📈 No target (data only) | ↓ Performance lower | ? Data is missing

Strategic Housing and Homelessness

PI Code	Performance Indicator	2024-25 Year-end	2025-26 Year-end	Perf. Trend	RAG	Target	Proposed target	Comment
	Housing Options							
HOT01 (KPI)	Total number of homelessness approaches in the period	1,356	1,222	↑		No target	**No target**	No change
HOT11 (KPI)	Total Initial Assessments that moved to Prevention or Relief Duty	649	661	↓		No target	**No target**	No change
HOT18 (KPI)	Percentage of duties closed as either prevented or relieved	42%	34%	↓		43%	**43%**	No change
HML01 (KPI)	Average number of rough sleepers in the period	15	15	-		10	**10**	No change
HOU8 (KPI)	No. households registered on the Housing Waiting List	1,163	1,313	↓		No target	**No target**	No change
	Temporary accommodation							
HOT8(KPI)	Average number of households in temporary accommodation	64	115	↓		64	**120**	Increase to reflect higher levels
HOT9 (KPI)	Average number of households in Bed and Breakfast	16	24	↓		16	**20**	Increase to reflect higher levels

Key: Target met; Within 5%/on track; Performance better; No change; Off target; No target (data only); Performance lower; Data is missing

Strategic Housing and Homelessness

PI Code	Performance Indicator	2024-25 Year-end	2025-26 Year-end	Perf. Trend	RAG	Target	Proposed target	Comment
	Housing Strategy & Private Sector Housing							
HOU1 (KPI)	Long-term empty homes brought back into use	76	63	↓	✓	50 (Annual)	**50 (Annual)**	No change
HOU2 (KPI)	Council home new builds and acquisitions started (This financial year)	44	33	↓	✓	20 (Annual)	**20 (Annual)**	No change
HOU5 (KPI)	Council home new builds and acquisitions started (Cumulative, since Apr 2024)	-	77	-	✓	40 2025/26	**40 2025/26**	No change
HOU4 (KPI)	Affordable homes delivered by the Council and its partners (This financial year)	23	41	↑	●	80 (Annual)	**80 (Annual)**	No change
HOU5 (KPI)	Affordable homes delivered by the Council and its partners (Cumulative, since Apr 2024)	-	64	-	●	160 2025/26	**160 2025/26**	No change
HOU6 (KPI)	Private sector homes improved through Council intervention	317	292	↓	▲	300 (Annual)	**300 (Annual)**	No change

Key:							
✓	Target met	▲	Within 5%/on track	↑	Performance better	-	No change
●	Off target		No target (data only)	↓	Performance lower	?	Data is missing

Housing Assets

PI Code	Performance Indicator	2024-25 Year-end	2025-26 Year-end	Perf. Trend	RAG	Target	Proposed target	Comment
	Building safety compliance							
GAS01 (KPI)	Properties with valid Landlord Gas Safety Record (LGSR)	99.89%	99.96%	↑	▲	100%	**100%**	*TSM: BS01 (Gas safety checks).* No change
FRA01 (KPI)	Blocks with a valid Fire Risk Assessment	100%	100%	-	✓	100%	**100%**	*TSM: BS02 (Fire safety checks)* No change
NEW KPI	Percentage of remedial Fire Risk actions within target	-	-	-		-	**No target**	For monitoring, with numbers overdue added in comments
LEG01 (KPI)	Blocks with a valid Legionella Risk Assessment	100%	100%	-	✓	100%	**100%**	*TSM: BS04 (Water safety checks).* No change
NEW KPI	Percentage of remedial Water Risk actions within target	-	-	-		-	**No target**	For monitoring, with numbers overdue added in comments
ELE01 (KPI)	Blocks with valid (in date) Electrical Certificate (EICR)	98.57%	100%	↑	✓	100%	**100%**	Not a TSM, but key measure. No change.
ELE02 (KPI)	Domestic properties with a valid (in date) EICR	100%	99.76%	↓	▲	100%	**100%**	Not a TSM, but key measure. No change.
ABS01 (KPI)	Percentage of blocks that are Asbestos compliant	100%	100%	-	✓	100%	**100%**	*TSM: BS03 (Asbestos safety checks).* No change
LIF03 (KPI)	Insurance visits completed on communal lifts (LOLER)	100%	100%	-	✓	100%	**100%**	*TSM: BS05 (Lift safety checks).* No change

Key: ✓ Target met; ▲ Within 5%/on track; ↑ Performance better; - No change; ● Off target; No target (data only); ↓ Performance lower; ? Data is missing

Housing Assets

PI Code	Performance Indicator	2024-25 Year-end	2025-26 Year-end	Perf. Trend	RAG	Target	Proposed target	Comment
	Responsive Repairs							
REP01 (KPI)	Percentage of all responsive repairs completed on time	98%	98%	–	✓	90%	**90%**	Contract target. No change.
REP02 (KPI)	Percentage of emergency repairs completed on time	99%	99%	–	✓	98%	**98%**	*TSM: RP02* (Repairs within timescales). Contract target.
REP03 (KPI)	Percentage of non-emergency repairs completed on time	97%	98%	↑	✓	90%	**90%**	*TSM: RP02* (Repairs within timescales). Contract target.
REP07 (KPI)	Tenant satisfaction with repairs	88%	94%	↑	✓	90%	**90%**	Contract target. No change.
	Capital programme							
DEC01 (KPI)	Properties that meet decent homes standard	99%	94%	↓	△	99% (Annual)	**99% (Annual)**	*TSM: RP01 (Decent Homes).* No change.
EPC01 (KPI)	Properties with a known EPC of grade C or above	74%	80%	↑	✓	80%	**80%**	Reflects BP: 85% for 27/28; 90% for 28/29.
EPC02 (KPI)	Number properties without EPC rating	513	12	↑	▦	No Target	**No Target**	Aligned with above. No change.

Key: ✓ Target met | △ Within 5%/on track | ↑ Performance better | – No change
✗ Off target | ▦ No target (data only) | ↓ Performance lower | ? Data is missing

Housing Operations

PI Code	Performance Indicator	2024-25 Year-end	2025-26 Year-end	Perf. Trend	RAG	Target	**Proposed target**	Comment
	Re-let times							
VOID1b (KPI)	Total re-lets in the period	163	142	↓		No target	**No target**	To monitor volumes. No change.
VOID01 (KPI)	Average days to re-let all properties exc. MW (standard re-lets)	22	23	↓	✓	25 days	**25 days**	Standard measure reflects best practice. No change.
VOID02 (KPI)	Average days to re-let all properties inc. MW	32	37	↓	▲	35 days	**35 days**	Standard measure reflects best practice. No change.
	Rent collection and arrears							
ARR01 (KPI)	Current tenant arrears as percentage of projected annual rental income	2%	2.04%	↓	▲	3%	**3%**	Standard measure reflects best practice. No change.
ARR02 (KPI)	Total current tenant arrears (monetary value)	£406,529	£411,704	↓		No Target	**No Target**	Related to above. For monitoring only. No change.
ARR04 (KPI)	Former tenant arrears as a percentage of projected annual rental income	1.67%	1.78%	↓	✓	2%	**2%**	Standard measure reflects best practice. No change.
ARR05 (KPI)	Total former tenant arrears (monetary value)	£339,501	£358,481	↓		No Target	**No Target**	Related to above. For monitoring only. No change.
REN01 (KPI)	Rent collected as a percentage of rent due (to date)	99.93%	100%	↑	✓	98%	**98%**	Standard measure reflects best practice. No change.

Housing Operations

PI Code	Performance Indicator	2024-25 Year-end	2025-26 Year-end	Perf. Trend	RAG	Target	Proposed target	Comment
	Housing ASB							
ASB02 (KPI)	Number of New ASB cases per 1,000 properties	16.51	31.38	↓		No Target	**No Target**	Standard measure. Monitoring only. No change
New KPI	Number of ASB cases opened within the period	56	107	↓		No Target	**No Target**	Standard measure. Monitoring only. No change
~~New KPI~~	~~Number of ASB cases closed within period~~	~~81~~	~~94~~	↑		~~No Target~~	~~**No Target**~~	~~No change~~
	Customer Service and complaints							
CMP01 KPI	Number of housing complaints received	55	52	↑		No Target	**No Target**	*TSM: CH01 (Complaints/size of landlord)*. No change
CMP02 KPI	Number of housing complaints per 1,000 properties	16.22	12.39	↑		No Target	**No Target**	*TSM: CH01 (Complaints/size of landlord)*. No change
CMP03 KPI	Percentage of housing complaints closed on time	96%	100%	↑	✓	95%	**95%**	*TSM: CH02 (Complaints in timescales)*. No change.
HMC01 KPI	Percentage of Housing Case Management calls successfully answered in the period	-	97.45%	-	△	98%	**98%**	Upgrade to KPI. Keep target.

Key: ✓ Target met; △ Within 5%/on track; ↑ Performance better; – No change; ● Off target; No target (data only); ↓ Performance lower; ? Data is missing

This Report will be made public on Monday, 22 June 2026.

DRAFT

Report Number: **C/26/17**

To:	**Finance & Performance Scrutiny Sub Committee**
Date:	**30th June 2026**
Status:	**Non-Key Decision**
Head of Service:	**Alan Mitchell, Director of Finance (s151 Officer)**
Cabinet Member:	**Councillor Tim Prater, Deputy Leader and Cabinet Member for Finance and Governance**

SUBJECT: **GENERAL FUND REVENUE 2025/26 PROVISIONAL OUTTURN**

SUMMARY: This report summarises the 2025/26 provisional outturn position (subject to external audit) for the General Fund revenue outturn compared to the approved budget for the council. The provisional revenue outturn is subject to the completion of 2025/26 statutory audit of the accounts before becoming final.

REASONS FOR RECOMMENDATIONS:
The purpose of this report is to ensure effective management of Council resources through sound Financial Management and Governance arrangements. The Committee is asked to note the recommendations set out below

CABINET RECOMMENDATIONS (for F&PSSC comments):

1. **To receive and note report C/26/17.**
2. **To note the provisional Outturn surplus of £90,000.**
3. **To note the carry forward of £5.468m unspent 2025/26 budgets to be allocated to Specific Carry Forward Earmarked Reserves as detailed in Appendix D.**

DRAFT

1. INTRODUCTION

1.1 This report provides an overview on the Provisional Revenue Outturn and reserves position for the 2025/26 financial year to 31 March 2026.

1.2 The Outturn is provisional until the 2025/26 Statement of Accounts have been audited at which time the reported position will become final subject to any required changes; however, no material or significant changes are expected.

1.3 The provisional revenue outturn position for the 2025/26 financial year is detailed in Appendix A. There is a favourable position of (£90k).

1.4 The overall spend against service budgets for the year has resulted in an unfavourable position of £3.034m (Appendix A, 'Total for Service'), a movement of £654k to Q3 projections, driven in large part by temporary accommodation pressures. Offsetting this position are below the line adjustments in non-service related budgets (i.e. technical and funding budgets) e.g. minimum revenue provision, detailed in paragraphs 2.2 and 2.4 of the report.

1.5 The graph below shows the Provisional Draft Outturn for the Head of Service against the latest budget.

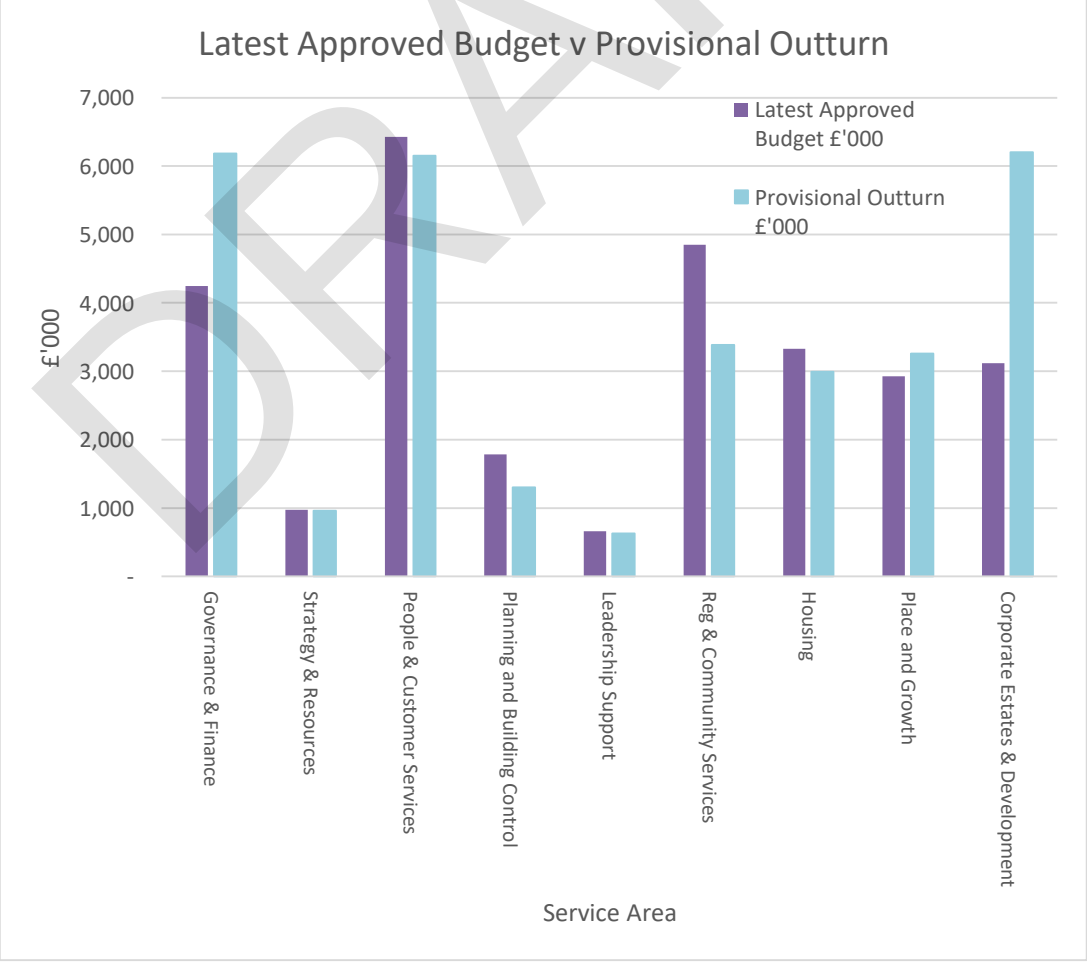

Figure 1

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1.6 Carry forwards of £5.468m reflect unspent revenue budget carried forward to meet specific future service costs and mitigate future year budget gaps as identified in the Medium Term Financial Strategy. These will be held in earmarked reserves for these purposes. Note, however, that the net movement in reserves is £462k (see Appendix C), which reflects the net movement of both the carry forward movement into reserves, and the planned use of reserves in accordance with approved budgeted spend.

2. General Fund Provisional Outturn 2025/26

Areas of Note

2.1 Figure 1 above reflects service areas outturn against approved budgets with notable movements in Governance & Finance and Reg & Community Services.

2.2 Governance & Finance - £1.940m unfavourable variance is driven mainly by £2.404m of expenditure for rent rebates, housing benefits [temporary accommodation], council tax benefits and council tax reduction scheme budgeted income that is no longer being received; this is based on a Kent County Council decision to discontinue the scheme. This will be funded from earmarked reserves (e.g. Homelessness Prevention Grant). Favourable variances in corporate management expenditure relating to a lower pension back funding cost and early retirement contribution costs offset some of the cost (£663k) within Governance and Finance. The expenditure funded from earmarked reserves are detailed in Appendix C.

2.3 Regulatory & Community Services – (£1.466m) - favourable variance is driven mainly by higher levels of income from car parking (£694k) and Extended Producer Responsibility (EPR) grant income (£436k). The underspend created through the unbudgeted additional EPR income will be transferred to earmarked reserves as detailed in Appendix C. Detailed variance analysis is listed in Appendix B showing the remaining favourable variance balance.

2.4 Corporate Estates & Development - £3.081m - unfavourable variance is driven mainly by the Prices Parade Planning Project being written off this year (£3.4m). This is offset by a planned transfer from the Financial Resilience reserve. As such, whilst a large overspend is shown in this service, the movement in earmarked reserves covers this spend in full.

2.5 Interest Payable and Similar Charges – (£1.597m) – favourable variance driven mainly by an increase in the amount of capitalised interest charged to Otterpool.

2.6 Other Non-Service Related Government Grants – (£1.420m) – favourable variance driven by an LGR readiness review commissioned by Finance and carried out by professional advisors who identified historic balances on collection fund (business rates) that are to be cleared from the balance sheet. A corresponding movement to the business rates reserve is included in the movement in earmarked reserves.

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2.7 Minimum Revenue Provision – (£2.184m) - favourable variance driven by a revision of MRP methodology from straight line to annuity, as approved by full Council in February 2026.

2.8 Capital Expenditure Financed from Revenue – (£834k) - improved position is because of slippages on some capital programmes.

2.9 Net Transfer to Reserves – £2.795m unfavourable variance is due to carry forwards transfers into reserves netting off against planned usage of reserves in order to support the medium-term financial strategy, reinvesting in services and identified funding gaps. The net movement on reserves is therefore £462k.

3 Net Service Expenditure – Favourable Variances

3.1 In addition to the areas of note above, the following are favourable variances to highlight:

3.2 Development Control and Management; (£230k), favourable variance is due to in-year additional income from planning application fees and vacancies within the team.

3.3 Retrofit and Carbonisation; (£184k), expenditure relates to decarbonisation of the Council's housing stock. This expenditure is fully recharged to the HRA within the recharges line.

4 Net Service Expenditure – Unfavourable Variances

4.1 Homelessness and Housing Options; £143k unfavourable variance is due to increased spend in prevention and private sector offer and covering service running costs, these are however offset in part by use of the Homelessness Prevention Grant.

4.2 Regeneration & Economic Development; £125k unfavourable variance due to Folkestone Triennial grant paid out although this will be drawn down in full from the Leisure Reserve (shown in the net movement on the earmarked reserves line – Appendix C).

4.3 A more detailed breakdown of all the variances (£40k and above) have been provided for information at Appendix B.

5 Reserves

5.1 The summary position of the Council's reserves is shown in Table 1 below. A detailed breakdown of all reserves is provided in Appendix C of the report which shows the movement in reserves and latest balances of reserves at the end of the 2025/26 financial year.

Table 1 – Summary of General Fund Reserves and Balances 2025/26

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Reserve Type	Balance as at 01/04/25 £'000s	Transfer In £000's	Transfer out £000's	Balance as at 31/03/26 £'000s
Earmarked Reserves	(15,659)	(9,229)	6,927	(17,962)
General Fund	(6,418)	(27)	1,867	(4,578)
Total Reserves	(22,077)	(9,256)	8,793	(22,540)

5.2 The favourable position relating to business rates pool benefit of (£1.211m) has been correctly transferred to the Business Rates Reserve from the General Fund where it was held as part of closing for 2024/25; its usage is to assist the Council to mitigate temporary accommodation costs. There is also a transfer to the reserve of (£1.416m) for prior year transitional payment protection and section 31 grants identified by the LGR readiness review on the collection fund.

5.3 In terms of overall reserve levels, the combined earmarked reserves and the general fund reserves now stands at £22.5m at closing for 2025/26.

6 Collection Fund

6.1 As part of the year end process, the Collection Fund is completed and adjustments are made to formalise the financial position. The following points explain the main variances.

6.2 The (£1.420m) favourable variance driven by an LGR readiness review was commissioned by Finance and carried out by professional advisors who identified historic balances on collection fund to be cleared to the business rates reserve.

6.3 The £17k favourable variance is due to a surplus in business rate income from what was expected in January 2025.

6.4 The £119k adverse variance is due to an estimated deficit on the CF for Council Tax from January 2025.

7 2025/26 Proposed Carry Forwards

7.1 As part of the provisional outturn process and under the financial procedure rules, provisional operational carry forwards of £5.468m have been approved by the Section 151 Officer and CLT as budgeted revenue expenditure relating to 2025/26 that will be carried forward to 2026/27 to reinvest in frontline services and address forecast funding gaps. Recommendation 2 of this report highlights this position to Cabinet, and Appendix D outlines the carry forwards by service area. Most of these carry forwards relate to committed items of budget that qualify for carry forward.

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8. RISK MANAGEMENT ISSUES

8.1 A summary of the perceived risks follows:

Perceived risk	Seriousness	Likelihood	Preventative action
Significant amendments having to be made to the financial results following audit.	Medium	Low	The formal accounts have been prepared in accordance with professional standards and best accounting practice.

9. LEGAL/FINANCIAL AND OTHER CONTROLS/POLICY MATTERS

9.1 **Legal Officer's Comments (KP)**
This report supports the Council's statutory obligations in relation to the proper administration of its financial affairs under s151 of the Local Government Act 1972 and the financial management framework established under the Local Government Act 2003.

There are no direct legal implications arising from the recommendations in this report.

9.2 **Finance Officer's Comments (MR)**
This report has been prepared by Financial Services. There are therefore no further comments to add. The final outturn position will be reflected in the final Statement of Accounts for the council once audited by the council's external auditors. Any changes from the provisional outturn, as detailed in this report, will be reflected in the final audited statement of accounts presented to the Audit and Governance Committee for approval.

9.3 **Diversities and Equalities Implications (GE)**
There are no equality and diversity implications directly arising from this report. The report does not cover a new service/policy or a revision of an existing service/policy and therefore does not require an Equity Impact Assessment.

9.4 **Climate Change Implications (JW)**
There are no climate change implications arising directly from this report. It updates Cabinet on this position following decisions taken at Cabinet and Full Council.

10. CONTACT OFFICERS AND BACKGROUND DOCUMENTS

Councilors with any questions arising out of this report should contact the following officer prior to the meeting:

Matthew Robinson, Chief Accountant
Office: 01303 853333
Email: matthew.robinson@folkestone-hythe.gov.uk

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The following background documents have been relied upon in the preparation of this report:

Budget outturn and projection working papers.

Appendices:

Appendix A – 2025/26 General Fund Provisional Outturn Summary Table
Appendix B – List of Revenue Outturn Variations £40k and above
Appendix C – 2025/26 General Fund Outturn Reserves Analysis
Appendix D – List of Budget Carry Forwards

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GENERAL FUND NET REVENUE EXPENDITURE
2025/26 Provisional Outturn

General Fund Net Cost of Services	Latest Approved Budget	Provisional Outturn	Variance	Q3 Variance	Diff in Variances
A) Service Team Budgets					
Governance & Finance	**£000**	**£000**	**£000**	**£000**	**£000**
Governance & Finance	4,244	6,185	1,940	169	1,772
Strategy & Resources			-	-	-
Strategy & Resources	975	959	(16)	(35)	18
People & Customer Services	6,424	6,149	(275)	(285)	9
Planning and Building Control	1,783	1,303	(480)	(132)	(348)
Leadership Support	659	626	(32)	(85)	53
Housing & Operations			-	-	-
Reg & Community Services	4,850	3,384	(1,466)	(613)	(853)
Housing	3,329	2,993	(335)	(216)	(119)
Place and Growth	2,928	3,256	328	75	253
Corporate Estates & Development	3,119	6,200	3,081	3,212	(131)
Sub-Total - Heads of Service	**28,310**	**31,055**	**2,745**	**2,090**	**654**
Unallocated Net Employee Costs	(275)	-	275	275	-
Recharges to Non General Fund Accounts	(7,009)	(6,995)	14	14	-
Total for Service	**21,026**	**24,060**	**3,034**	**2,380**	**654**
B) Technical and Funding Budgets					
Internal Drainage Board Levies	609	584	(25)	(25)	-
Interest Payable and Similar Charges	3,093	1,496	(1,597)	(1,595)	(2)
Interest and Investment Income	(3,056)	(3,258)	(202)	(127)	(75)
Commercial and Investment Property	(1,519)	(1,280)	239	239	-
New Homes Bonus Grant	(432)	(432)	-	-	-
Other Non-Service Related Government Grants	(4,168)	(5,588)	(1,420)	(1,420)	-
Town and Parish Council Precepts	3,161	3,161	-	-	-
Minimum Revenue Provision	2,525	341	(2,184)	(1,442)	(742)
Capital Expenditure Financed from Revenue	1,205	371	(834)	(834)	-
NET REVENUE EXPENDITURE BEFORE USE OF RESERVES	**22,444**	**19,457**	**(2,987)**	**(5,204)**	**(819)**
C) Net Transfer to/from(-) Earmarked Reserves	(2,333)	462	2,795	4,047	(1,252)
D) TOTAL TO BE MET FROM TAXPAYERS & FORMULA GRANT	**20,111**	**19,919**	**(192)**	**4,047**	**(1,252)**
E) Collection Fund (Council Tax and Business Rate)					
Transfer to/from(-) the Collection Fund	-	-	-	-	-
Revenue Support Grant and Re-distributed NNDR	(263)	(263)	-	-	-
Business Rates Income	(4,063)	(4,080)	(17)	(17)	-
Demand on the Collection Fund	(15,785)	(15,666)	119	119	-
SURPLUS(-)/DEFICIT FOR THE YEAR	**-**	**(90)**	**(90)**	**102**	**-**

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2025/26 Provisional Outturn Variance Analysis - Key Variances £40k and above					
SERVICE DEPARTMENTS	**Latest Approved Budget**	**Provisional Outturn**	**Qtr. 3 Projected Outturn**	**Variance (Latest Budget/Provisional Outturn)**	**Variance Analysis**
REVENUE EXPENDITURE	**£000**	**£000**	**£000**	**£000**	
Governance & Finance Governance & Finance					
1500 - Corporate Management- Misc Expenditure	476	184	480	(292)	Variance is due to in year budget being vired to the relevant service areas (Your District Today magazine, Leas Cliff hall professional fees and MRP review) (£205k). (£60k) relates to income re-allocated from the Collection Fund which was not NDR or Council Tax related. Smaller variances make up the remaining
1550 - Pensions Back Funding	1,072	807	958	(264)	Favourable variance based on annual 2025/26 backfunding cost being lower than estimated at year end based on actuarial reports (£264k).
1551 - Early Retirement Contributions	119	0	119	(119)	Favourable variance based on no redundancies or retirements incurring early retirement costs (£119k).
1830 - Council Tax Collection	(413)	(340)	(413)	72	Adverse variance is a combination of reduction in court cost income, fewer court hearings and/or cases.
1831 - Council Tax Benefits	(15)	296	(15)	311	Council tax discounts to be funded from General Fund, higher than budget £311k.
1832 - Council Tax Reduction Scheme	(598)	(62)	0	536	Adverse variance is due to discontinued KCC grant schemes for Council Tax reduction scheme £536k
1560 - Housing Benefits	(174)	261	220	435	Adverse variance due to impact of lower rent allowance recovery payments received and lower admin subsidy received £370k. Higher than anticipated external audit fees £65k.
1561 - Rent Rebates	287	1,401	1,158	1,114	Adverse variance due to higher Non-HRA rent rebates £1.747m, lower DWP income £326k and lower recovery payments received £26k. Favourable variance relating to rent rebate payments (£984k).
7012 - Corporate Debt	779	828	813	49	Adverse smaller variances due to staff overtime, temporary staff costs, legal costs, software changes and new Systems & Transactions Team Leader.
7044 - Procurement	220	155	157	(64)	Favourable variance due to vacancy savings.
7015 - Revenues & Benefits	1,607	1,689	1,675	82	Adverse variance due to staff overtime £34k, computer software purchases £29k and professional advice fees £7k with various smaller variances making the remaining balance.
Other Variances	884	965	865	80	Cumulative other variances below £40k.
Total - Governance & Finance	**4,244**	**6,185**	**6,016**	**1,940**	
Strategy and Resources Strategy and Resources					

7047 - Legal Services	519	428	457	(91)	Favourable variance due to vacancy savings offset by temp staff costs (£39k), reduction in legal fee costs (£95k). This is offset by the adverse variances for less chargeable legal fee income £37k and advertising for staff costs £11k. Various smaller variances make up the remaining balance
7062 - Governance Performance & Risk	455	531	535	77	Adverse variance due to temporary staff costs £42k which became new posts in year in the governance performance and risk department £35k.
Other Variances	2	0	1	(1)	Cumulative other variances below £40k.
Total - Strategy and Resources (Service Area)	**975**	**959**	**993**	**(16)**	
Leadership					
7005 - Director of Finance	94	135	147	41	Adverse variance due to interim S151 officer post extension to July 2025 £50k in year offset by smaller variances (£9k)
Other Variances	565	491	566	(73)	Cumulative other variances below £40k.
Total - Leadership	**659**	**626**	**712**	**(32)**	
People & Customer Services					
1510 - Members Allowances & Expenses	299	390	392	91	Adverse variance due to £86k special responsibility allowance which maintained committee style structure, budget was for a new proposed structure which was not put in place. Smaller variances make up the balance £5k.
7091 - Printing Services	202	42	53	(159)	Favourable variance due to postage recharge-out budget not being included.
7016 - Digital Services & IT	1,335	1,246	1,300	(89)	Favourable variance relating to systems development team leader reduced working pattern to 3 days per week (£65k), less computer equipment/software spend required (£10k), lower employer insurance costs (£10k) and other smaller variances (£4k).
7048 - Electoral Services	394	341	350	(53)	Favourable variance due to staff savings and offset by minor variances across other lines.
7018 - ICT Operations	1,742	1,661	1,823	(81)	Favourable variance as contracted spend is prepayments for latter years (£150k) offset by overspend due to increased costs relating to credit/debit card internet transaction fees £79k. Other smaller variances make up the balance (£10k).
Other Variances	2,453	2,469	2,517	16	Cumulative other variances below £40k.
Total - People & Customer Services	**6,424**	**6,149**	**6,434**	**(275)**	
Planning & Building Control					
1302 - Planning Policy	124	49	86	(75)	Favourable variance due to KCC grant for Romney Marsh LCWIP (£33k) and reduced spend across other service lines (£42k) due to guidance of new local plan service regulations to be brought in the new financial year after consultation at Christmas agreed. This underspend is included in the carry forward request list.
1304 - Otterpool (Local Planning Authority)	100	50	56	(50)	Favourable variance due to lower than required legal consultancy fees required in year.

1303 - Climate Change Fees	152	93	106	(59)	Favourable variance due to the professional advice and fees spend being lower than budgeted, this balance is to be included in the carry forward request list against the local plan.
1301 - Development Control	(861)	(1,017)	(961)	(156)	Favourable variance due to the increased income in planning application fees (£151k) and smaller variances on other expenditure and income lines make up the balance (£5k).
7059 - Development Management	1,776	1,702	1,682	(74)	Favourable variance due to vacancies in the team (£148k) largely offset by the professional advice and legal fees £42k and computer software spend £42k. Smaller favourable variances across other expenditure lines makes up the balance (£10k)
7060 - Building Control	295	225	236	(70)	Favourable variance due to vacancy in the team (£65k) and no spend required on professional advice and fees (£5k).
Other Variances	197	200	231	3	Cumulative other variances below £40k.
Total - Planning & Building Control	**1,783**	**1,303**	**1,435**	**(480)**	
Housing and Operations Reg & Community Services					
1701 - Licensing	(129)	(176)	(148)	(48)	Favourable variance due to additional income across various licensing type income lines.
1712 - Pollution Reduction	57	10	15	(48)	Favourable variance due to additional fixed penalty income (£5k), the contaminated land related spend and professional fees budgeted to be paid relating to Princes Parade is no longer required (£34k) and materials and noise equipment were underspent (£9k).
1241 - Hythe Swimming Pool	97	22	55	(76)	Favourable variance due to increased income across various types of swimming related income streams (£93k) offset by increased salary related costs for zero hour contract staff taking on extra shifts to cover vacancies £17k.
1220 - Off-Street Parking	(1,553)	(1,800)	(1,650)	(247)	Favourable variance due to increased income from parking charges (£211k), parking fines (£65k), parking permits (£8k), season tickets (£11k) connected kerb revenue share income (£13k). This is offset by increased charity income transferred £62k and smaller variances to make up the balance of (£1k).
1221 - On-Street Parking Enforcement	(641)	(1,088)	(893)	(447)	Favourable variance due to increased income from parking charges (£183k), parking fines (£85k), resident parking permits (£70k), parking permits (£14k), parking waivers (£46k), visitor permits (£43k) and lower contract recharges (£18k). This is offset by an adverse variance in new computer software £12k. £242k will be transferred to parking reserve.

1708 - Hackney Carriage Licensing	(121)	(168)	(157)	(47)	Favourable variance due to increased income from vehicle licensing (£60k) offset by adverse variance in professional advice and fees for vehicle and criminal record checks £13k.
1421 - Folkestone Sports Centre	150	225	225	75	Adverse variance due to £75k being drawn down from carry forward reserve for the sports centre spend relating to 24/25 invoiced in year.
1552 - General Grants	82	42	43	(40)	Favourable variance due to receipt of asylum dispersal grant funding.
7070 - Producer Responsibility Income	(941)	(1,377)	(941)	(436)	Favourable variance due to late receipt in year of additional funding (£436k), £306k to be transferred to earmarked reserves for future year spend on recycling projects.
7051 - Waste Contract Management	305	263	228	(42)	Favourable variance due to vacancy in team (£65k) offset by legal expenses £10k, temporary staff costs £4k and the Dover DC partnership working arrangement £10k. Smaller variances make up the balance (£1k).
7023 - Environmental Protection	660	614	628	(46)	Favourable variance due to vacancy in team (£64k) and no overtime spend (£7k) offset by an increase in temporary staff costs £23k. Smaller variances make up the balance £2k.
Other Variances	6,882	6,818	6,592	(65)	Cumulative other variances below £40k.
Total - Reg & Community Services	**4,850**	**3,384**	**3,997**	**(1,466)**	
Housing					
1103 - Homelessness (Grant Funded Exp)	(392)	(322)	(261)	70	Adverse variance due to higher than budgeted spend within the prevention fund £38k and private sector offer £124k. This is offset by favourable variances in the homelessness grant (HPG) received (£79k) and lower staff costs due to reduced hours (£10k). Various smaller variances make up the balance (£3k).
1104 - FHDC Temporary Accommodation	(78)	(150)	(141)	(72)	Favourable variance due to higher income from rent received (£215k) offset by additional rent related expenses and maintenance costs £143k.
1108 - Other Housing Improvement Services	100	-	100	(100)	Variance based on budget presentation, no overall impact to the general fund.
7405 - Assets & Major Works	396	353	355	(42)	Favourable variance relating to vacancies within the team (£42k), the posts were filled in year.
7411 - Retrofit & Carbonisation	184	(0)	92	(184)	Favourable variance as the related actuals were allocated to SHDF Wave 2 which is a HRA related project so no longer treated as general fund revenue.
7431 - Housing Options	432	505	511	73	Adverse variances due to salaries to be funded by the homelessness prevention grant £56k and various smaller variances across multiple lines make up the balance
Other Variances	2,686	2,606	2,554	(79)	Cumulative other variances below £40k.
Total - Housing	**3,329**	**2,993**	**3,210**	**(335)**	
Place and Growth					

1402 - Regeneration & Economic Development	99	224	224	125	Adverse variance due to Folkestone Triennial grant paid out which will be drawn down from the Leisure Reserve.
1413 - RM Business Hub Grant Scheme	-	(66)	(62)	(66)	Favourable variance based on 50% contribution of profit from EKSD for Romney Marsh Business Hub (including prior year amounts received in year). This is requested as a reserve transfer into the Romney Marsh Initiative reserve.
1414 - Green Business Grant Scheme	-	110	-	110	Adverse variance based on service grant paid out. This is covered by £110k from the climate change earmarked reserve.
1415 - UK Shared Prosperity Fund	(153)	-	0	153	Variance based on budget presentation, no overall impact to the general fund as this was grant funded in full.
7061 - Regeneration & Economic Development	351	396	397	46	Adverse variance based on two officers' salaries which are funded by the levelling up fund.
7086 - Grounds Maintenance	1,890	1,780	1,792	(110)	Favourable variance based on additional income for additional grounds maintenance works (£68k), vacancy savings offset by temporary staff costs (£28k) and lower vehicle insurance costs (£9k). Various smaller variances make up the balance (£5k).
Other Variances	742	811	830	69	Cumulative other variances below £40k.
Total - Place and Growth	**2,928**	**3,256**	**3,181**	**328**	
Corporate Estates & Development					
1246 - Community Parks & Open Spaces	939	1,029	930	90	Adverse variance based on recharges from the charity codes £87k with smaller variances across the other codes making up the balance £3k.
1401 - Princes Parade Planning Project	119	3,357	25	3,238	Adverse variance based on Princes Parade Planning Project being written off £3.238m.
7053 - Maintenance Officers	333	288	290	(45)	Favourable variance based on vacancy in the team (£41k) and various smaller variances make up the balance (£4k).
7608 - Charity Parks & Open Spaces	49	105	71	56	Adverse variance based on business rates £22k, water services £22k and repairs and maintenance costs £9k being higher than budgeted. Other smaller variances make up the balance £3k.
7609 - Hythe Swimming Pool	205	153	202	(52)	Favourable variance based on lower gas (£38k), electricity (£17k), repairs and maintenance (£4k) and business rates (£3k) offset by water service costs £10k.
Other Variances	1,474	1,267	1,469	(207)	Cumulative other variances below £40k.
Total - Corporate Estates & Development	**3,119**	**6,200**	**2,988**	**3,081**	

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Appendix C - Reserves analysis

		2025/26 Movements			
Earmarked Reserves	Balance as at 01/04/2025	Transfers		Balance at 31/03/25	Transfer Analysis
	£'000s	IN	OUT	£'000s	
Business Rates	(3,347)	(2,627)	521	(5,453)	(£1.211m) transferred from GF reserve (business rates pool benefit). £21k FOLCA expenditure. £500k drawdown for TA priorities. (£1.416m) into reserve from historic collection fund movements across years to be cleared to the reserve.
Carry Forward	(1,451)	(5,913)	605	(6,760)	(£334k) transferred from GF reserve for MRP adjustment. £156k drawdown for 3 new posts and temp staff costs (corporate debt and two welfare officer posts). £167k drawdown of historic crime and disorder funding carry forward. £75k drawdown of Folkestone Sports Centre grant contribution. £50k drawdown of DLUHC levelling up fund for Folkestone town centre projects. (£86k) transferred from Corporate Initiatives reserve for planning enforcement. (£5.162m) carry forward requests for year end 25/26 as per appendix D. The remaining balance is made up of various different smaller drawdowns or intra reserve transfers, £132k.
Vehicles, Equipment and Technology Reserve	(66)	(232)	89	(209)	(£232k) transferred from GF reserve for MRP adjustment to VET reserve. £89k drawdown for IT replacement programme.
Corporate Initiatives	(113)	0	113	0	£27k transferred to Leisure reserve. £86k transferred to Carry Forward reserve for planning enforcement.
Economic Development	(750)	0	0	(750)	Not utilised or added to in 25/26.
Community Led Housing	(146)	0	52	(93)	£52k drawdown for housing staff costs.
Homelessness Prevention	(1,321)	0	1,321	0	£1.321m drawdown for housing subsidy gap (TA).
High Street Regeneration	(732)	(71)	0	(803)	(£71k) transferred from financial resilience reserve related to FOLCA/LUF.
Climate Change	(1,477)	0	347	(1,130)	£110k drawdown to fund Green Business Grant Scheme costs in year. £155k drawdown towards three posts, environmental improvement officer, climate change specialist and business support and rural prosperity officer. £42k drawdown for district lights LED upgrade. £40k drawdown for Coast Drive capital project.
Transformation Fund	(484)	0	76	(408)	£9k drawdown for Taking Stock-civic centre- mandatory office days and first floor re-opening. £66k for staff costs.
Housing Enforcement Cpc Reserve	(10)	(58)	0	(68)	(£38k) transferred from carry forward reserve for civil penalties income from prior years. (£20k) income from civil penalties in current year.
Rough Sleeping Initative Reserve	(56)	0	56	0	£56k drawdown for rough sleeping initiative programme led by DDC.
Romney Marsh Initiative	(22)	(60)	0	(82)	(£60k) from business hub/EKSDC profit share into reserve for future regeneration projects.
Local Govt Reorg Reserve	(1,000)	0	0	(1,000)	Not utilised or added to in 25/26.
Financial Resilience Reserve	(3,775)	0	3,571	(205)	£71k transferred to high street regeneration reserve. Drawdown for write off of Princes Parade Project.
Parking Reserve	(363)	(242)	27	(578)	(£242k) surplus from on street parking. £27k transfer to general fund reserve
Leisure	(521)	(27)	125	(423)	£125k drawdown for Triennial 2025 contribution to Creative Folkestone. £27k transfer from Corporate Initiatives reserve.
Neighbourhood Reserve	(25)	0	25	0	£25k transferred to Carry Forward reserve to clear this reserve down.
Total Earmarked Reserves	**(15,659)**	**(9,229)**	**6,927**	**(17,962)**	
General Fund Reserve	**(6,418)**	**(27)**	**1,867**	**(4,578)**	(£27k) transfer from parking reserve. £7k drawdown for Royal Military Canal Enhancements on the MTCP. £70k drawdown for Lifeline capitalisation on the MTCP. £8k drawdown for upgrade to Collaborative Planning on the MTCP. £5k drawdown for Cat A works for Connect 38 on the MTCP. £334k transferred to Carry Forward reserve for MRP adjustment. £232k transferred to VET reserve for MRP adjustment. £1.211m, transferred to Business Rates reserve for pool benefit held in GF reserve at 2024/25 closedown.

	Transfers in	Transfers out	Net Movement
Net Transfer to/from(-) Reserves	**(9,256)**	**8,793**	**(462)**

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Appendix D - Carry Forwards

Service Area	Cost Centre Description	Carry Forward Amount Requested £	Item Description (100 characters max)
Planning and Building Control	PLANNING POLICY	25,876	Carry forward of local plan expenses for the new local plan.
Planning and Building Control	PLANNING POLICY	16,845	Carry forward of professional advice and fees for the new local plan.
Planning and Building Control	CLIMATE CHANGE FEES	54,299	Carry forward of professional advice and fees for the new local plan from the climate change budget.
People & Customer Services	MEMBERS WARD ALLOWANCE	1,600	Lone worker app for council members
Strategy & Resources	LEGAL	6,500	Prof qualification training for Officer, sundry legal training/ CPD for Officers.
Strategy & Resources	LEGAL	3,000	Thomson Reuters Practical and Westlaw legal resources subscription
Strategy & Resources	LEGAL	2,500	Professional subscriptions for new Head of Legal and qualified staff post training completion
Strategy & Resources	LEGAL	30,000	Professional advice and fees
Governance & Finance	CORPORATE DEBT	14,100	Corporate Debt Recovery Officer (D15) salary and on-costs - FTC 6 months for 2026/27
Governance & Finance	CORPORATE DEBT	1,700	Corporate Debt Recovery Officer (D15) salary and on-costs - FTC 6 months for 2026/27
Governance & Finance	CORPORATE DEBT	2,500	Corporate Debt Recovery Officer (D15) salary and on-costs - FTC 6 months for 2026/27
Governance & Finance	CORPORATE DEBT	1,700	Corporate Debt Recovery Officer (D15) salary and on-costs - FTC 6 months for 2026/27
Governance & Finance	CORPORATE DEBT	45,700	Corp Debt Recovery Officer (E24). Permanent post pro-rata to recruit from February 2027.
Governance & Finance	CORPORATE DEBT	5,980	Corp Debt Recovery Officer (E24). Permanent post pro-rata to recruit from February 2027.
Governance & Finance	CORPORATE DEBT	7,950	Corp Debt Recovery Officer (E24). Permanent post pro-rata to recruit from February 2027.
Governance & Finance	CORPORATE DEBT	77,280	Corp Debt Recovery Officer - FTC 2 years (E24)
Governance & Finance	CORPORATE DEBT	10,090	Corp Debt Recovery Officer - FTC 2 years (E24)
Governance & Finance	CORPORATE DEBT	13,440	Corp Debt Recovery Officer - FTC 2 years (E24)
Governance & Finance	CORPORATE DEBT	4,560	To cover any mandatory service training and equip over 2 financial years for new CD Rec Officers

Service Area	Cost Centre Description	Carry Forward Amount Requested £	Item Description (100 characters max)
Governance & Finance	COMMUNICATIONS & ENGAGEMENT	30,000	Your District Today council magazine publication and distribution costs per year 2026/27 and 2027/28
Place & Growth	GROUNDS MAINTENANCE	10,000	Coastal Park furniture, equipment and lighting
Regulatory & Community Services	PASSENGER SHELTERS	3,879	Funding for full replacement bus shelter
People & Customer Services	ORGANISATIONAL DEVELOPMENT/HR	1,600	CIPD Employment Law training course
People & Customer Services	CONDUCTING ELECTIONS	39,360	PCC election expenses to be funded from Conducting Elections budget underspend
People & Customer Services	MEMBERS ALLOWANCES&EXPENSES	67,000	New Kent Pension Fund scheme for Council Members
Planning and Building Control	VARIOUS	245,526	Local Plan
Governance & Finance	VARIOUS	300,000	Local Government Reorganisation
People & Customer Services	VARIOUS	505,000	Staff Welfare
Regulatory & Community Services	VARIOUS	760,000	Enforcement
Regulatory & Community Services	VARIOUS	50,000	Street/beach cleansing
People & Customer Services	VARIOUS	260,000	Customer contact/delivery
Housing	VARIOUS	200,000	Repairs
Regulatory & Community Services	VARIOUS	90,000	Youth
Place & Growth	VARIOUS	100,000	Biodiversity/trees
Regulatory & Community Services	Recycling and Waste	306,110	Waste operations
Various	VARIOUS	1,095,918	Medium Term Financial Strategy budget gap 27/28
Various	VARIOUS	1,078,435	Medium Term Financial Strategy budget gap 28/29
	Total	**5,468,448**	

This Report will be made public Monday, 22 June 2026

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Report Number: **C/26/15**

To:	**Finance and Performance Sub Committee**
Date:	**30th June 2026**
Status:	**Non-Key Decision**
Head of Service:	**Alan Mitchell – Director of Finance (S151 Officer)**
Cabinet Member:	**Councillor Tim Prater, Deputy Leader and Cabinet Member for Finance and Governance**

SUBJECT: **GENERAL FUND CAPITAL PROGRAMME PROVISIONAL OUTTURN 2025/26**

SUMMARY: This report provides the provisional outturn (subject to external audit) of the current financial position for the General Fund capital programme in 2025/26, based on expenditure to 31 March 2026, and identifies variances compared to the latest approved budget.

REASONS FOR RECOMMENDATIONS:

a) Cabinet is asked to agree the recommendations set out below because it needs to be kept informed of the General Fund capital programme year-end position and take appropriate action to deal with any variance from the approved budget.
b) CIPFA's Prudential Code for Capital Finance requires the actual prudential indicators for the financial year to be reported.

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1. **To receive and note report C/26/15.**

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1. INTRODUCTION AND BACKGROUND

1.1 This report provides the 2025/26 outturn figures (subject to audit) for the General Fund capital programme against the latest approved budget of £19.873m agreed by Cabinet on 11th February 2026 (C/25/82); this formed part of the budget setting report for 2026/27 which included reprofiling of spend where relevant across the 5-year rolling capital programme. Specifically, this report;-

i) provides explanations of the key variances for schemes within the programme between the latest approved budget and the provisional outturn position for 2025/26,
ii) considers the impact any changes to the overall capital programme will have on the financing resources required to fund it.

2. CAPITAL PROGRAMME 2025/26 – PROVISIONAL OUTTURN

2.1 The provisional Capital Outturn for the General Fund Capital Programme for 2025/26 is £16.224m, with an underspend of £3.649m compared to the latest budget of £19.873m. Full details are shown in Appendix 1 to this report and the following table summarises the position across the Service Units and also outlines the impact on the capital funding required to fund the programme.

General Fund Capital Programme 2025/26	Latest Budget 2025/26	Latest Projection 2025/26	Actuals to date 2025/26	Variance Projection to Latest Budget
	£'000	£'000	£'000	£'000
Service Area				
Governance & Finance	754	525	525	(229)
Strategy & Resources	1,400	62	62	(1,338)
Reg & Community Services	322	320	320	(2)
Housing	1,600	1,634	1,634	34
Place & Growth	9,549	6,927	6,927	(2,622)
Corporate Estates & Development	6,248	6,756	6,756	508
Total Capital Expenditure	**19,873**	**16,224**	**16,224**	**(3,649)**
Capital Funding				
Capital Grants	(12,582)	(8,981)	(8,981)	3,601
External Contributions	(988)	(575)	(575)	413
Capital Receipts	(1,772)	(1,285)	(1,285)	487
Revenue	(601)	(371)	(371)	230
Borrowing	(3,930)	(5,012)	(5,012)	(1,082)
Total Funding	**(19,873)**	**(16,224)**	**(16,224)**	**3,649**

2.2 A significant proportion of the £3.649m underspend relates to Place and Growth, and more specifically, the 'Folkestone – A Brighter Future' project (Levelling Up) and Strategy and Resources, however there are a large number of movements across all services to arrive at the net underspend

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position. The table at Appendix 2 summarises the main reasons for the net reduction in the projected outturn compared to the latest budget.

2.3 As can be seen in Appendix 2, there is a £4.910m of reprofiled spend across a large number of projects. This is not unusual for a multi-year capital programme where the precise timing of spend, and in some cases the final cost, can be difficult to predict and can be affected by external factors such as the procurement of suppliers to undertake the major works. This is particularly the case with some of the property related initiatives where external factors such as negotiations over price, conveyancing and planning can have an impact on the timing and final cost of a scheme. However, the Council remains on track to deliver the schemes within its overall currently approved Medium Term Capital Programme (rolling 5-year programme).

2.4 Whilst there appears to be a significant overspend of £1.919m summarised in the table at Appendix 2, a large proportion of this relates to Otterpool Park and more specifically capitalised interest on the loans already provided to the LLP for the project. The Council is able to capitalise interest i.e. charge what would otherwise be a revenue cost against the capital budget until such time as the assets are ready for their intended use. It is, however, important to highlight that some of the overall historic costs (up to £1.6m) of the Otterpool project will be reimbursed, having entered into a Collaboration Agreement with Homes England in February 2025 which will serve to reduce the overall project spend to the Council.

2.5 Positive variances of £0.658m are noted, again relating to various projects. The bulk relates to the leisure centre development project, which is no longer required as more specific leisure projects have been agreed as part of the 2026/27 Medium Term Capital Programme.

2.6 Projects completed in 2025/26 include Changing Tides Coastal Centre, district streetlights, replacement car park pay and display machines, beach management scheme 2020-25, green grants and Wraightsfield play area.

2.7 Officers have attached at Appendix 4 key metrics around the top 5 projects of note to draw to Members' attention.

3. IMPACT ON PROGRAMME CAPITAL FUNDING RESOURCES

3.1 As summarised in the table in section 2.1 of this report, the Council's capital expenditure for 2025/26 requires a significant level of borrowing to support it. Expenditure on the following capital schemes in 2025/26 is financed by borrowing:

2025/26 Expenditure financed by Borrowing	**£'000**
Otterpool Park	4,100
Changing Tides	762
Waste Vehicles	150
Total	**5,012**

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3.2 The council's actual borrowing activity for the financial year will be covered in the Treasury Management Outturn Report for 2025/26 which Cabinet is due to consider in early Autumn. The Prudential Indicators outturn for 2025/26 will also be included in that report (as it is still being finalised), and will summarise the council's total debt, including that attributable to the Housing Revenue Account, as at 31 March 2026, against its total borrowing need, known as the Capital Financing Requirement ('CFR').

3.3 The £0.371m of revenue resources used to fund capital expenditure in the current financial year, summarised in section 2.1 of the report, is reflected in the General Fund outturn report for 2025/26, due to be considered by Cabinet as part of this agenda.

3.4 The table at Appendix 3 shows latest position regarding the council's available General Fund capital receipts to fund capital expenditure. Currently there is £1.989m uncommitted capital receipts available to support new General Fund capital expenditure.

3.5 Flexible Use of Capital Receipts Guidance – The Ministry for Housing, Communities and Local Government ('MHCLG') capitalisation direction currently allows local authorities to use capital receipts from non-HRA asset sales to meet one-off revenue costs on schemes designed to reduce future revenue costs and/or transform service delivery. There are £0.501m of qualifying capital receipts held in the capital receipts reserve. There has been no qualifying expenditure in 2025/26, and the remaining balance will be carried forward to 2025/26. The end date for the use of qualifying capital receipts is 2029/30.

3.6 Available resources to fund the slippage and reprofiling of capital expenditure to 2025/26, outlined in section 2 of the report, have been ring-fenced to meet this.

4. CONCLUSIONS

4.1 The projected outturn shown for the General Fund capital programme for 2025/26 reflects the position based on actual expenditure and forecasts at 31 March 2026, with an underspend of £3.649m.

4.2 The Council remains on track to deliver the schemes within its approved MTCP.

4.3 The outturn for the programme requires £5.012m of borrowing to support it.

5 RISK MANAGEMENT ISSUES

5.1 A summary of the perceived risks follows:

Perceived risk	Seriousness	Likelihood	Preventative action
Capital resources not available to	High	Low	Capital receipts required have

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meet the cost of the new projects.			already been realised for the majority of the programme. Schemes subject to future capital resources will only commence once these are realised. Schemes supported by grant funding will only commence once fully approved and committed by the relevant body. Prudential borrowing is only used for capital schemes expected to generate a net revenue benefit and/or future capital receipts
Cost of new projects may exceed the estimate.	High	Medium	A review of existing approved capital schemes has been undertaken as part of the update to the MTCP to assess the impact of current inflationary pressures affecting construction and engineering sector. Capital monitoring procedures in place allowing prompt early action to be taken to manage the risk effectively.
Expenditure planned to be met by grant is ineligible under the terms of the funding agreement	High	Low	Prior to commitments being made the project manager to agree in advance grant eligible expenditure with the funding body.

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6. LEGAL/FINANCIAL AND OTHER CONTROLS/POLICY MATTERS

6.1 Legal Officer's Comments

This report supports the Council's statutory obligations in relation to proper administration of its financial affairs under s151 of the Local Government Act 1972 and the financial management framework established under the Local Government Act 2003. The reporting of capital programme outturn and prudential indicators forms part of the Council's financial governance arrangements and assists in demonstrating compliance with the CIPFA Prudential Code for Capital Finance in Local Authorities.

There are no direct legal implications arising from the recommendations in this report.

6.2 Finance Officer's Comments

This report has been prepared by Finance. There are no further comments to add.

6.3 Diversities and Equalities Implications

The report does not cover a new service or policy or a revision of either and therefore does not require an Equality Impact Assessment.

6.4 Climate Change Implications

There are no climate change implications arising directly from this report. It updates Members on the financial position following decisions taken by Full Council in setting the medium term capital programme. Climate change implications of the various projects referenced in the report will be assessed as part of the development and implementation phases of those projects through the appropriate decision-making process.

7. CONTACT OFFICERS AND BACKGROUND DOCUMENTS

Councillors with any questions arising out of this report should contact the following officer prior to the meeting

Daniella Loxton, Principal Accountant (Capital and Treasury)
Tel: 01303 853583. e-mail: daniella.loxton@folkestone-hythe.gov.uk

The following background documents have been relied upon in the preparation of this report:
None

Appendices:

Appendix 1 – General Fund Capital Programme 2025/26 Provisional Outturn
Appendix 2 – Categorised variance analysis 2025/26
Appendix 3 – Capital Receipts Position Statement
Appendix 4 – Capital Projects Dashboard

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Appendix 1

GENERAL FUND MEDIUM TERM CAPITAL PROGRAMME

Item	Scheme	Original Budget	Latest Approved Budget	Actuals	Latest Projection	Variance	Comments
		£000	£000	£000	£000	£000	
	Alan Mitchell - Governance & Finance						
1	PC Replacement Programme	55	55	89	89	34	Overall underspend of £26k as budget merged with server replacement budget.
2	Server Replacement Programme	60	60	0	0	(60)	Merged with PC replacement budget.
3	Upgrade Collabrative Planning	0	21	8	8	(13)	Additional upgrade work not required due to changing main finance system to T1. Balance carried forward to 26/27 to cover any costs relating to the end of the contract.
4	Financial System	490	618	428	428	(190)	System successfully went live in April, balance carry forward to 26/27 for additional module implementation.
	Total - Governance & Finance	**605**	**754**	**525**	**525**	**(229)**	
	Ewan Green - Strategy & Resources						
5	FOLCA 2	4,000	1,000	52	52	(948)	Works started in Feb 26 balance carried forward to 26/27.
6	Leisure Centre Development	500	400	10	10	(390)	RIBA stage one feasibility assessment completed, a report will be presented to cabinet in the summer outlining the options for Hythe Pool. Costs for further design works to RIBA stage 2 will be allocated to the Hythe Pool capital budget. The £390k remaining budget will be released.
	Total - Strategy & Resources	**4,500**	**1,400**	**62**	**62**	**(1,338)**	
	Andrew Rush - Reg & Community Services						
7	Lifeline Capitalisation	70	70	70	70	0	
8	Veolia Waste Contract	0	150	150	150	0	
9	District Street Lights	0	45	42	42	(3)	Project complete.
10	On Street P & D Parking Machines	18	0	0	0	0	
11	Replacement Car Park Pay and Display Machines	60	57	57	57	0	Project complete.
	Total - Reg & Community Services	**148**	**322**	**320**	**320**	**(3)**	
	Gill Butler - Housing						
12	Disabled Facilities Grants	1,000	1,200	1,391	1,391	191	Additional expenditure covered by grant funding received from Kent County Council.
13	Home Safe Loans	100	100	40	40	(60)	Lower demand for HSL, budget released.
14	Empty Home Initatives	300	300	203	203	(97)	Scheme run by Kent County Council, spend depends on loan applications received in year. This year demand has been lower than budget.
	Total - Housing	**1,400**	**1,600**	**1,634**	**1,634**	**34**	
	Rod Lean - Place and Growth						
15	Folkestone & Hythe Green Business Grant	0	116	110	110	(6)	Scheme now complete.
16	Folkestone Brighter Future LUF	16,406	9,000	6,527	6,527	(2,473)	Rephasing of main contractor works reprofiled in line with actual expenditure for 25/26. Remaining budget carried forward to 26/27.
17	Rural England Prosperity Fund Capital Grants Scheme	0	171	40	40	(131)	Scheme extended until Sept 26, balance carried forward to 26/27.
18	Uk Shared Prosperity Fund Cap	0	68	63	63	(5)	Scheme extended until Sept 26, balance carried forward to 26/27.
19	Transit Van	0	28	0	0	(28)	Alternative vehicle has been used so budget no longer required.
20	Grounds Maintenance replacement equipment	168	126	158	158	32	Replacement mower purchased. Budget brought back from 26/27.
21	Workshop extension	40	40	29	29	(11)	Workshop floor needs re-concreting, balance carried forward to 26/27.
	Total - Place and Growth	**16,614**	**9,549**	**6,927**	**6,927**	**(2,622)**	
	Samuel Aligbe - Corporate Estates & Development						
22	Land at Otterpool Lane	0	50	1,510	1,510	1,460	£1.4m of interest costs capitalised for the borrowing taken out to purchase the land at Otterpool.
23	Royal Military Canal Enhancements	20	20	7	7	(13)	Minimal works required in 25/26. Remaining budget released.
24	Ship Street Site Folkestone	125	139	139	139	0	
25	Otterpool Further Investment	4,750	3,110	2,590	2,590	(520)	Second collaboration agreement took longer than anticipated, balance carried forward to 26/27.
26	Princes Parade Leisure Centre	30	2	1	1	(1)	Minimal underspend. Project has been discontinued.
27	Changing Tides Coastal Centre	1,000	1,315	1,358	1,358	43	Project complete, overspend due to capitalised staff costs.
28	Refurbishment of Mountfield road	0	60	12	12	(48)	Works ongoing, balance carried forward to 26/27.
29	Connect 38 CAT A Works	0	24	5	5	(19)	Minimal CAT A works required, balance carried forward to 26/27.
30	Replacement Asset Management System	60	0	0	0	0	
31	The Stade Rental Huts	100	0	0	0	0	
32	Westenhanger Castle - Manor House Window Repairs	84	0	0	0	0	
33	Westenhanger Castle - Outer Courtyard Walls	110	9	5	5	(4)	Small amount of expenditure for design works completed in 25/26, balance carried forward to 26/27.
34	Coast Protection, Coronation Parade Folkestone	742	0	0	0	0	
35	Coastal Protection, Greatstone dune management & study	15	10	11	11	1	Minimal overspend.
36	Beach Management 2020-2025	268	336	336	336	0	Project complete.
37	Coronation Parade Annual Monitoring	4	0	0	0	0	
38	Public Toilet Enhancement	0	98	23	23	(75)	Plan to be used to refurb bus station toilets, works on going, balance carried forward to 26/27.
39	Hi-Ab Crane	0	75	79	79	4	Equipment received, overspend due to increased costs since budget was set.
40	Coastal Park Play Area Refurbishment	500	30	12	12	(18)	Main works due to start April 26, balance carried forward to 26/27.
41	Cliff Stabilisation Works	300	400	245	245	(155)	Works ongoing, budget carried forward to 26/27.
42	Beach Management 2025-30	0	240	394	394	154	Additional winter works carried out due to storms, budget brought back from 27/26.
43	Wraightsfield Play Area	0	30	30	30	0	Project complete.
44	The Leas Infrastruture Improvements	0	300	0	0	(300)	Works can not begin until Cliff Stabilisation Works are completed, balance carried forward to 26/27.
	Total - Corporate Estates & Development	**8,108**	**6,248**	**6,756**	**6,756**	**509**	
	TOTAL GENERAL FUND MEDIUM TERM CAPITAL PROGRAMME	**31,375**	**19,873**	**16,224**	**16,224**	**(3,649)**	
	Funding Summary:						
	Capital Receipts		(1,772)	(1,285)	(1,285)	487	
	Government Grant		(12,582)	(8,981)	(8,981)	3,601	
	External Contributions		(988)	(575)	(575)	413	
	Revenue Reserves		(601)	(192)	(192)	409	
	Direct Revenue		0	(179)	(179)	(179)	
	Borrowing		(3,930)	(5,012)	(5,012)	(1,082)	
	TOTAL FUNDING		**(19,873)**	**(16,224)**	**(16,224)**	**3,649**	

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Appendix 2
Variances – 2025/26 Latest Approved Budget to Provisional Outturn

1	**Reprofiling between 2025/26 and 2026/27**	**£'000**	**£'000**
i)	Financial System	(190)	
ii)	Upgrade Collabrative Planning	(13)	
iii)	FOLCA 2	(948)	
iv)	Folkestone Brighter Future LUF	(2,473)	
v)	Rural England Prosperity Fund Capital Grants Scheme	(131)	
vi)	Workshop extension	(11)	
vii)	Otterpool Further Investment	(520)	
viii)	Refurbishment of Mountfield road	(48)	
ix)	Connect 38 CAT A Works	(19)	
x)	Public Toilet Enhancement	(75)	
xi)	Coastal Park Play Area Refurbishment	(18)	
xii)	Cliff Stabilisation Works	(155)	
xiii)	The Leas Infrastruture Improvements	(300)	
xiv)	Minor variances	(9)	
			(4,910)
2	**Overspends**		
i)	PC Replacement Programme	34	
ii)	Disabled Facilities Grants	191	
iii)	Grounds Maintenance replacement equipment	32	
iv)	Land at Otterpool Lane	1,460	
v)	Changing Tides Coastal Centre	43	
iv)	Beach Management 2025-30	154	
vii)	Minor variances	5	
			1,919
3	**Underspends**		
i)	Server Replacement Programme	(60)	
ii)	Leisure Centre Development	(390)	
iii)	Home Safe Loans	(60)	
iv)	Empty Home Initatives	(97)	
v)	Transit Van	(28)	
vi)	Royal Military Canal Enhancements	(13)	
vii)	Minor variances	(10)	
			(658)
	Total Variance		**(3,649)**

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Appendix 3

Capital Receipts Position Statement	**£'000**
Capital Receipts brought forward as at 1st April 2025	(11,818)
Capital Receipts Received in 2025/26	(4,965)
Less:	
Committed towards General Fund capital expenditure	1,316
Committed towards HRA capital expenditure	9,216
Committed to fund future approved GF Capital Schemes	3,762
Funding Charity Loan	57
Contingency for urgent or unforeseen capital expenditure	500
Uncommitted Capital Receipts available to support new GF capital expenditure as at 31 March 2026	**(1,989)**

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Capital Projects Dashboard

Code	Item	Total Project Budget	Total Project Spend to date	Percentage of total budget spent	Percentage of Project complete	25/26 Latest Approved Budget	25/26 Final Outturn	Status
		£000	£000	%	%	£000	£000	
4	Financial System	650	460	70.7%	85%	618	428	
16	Folkestone: A Brighter Future (LUF)	20,400	9,413	46%	45%	9,000	6,527	
27	Changing Tides Coastal Centre	1,733	1,738	102%	100%	1,315	1,358	
29	FOLCA 2	12,000	52	0.4%	1%	1,000	52	
40	Coastal Park Play Area Refurb.	750	12	1.6%	2%	30	12	

Key:

	Within budget
	Underspent
	Overspent

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This Report will be made public on Monday, 22 June 2026.

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Report Number: **C/26/16**

To:	**Finance and Performance Scrutiny Subcommittee**
Date:	**30 June 2026**
Status:	**Non-Key Decision**
Head of Service:	**Alan Mitchell, Finance Director**
Cabinet Members:	**Councillor Tim Prater, Deputy Leader of the Council and Cabinet Member for Finance and Governance; Councillor Rebecca Shoob, Cabinet Member for Housing and Homelessness**

SUBJECT: **HOUSING REVENUE ACCOUNT REVENUE AND CAPITAL PROVISIONAL OUTTURN 2025/26**

SUMMARY: This report summarises the 2025/26 provisional outturn position (subject to audit) for the HRA revenue expenditure and HRA capital programme compared to both the latest approved budget and quarter 3 projections.

REASONS FOR RECOMMENDATIONS:
Cabinet is asked to agree the recommendations set out below because it is essential that it is kept informed of the Housing Revenue Account provisional outturn 2025/26 position.

DRAFT CABINET RECOMMENDATIONS FOR FINANCE AND PERFORMANCE SUB COMMITTEE COMMENTS:

1. **To receive and note Report C/26/16; and,**
2. **To note the carry forward of £388k unspent 2025/26 revenue and £15,769k 2025/26 capital budgets (see Appendix 3 – carry forward requests).**

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INTRODUCTION

1.1 This report brings the 2025/26 financial monitoring to a conclusion. It sets out the HRA's provisional financial position at year end (subject to audit) and compares it against the latest approved budget and quarter 3 projections. The report covers both revenue and capital expenditure for the last financial year.

1.2 The Finance team have now completed sufficient ledger closing entries to inform Cabinet of the draft outturn for the HRA revenue and capital income and expenditure for 2025/26. There may be further adjustments to this as the accounts and external audit processes are concluded, but these are not expected to be material or significantly change.

1.3 The external audit of the Council's statement of accounts (SoA) will commence later in the year (expected around July 2026 with completion by 30 November 2026).

1.4 In terms of financial reporting, the draft SoA presents the HRA revenue and capital outturn position in a different format as the accounts have to be prepared in a specific format to comply with International Financial Reporting Standards (IFRS), which is a set of accounting standards introduced in 2001 to ensure consistency of financial reporting globally for all organisations. The outturn presented here is a subset of the key financial data contained within the draft SoA.

2. HRA REVENUE AND CAPITAL 2025/26 PROVISIONAL OUTTURN

2.1 Revenue outturn compared to latest approved budget

2.1.1 Below is a summary of the HRA net revenue expenditure for 2025/26.

HRA Net Revenue Expenditure 2025/26	Latest Approved Budget 2025/26	Provisional Outturn 2025/26	Variance
	£000's	**£000's**	**£000's**
Income	(21,099)	(20,657)	442
Expenditure	18,161	15,485	(2,676)
HRA Share of Corporate Costs	184	184	0
Net Cost of HRA Services	**(2,754)**	**(4,988)**	**(2,234)**
Interest Payable/(Receivable)	2,117	1,766	(351)
Pension Interest Cost	684	47	(637)
HRA Surplus/Deficit	**47**	**(3,175)**	**(3,222)**
Revenue Contribution to Capital	1,169	0	(1,169)

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HRA share of pension reserve movement	(484)	229	713
Decrease/(Increase) to HRA Reserve	**732**	**(2,946)**	**(3,678)**

2.1.2 The table above shows that overall the draft position is a projected decrease in net expenditure to the HRA Reserve of £3.7m for the HRA against latest approved budget. A full breakdown is shown at Appendix 1.

The main reasons for this are explained as follows:-

	£'000
Decrease in repairs and maintenance (see 2.1.3 below)	(1,562)
Decrease in revenue contribution to capital (see 2.1.4 below)	(1,169)
Decrease in depreciation charges of fixed assets (see 2.1.5 below)	(467)
Decrease in supervision and management (see 2.1.6 below)	(458)
Decrease in interest payable (see 2.1.7 below)	(205)
Decrease in bad debt provision (see 2.1.8 below)	(188)
Increase in interest and investment income (see 2.1.9 below)	(146)
Decrease in rental income (see 2.1.10 below)	442
Other net minor variances	75
Total net draft Housing Revenue Account variance*	**(3,678)**

* = compared to latest approved budget

2.1.3 The net decrease in repairs and maintenance (£1,562k) is largely due to underspends in planned maintenance, reactive repairs and voids. See note 1 on appendix 1 for a detailed breakdown.

2.1.4 The decrease in revenue contribution to capital mainly relates to re-profiling of capital works for the new build and acquisition programme, domestic gas heating improvements, disabled adaptations, Electrical Installation Condition Report remedials/electric heating, carbon improvement works, Everist Court remodelling, telecare and remodelling IL schemes slippages with anticipated schemes being re-profiled forward to financial year 2026/27 where required.

2.1.5 The net decrease in depreciation charges is due to fewer properties being added into the housing stock by year end (31 March 2026) and a number of right to buy sales which directly impact this accounting expense.

2.1.6 The net decrease in supervision and management (£458k) is largely due favourable variances in general management recharges (£101k) and a

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favourable variance on Independent Living (£97k) and lower overhead costs. See note 2 on appendix 1 for a detailed breakdown.

2.1.7 The decrease in interest payable is attributable to lower borrowing levels and Public Works Loan Board (PWLB) interest rates being below initial expectations.

2.1.8 The decrease in bad debt provision expense is due to a lower impact than anticipated in the current economic climate; it remains challenging to forecast given the continued pressures on cost of living.

2.1.9 The increase in interest and investment income reflects higher than anticipated reserve balances.

2.1.10 The net decrease in rental income of £442k is comprised of the following: i) a decrease in dwelling rents of £378k due to an over estimation during the budget setting process, and rescheduling of 44 new build properties at Risborough Barracks to 2026/27, ii) decrease of non-dwelling rental income of £60k due to a reduction in the number of occupied garages.

2.1.11 A summary of the revenue carry forwards requested can be found at appendix 3.

2.1.12 Overall, the HRA reserve at 31 March 2026 is expected to be higher at £9.6m compared with £3.2m in the original approved budget. It is however worth noting that there is significant capital expenditure forecast as part of the HRA medium term capital programme, as approved by Members in the annual budget set in February 2026 (report A/25/29).

2.2 Capital outturn compared to latest approved budget

2.2.1 The table below shows that the HRA Capital programme has spent £16.1m less than the latest approved budget.

HRA Capital Programme 2025/26	Latest Approved Budget 2025/26	Final Outturn 2025/26	Variance
	£000's	£000's	£000's
HRA Capital programme	**33,838**	**17,776**	**(16,062)**

2.2.2 The main reasons for the £16.1m variance compared to the latest approved budget, are as follows:

HRA Capital Programme

	Variance £000's
New Builds/Acquisitions (see 2.2.3 below)	(13,214)
Carbon Improvement Works (see 2.2.4 below)	(627)
Everist Court Remodelling (see 2.2.5 below)	(623)
Dom Gas Heating Improvements (see 2.2.6 below)	(256)

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Remodelling IL Schemes (see 2.2.7 below)	(214)
Telecare – Digital upgrade (see 2.2.7 below)	(195)
EICR Remedials/Electrical Heating (see 2.2.8 below)	(156)
Miscellaneous Capital Works (see 2.2.9 below)	(125)
Sandgate Flats (see 2.2.10 below)	(102)
Other minor variances	(550)
Year-end movement compared to latest approved budget	**(16,062)**

2.2.3 The vast majority of the HRA capital underspend is in new builds/acquisitions and is primarily attributable to the re-profiling of the HRA Pipeline into 2026/27. The remaining projects yet to be completed include Boundary Road (Roddy Homes, Hythe), Pentland Homes (Lyminge) and Risborough Barracks (Shorncliffe, Folkestone). Additionally, £5m was added to the budget for interim accommodation in late 2025 but which couldn't be spent in 2025/26 i.e. before 31 March 2026. The remaining budget of £13.214m has therefore been requested as a carry forward, with spend planned in early 2026/27 (e.g. interim accommodation) and continuation of the new build developments, many of which are expected to complete in 2026/27.

2.2.4 The underspend in Carbon Improvement works is primarily due to delays associated with the decarbonisation project and challenges in securing sufficient delivery team capacity whilst other decarbonisation projects complete in the HRA. The remaining budget of £627k has been requested to be carried forward to enable completion of the carbon improvement capital works programme in 2026/27.

2.2.5 The underspend in Everist Court remodelling is due to delays in various stages of planning and procurement to complete this project. The remaining budget of £623k has been requested to be carried forward to complete this project in 2026/27.

2.2.6 The underspend in domestic gas heating improvements is largely due to the delay in the tendering process to continue with the Glenlee project; the remaining budget of £256k has been requested as a carry forward into 2026/27.

2.2.7 The underspend in Remodelling IL Schemes and Telecare – Digital upgrade is attributable to the delays in the commencement and tendering process for the Mittell Court project. The remaining budgets of £214k & £195k respectively have been requested to be carried forward to facilitate completion of the project in 2026/27.

2.2.8 The underspend in EICR Remedials/Electric heating is largely due to the Middleburg House electric heating project being scheduled for completion in 2026/27. As a result, a carry forward has been requested to enable completion of the project.

2.2.9 The underspend in Miscellaneous Capital Works is attributable to the absence of any significant or urgent priority schemes identified for delivery

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during 2025/26. This budget is available to be deployed based on urgent capital works need.

2.2.10 The underspend in Sandgate Flats is due delays in the commencement of the project, a contractor is now in place with the works scheduled for completion in 2026/27. The remaining budget of £102k has been requested to be carried forward to enable the completion of the project.

2.2.11 Specific achievements this year, include completion of programmed works on decarbonisation. FHDC was successfully awarded £2.591m of Social Housing Decarbonisation Fund (SHDF) grant money in May 2023 following a bid to complete energy efficiency works to 300 homes in the District. The Council were required to match the funding from central government giving a total project budget of £5,182m. The SHDF project delivery was completed over 3 years (May 2023-April 2026) and successfully exceeded the project target by completing an additional 38 homes, 338 in total. Energy efficiency measures installed under the project included loft and cavity wall insulation, low carbon heating systems such as Air Source Heat Pumps (ASHP) and High Heat Retention Storage Heaters (HHRSH) and Solar Panels. The project funded 5 full time project delivery staff members including Lead Asset Manager and Finance support (0.2FTE). The project was successfully delivered within budget with a final project spend of £5,181,814 (£186 underspend).

2.2.12 A summary of the capital carry forwards requested can be found at appendix 3. As can be noted from Appendix 2 and the summary of carry forwards at Appendix 3, the majority of the carry forwards relate either to specific projects (decarbonisation, Everist Court remodelling) or new builds. Taking these specific items aside, the routine planned maintenance has limited carried forward/slippage across the whole HRA capital programme and against their individual budget lines with a high level of capital work being completed as planned.

2.2.13 The following table compares the resources required to finance the actual outturn for the HRA capital programme in 2025/26. The total variation shown below corresponds to the figure in section 2.2.1 above.

2025/26 HRA	**1-4-1 Capital Receipts**	**Revenue Contribution**	**Grant Funding & S106**	**Capital Financing**	**HRA Other Capital Receipts**	**Major Repairs Reserve**	**Total**
	£'000	£'000	£'000	£'000	£'000	£'000	£'000
Projected Outturn	1,413	0	3,112	9,294	297	3,660	17,776
Approved	1,800	1,169	3,154	20,229	3,826	3,660	33,838

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Variation	(387)	(1,169)	(42)	(10,935)	(3,529)	0	(16,062)

3. CONCLUSION

3.1 The HRA revenue outturn projection for 2025/26 forecasts £3.7m lower expenditure than the latest approved budget for the reasons set out at section 2.1.2 of this report.

3.2 The HRA capital outturn projection for 2025/26 forecasts £16.1m lower expenditure than the latest approved budget. It should also be noted that this includes the use of unbudgeted £1.68m in government grant funding. Largely this underspend relates to the delay in completion of the purchase of new build units and capital project works slippages, many of which will now likely complete in 2026/27, with details outlined in section 2.2 of this report.

3.3 The provisional outturn for both the HRA revenue expenditure and capital programme for 2025/26 reflects the position based on actual expenditure at 31st March 2026.

4. RISK MANAGEMENT ISSUES

4.1 A summary of the perceived risks follows:

Perceived risk	Seriousness	Likelihood	Preventative action
Capital receipts (including right to buy sales) do not materialise	Medium	Low	The capital programme uses realised capital receipts only.
Insufficient capacity to manage delayed expenditure along with new year programme	Medium	Medium	The 2026/27 capital programme will need to continue to be reviewed to take account of the capacity to manage the programme including the slippage from 2025/26.
Significant amendments having to be made to the financial results following audit.	Medium	Low	The formal accounts have been prepared in accordance with professional standards and best accounting practice.

5. LEGAL/FINANCIAL AND OTHER CONTROLS/POLICY MATTERS

5.1 **Legal Officer's Comments (KP)**

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This report supports the Council's statutory obligations in relation to the proper administration of its financial affairs under s151 of the Local Government Act 1972 and the financial management framework established under the Local Government Act 2003. The reporting of the Housing Revenue Account outturn position and associated carry forward arrangements forms part of the Council's financial governance arrangements.

There are no direct legal implications arising from the recommendations in this report.

5.2 **Finance Officer's Comments (JS/LW)**

This report has been prepared by Financial Services. There are no further comments to add.

5.3 **Diversities and Equalities Implications (GE)**

There are no equality and diversity implications arising from this report. The report does not cover a new service/policy or a revision of an existing service or policy therefore does not require an EIA.

5.4 **Climate change (JW)**

There are no climate change implications arising from this report.

Consideration should be given to ensure that houses are built, repaired and upgraded using materials and techniques that are suitable to our changing climate.

6. CONTACT OFFICERS AND BACKGROUND DOCUMENTS

Councillors with any questions arising out of this report should contact the following officer prior to the meeting.

Matthew Robinson, Chief Accountant
Tel: 01303 853333
Email: matthew.robinson@folkestone-hythe.gov.uk

The following background documents have been relied upon in the preparation of this report:

Budget projection working papers

Appendices:

Appendix 1 - Housing Revenue Account revenue budget outturn report
Appendix 2 - Housing Revenue Account capital programme outturn report
Appendix 3 – Carry forward requests

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Appendix 1

ACTUAL 2024/25 £000	HOUSING PORTFOLIO	LATEST APPROVED BUDGET £000	OUTTURN £000	VARIANCE TO LATEST APPROVED BUDGET £000	QTR 3 PROJECTIONS £000	VARIANCE TO QTR 3 PROJECTION £000	REASON
	INCOME						
18,855	Dwelling rents	19,432	19,054	378	19,160	106	Due to an over estimation during the budget setting process (reported at Q1) and the rescheduling of the acquisition of 44 properties at Risborough Barracks to 2026/27
388	Non-dwelling rents	408	348	60	368	20	Due to a reduction in the number of occupied garages.
1,168	Charges for services and facilities	1,207	1,203	4	1,181	-22	
52	Contributions from general fund	52	52	0	52	0	
22,382	**Total Income**	21,099	20,657	442	20,761	104	
	EXPENDITURE						
4,968	Repairs and maintenance	6,630	5,068	-1,562	6,559	-1,491	See note 1 below. Responsive repairs maintenance is difficult to accurately predict as it is largely demand led.
6,962	Supervision and management	7,557	7,099	-458	7,548	-449	See note 2 below. Directly impacted by recharges of staff time and Council resources (overhead allocations).
17	Rents, rates and taxes	19	17	-2	19	-2	
11,274	Depreciation	3,660	3,193	-467	3,660	-467	Fewer acquisitions than anticipated during 2025/26
36	Debt management expenses	27	27	0	27	0	
91	Bad debts provision	268	80	-188	268	-188	Lower than anticipated given the economic climate; difficult to accurately predict.
23,101	**Total Expenditure**	18,161	15,485	-2,676	18,081	-2,596	
719	**Gross HRA Service (Income)/Expenditure**	**-2,938**	**-5,173**	**-2,234**	**-2,680**	**-2,700**	
133	HRA Share of Corporate and Democratic Costs	184	184	0	184	0	
852	**Net Cost of HRA Services**	**-2,754**	**-4,988**	**-2,234**	**-2,496**	**-2,701**	
1,900	Interest payable and similar charges	2,261	2,056	-205	2,360	-304	Decrease due to reduced borrowing and lower PWLB interest rates
-218	Interest and investment income	-144	-290	-146	-227	-63	Increase due to a higher level of reserves than anticipated
12	Pensions Interest on Pension Liability	684	47	-637	684	-637	Net HRA pensions budget was £200k (Pensions Interest on Pension Liability & HRA Share of pension reserve movement budget lines). Actuals £276k of these two lines - based on actuarial report.
1,935	**(SURPLUS)/DEFICIT**	**47**	**-3,175**	**-3,222**	**321**	**-3,705**	
0	Revenue contribution to capital	1,169	0	-1,169	0	0	
203	HRA share of pension reserve movement	-484	229	713	-484	713	Net HRA pensions budget was £200k (Pensions Interest on Pension Liability & HRA Share of pension reserve movement budget lines). Actuals £276k of these two lines - based on actuarial report.
1,935	Surplus/deficit for the year	47	-3,175	-3,222	321	-3,705	
-3,298	**Increase/Decrease in Net Movement in HRA Balance**	**732**	**-2,946**	**-3,678**	**-163**	**-2,992**	
-3,364	HRA Reserve balance brought forward	-6,662	-6,662	-6,662	-6,662	-6,662	
-6,662	HRA Reserve balance carried forward	**-5,930**	**-9,608**	**-10,340**	**-6,825**	**-9,654**	

		£'000
Note 1	Planned Maintenace - Carry Forward request of £199,700	-564
	Mears	-400
	Void Repairs	-256
	RTB Flats (Communal Balance)	-192
	Insurance Claims	-40
	HRA Rechargeable Works	-32
	Asbestos Removal	-23
	Other minor variances	-55
		-1,562

Note 2	General Management Recharges	-101
	Independent Living	-97
	HRA New Builds (Revenue)	-78
	Housing	-66
	General Needs	-47
	Housing - Miscellaneous (insurances)	-20
	Independent Living Lifelines	-18
	Other minor variances	-31
		-458

ACTUAL 24/25	PORTFOLIO AND SCHEMES	LATEST APPROVED BUDGET	OUTTURN	VARIANCE	COMMENTS	QTR 3 PROJECTIONS	VARIANCE OUTTURN TO QTR 3 PROJECTIONS	Carry Forward Requests
£'000	**HOUSING PORTFOLIO**	£'000	£000	£000		£000	£000	£000
	1. Planned Improvements							
707	Windows & Doors	753	686	-66	Contract 1 was terminated by the contractor. A Variation has been approved to incorporate Contract 1 into Contract 2 and a carry forward is requested to enable completion of essential window and door replacements to meet Decent Homes Standard	753	-67	65,920
762	Re-roofing	861	813	-48	Due to fixed contract sums, the remaining budget cannot be incorporated into existing contracts. It is proposed that the carry forward be used for a one-off project to replace failing roofs to ancilliary structures (ie. Sheds, outhouses, porches), ensuring compliance with the Decent Homes Standard	860	-47	47,027
256	Dom Gas Heating Improvements	650	394	-256	Delay in project start/tender - carry forward part of Glenlee Project	650	-256	256,187
499	Kitchen Replacements	500	519	19		500	19	
350	Bathroom Improvements	285	264	-21		285	-21	
279	Voids Capital Works	391	328	-63	Lower level of void works completed	391	-63	
404	Disabled Adaptations	440	360	-80	Potential major disabled adaptation project with an estimated value of £80k	440	-80	79,550
60	Sheltered Scheme upgrades	60	60	0		60	0	
179	EICR Remedials/Electrical Heating	200	44	-156	£80,000 for Middleburg electric heating project and remainder of C3 remedials programme to improve decent home failing homes stats	200	-156	153,000
37	Passenger Lift Improvements	45	1	-44	For Lift Safety works identified in FRA's	45	-44	44,000
217	Carbon Improvement Works	800	173	-627	Underspend from this budget due to SHDF Wave 2 project overrun and delivery team engagement, carry forwards sought as funds are allocated for FY26/27 carbon improvement capital works	250	-77	627,000
401	Fire Protection Works	598	556	-42	A carry forward is requested as material issues at Win Pine House have prevented the completion of the communal fire door installations	598	-42	42,000
83	Smoke/CO/ Smoke Detectors	140	172	32	Overspend due to an increae in smoke detectors required after EICR checks	140	32	
105	Door Block Entry	100	101	1		100	1	
31	Communal Areas	50	52	2		53	-1	
37	Ross House	0	0	0		0	0	
-6	SHDF Wave 1	0	0	0		0	0	
1	SHDF Wave 1 - Capital Works	0	0	0		0	0	
335	SHDF Wave 2 - A & A costs	197	270	73	Project completed - over the 3 year period the project underspent by £186 against a total combined budget of £5,182m (see 2.2.11 within the outturn report)	137	133	
1,836	SHDF Wave 2 - Capital works	2,664	2,481	-183	Project completed - over the 3 year period the project underspent by £186 against a total combined budget of £5,182m (see 2.2.11 within the outturn report)	2,632	-151	
0	Sandgate Flats	119	17	-102	A carry forward is requested as the start of the works was delayed. The contract and contractor are in place, and the project relates to the replacement of a structurally defective concrete balcony to a block of flats	100	-83	102,000
0	Everist Court Remodelling	631	8	-623	Various stages delayed due to planning, procurement and Cabinet authorisation	25	-17	623,020
0	HNES Optimisation Study	0	20	20		0	20	
269	Telecare - Digiital upgrade	769	574	-195	Delay in project start/tender - carry forward part of Mittell Court Project	769	-195	195,060
0	Block CCTV	125	120	-5	Project completed - over the 5 years the project was £186 underspent	125	-5	
0	Miscellaneous Capital Works	125	0	-125	No major works identified in 2025/26	125	-125	
372	Remodelling IL Schemes	277	63	-214	Delay in project start/tender - carry forward part of Mittell Court Project	277	-214	213,800
10	Mobility Lift Improvements	15	2	-13		15	-13	
975	Win Pine House Project	0	0	0	-	0	0	
8,201		10,794	8,078	-2,716		**9,531**	**-1,452**	
	2. Major Schemes							
387	External Enveloping *	410	328	-82	The programme has experienced delays owing to periods of adverse weather	410	-82	59,500
30	Garages Improvements	30	30	0		30	0	
11	Treatment Works	30	3	-27		30	-27	
428		470	361	-109		**470**	**-109**	
	3. Environmental Improvements							
53	New Paths	65	43	-22	Due to the late identification of works, it was not possible to procure within the financial year. The carry forward is required to ensure the safety of estates footpaths and to minimise the risk of potential injury claims	65	-22	21,792
53		65	43	-22		**65**	**-22**	
	4. Other Schemes							
603	New Builds/Acquisitions	22,508	9,294	-13,214	Majority of projected underspend on interim accommodation (as spend will depend on availability of houses which can complete before year end) and reprofiling of HRA Pipeline	11,331	-2,037	13,214,000
6	NEC System	0	0	0		0	0	
609		22,508	9,294	-13,214		**11,331**	**-2,037**	
9,292	**TOTAL**	**33,838**	**17,776**	**-16,062**		**21,397**	**-3,620**	
	FUNDING							
3,050	Major Repairs Reserve	3,660	3,660	0		3,660	0	
0	Revenue Contribution	1,169	-	-1,169	Revenue contribution to capital reduced to zero based on reviewing financing of the 2025/26 capital budget.	0	0	
0	Section 106	1,416	1,416	0		1,416	0	
0	Grants & Contributions	1,738	16	-1,722	HNES Optimisation Study grant	1,738	-1,722	
3,000	Capital Financing	20,229	9,294	-10,935	Agreed £5m borrowing for purchase of interim accommodation properties as part of the wider TA strategy unutilised in 2025/26, plus re-profiling of new builds/acquisitions.	8,957	337	
680	1-4-1 Capital Receipts	1,800	1,413	-387		1,800	-387	
815	HRA Other Capital Receipts	3,826	297	-3,529		3,826	-3,529	
1,555	Housing Decarbonisation Grant	-	1,340	1,340	Unallocated from previous years	0	1,340	
192	Afghan/Ukraine Grant	-	340	340	Purchase of 1 property under the Afghan/Ukraine Scheme	0	340	
9,292	**TOTAL FUNDING**	**33,838**	**17,776**	**-16,062**		**21,397**	**-3,621**	**15,743,856**

* This includes all items of the property structure that is external, such as roof, chimneys, gutters, fascias, eaves and repointing.

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APPENDIX 3

REVENUE

Budget	Request	Rationale
Planned Maintenance	199,700	To cover various planned works: Structural works at Burmarsh £50k, Mittell Court - Commercial boiler room project £47,700, Middleburg Tank removal project £46k, Electric-property annual checks £40k and SGN meter connection programme £16k
HRA New Builds – Woodland Project	151,000	To cover feasibility studies for Woodlands Cottages Project
Treatment Works-Non Spec Costs	35,650	Wastewater Survey 25/26, remainder requested to carry forward to complete survey
Cubitt House Ventilation Project	2,026	Retention due in 2026
	388,376	

CAPITAL

New Builds	13,214,000	Capital slippage
Carbon Improvement Works	627,000	Capital slippage
Everist Court Remodelling	623,020	Capital slippage
Dom Gas Heating Improvements	256,187	Capital slippage - Glenlee Project
Remodelling IL Scheme	213,800	Capital slippage - Mittell Court Project
Telecare - Digital Upgrade	195,060	Capital slippage - Mittell Court Project
EICR Remedials/Electric Heating	153,000	To cover works at 2 specific IL properties
Sandgate Flats	102,000	Capital slippage
Disabled Adaptations	79,550	Potential major disabled adaptation project with an estimated value £80k
Windows & Doors	65,920	To cover essential window and door replacements to meet Decent Homes Standard
External Enveloping	59,500	Capital slippage
Re-roofing	47,027	To cover one-off project to replace failing roofs to ancilliary structures
Passenger Lift Improvements	44,000	For Lift Safety works identified in FRA's
Fire Protection Works	42,000	To cover the completion of the communal fire door installations at Win Pine House
New Paths	21,792	To ensure the safety of estates footpaths and to minimise the risk of potential injury claims
	15,743,856	

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